

September 2, 2025  
REGULAR MEETING  
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Muskogee County Clerk, Polly Irving.

**1: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to Open the meeting at 8:51 a.m. The motion was unanimous.

**2: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Purchase Orders. The motion was unanimous.

**3: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Monthly reports. The motion was unanimous.

**4: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Regular meeting minutes for August 25, 2025. The motion was unanimous.

**5: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Letter of Appointment for Darren Armstrong to serve as a member of the Muskogee City/County Transit Authority Board of Directors for a two-year term beginning September 2, 2025. The motion was unanimous.

**6: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Officer List from the Court Clerk for the FY 2026. The motion was unanimous.

**7: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Invitation to Bid for bid 2025-037 – Trash Services. The motion was unanimous.

**8: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Detention Transportation Claim from the Sheriff's Office. The motion was unanimous.

**9: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Eastern Oklahoma Development District (EODD) FY26 REAP Application for District 1 in the amount of \$100,000. The motion was unanimous.

**10: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved a Vendor Quote Sheet regarding a Skid Unit for a UTV from Buckhorn Fire Department and agreed to allow the purchase from Kimteck in the amount of \$9,350. The motion was unanimous.

**11: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved a Contract for Services between Incor Sheltered Work Activity Program and District 2 for janitorial services at the Muskogee office location. The motion was unanimous.

**12: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Contract for Services between Incor Sheltered Work Activity Program and District 2 for janitorial services at the Warner office location. The motion was unanimous.

**13: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Muskogee County Travel Policy that has been updated from the last. The motion was unanimous.

**14: Motion**

Commissioner Doke made a motion and it was seconded by Commissioner Hyslop, approved the use of the BOCC Insurance Deductible Fund for a theft claim from District 1 of a FECON Brush Mulching Head valued at \$18,978.78. There was no paperwork presented for signatures to support this motion. The motion was unanimous.

**15: No Action**

No action was taken regarding a Utility Application from Lake Region Technology and Communications for Okay Road (W Railroad St N) in District 1.

**NEW BUSINESS:**

None

**ADJOURN:**

Motion was made by Commissioner Hyslop and seconded by Commissioner Payne, approved to adjourn the meeting at 9:07 a.m. The motion was unanimous.