

September 8, 2025
REGULAR MEETING
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Muskogee County Clerk, Polly Irving.

1: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to Open the meeting at 8:33 a.m. The motion was unanimous.

2: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Purchase Orders. The motion was unanimous.

3: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Monthly reports. The motion was unanimous.

4: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Regular meeting minutes for September 2, 2025. The motion was unanimous.

5: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Contract for Services between INCOR Sheltered Work Activity Program and District 1 for janitorial services beginning 10/01/2025. The motion was unanimous.

6: No Action

No action was taken regarding a Utility Application from Lake Region Technology and Communication for Okay Road (West Railroad St. N) in District 1.

7: No Action

No action was taken regarding an Agreement with the Port of Muskogee concerning the 24th Street project.

8: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved a Memorandum of Understanding (MOU) between Muskogee County District 1 and the Town of Fort Gibson regarding the construction and completion of road improvements in the Coventry Addition using Cherokee Nation Grant funding. District 1 will front and pay all project costs directly, and upon completion, Cherokee Nation will reimburse District 1 directly for project costs up to the total grant amount, not to exceed \$150,000. The motion was unanimous.

9: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Memorandum of Understanding (MOU) between Muskogee County District 1 and the Town of Fort Gibson regarding the construction and completion of road improvements in the Saddlebrook Addition. Upon completion, Fort Gibson will reimburse District 1 \$25,000 for project costs. The motion was unanimous.

BIDS:***Bid 2025-036 – Courthouse Roof***

All bids were closed at 9:00 a.m.

(10) bids were submitted

- A-1 Commercial Roofing (compliant)
 - \$277,721
 - \$183,985
 - \$171,126
- Monark Construction (compliant)
 - \$152,000 – Complete tear-off, if more than 1-layer \$60 per sq ft per layer
 - \$138,000 – Overlay
- Superior Commercial Roofing, LLC (compliant)
 - \$76,000 – Repair existing roof where needed
- LAC Roofing (compliant)
 - \$234,00 – Complete tear-off
 - \$136,709.35 – Overlay
- Tech America (compliant)
 - \$832,732.93
 - \$179,634.33
- CB Roofing (compliant)
 - \$95,215
 - \$128,575
- Tecta America (compliant)
 - \$100,780.78
 - \$179,634.33
- Next Level Roofing (compliant)
 - \$266,500 – Tear-off
 - \$142,950 – Overlay
 - \$76,200 – Recoating
- Superior Commercial Roofing, LLC (compliant)
 - \$212,000 – Tear-off
- CB Roofing (compliant)
 - \$89,000

Motion:

Motion was made by Commissioner Payne and seconded by Commissioner Hyslop, accepted all compliant bids and table Bid 202-036 – Courthouse Roof for further review. The motion was unanimous.

NEW BUSINESS:

Land owners expressed concerns of drainage issues from new development building on 83rd street in District 1.

ADJOURN:

Motion was made by Commissioner Payne and seconded by Commissioner Hyslop, approved to adjourn the meeting at 9:27 a.m. The motion was unanimous.