Board of Trustees
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Muskogee, OK 74403-5126

COUNTY OF MUSKOGEE STATE OF OKLAHOMA
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MUSKOGEE COUNTY EMS

Director
Laurel Havens

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AGENDA

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held November 12, 2026.

TIME:	5:00 P.M.
PLACE:	EMS OFFICE 200 Callahan St., Muskogee, OK 74403

Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

A. Director Report

B. Consent Agenda:
   1. Reading of, and possible action on, the minutes of the regular meeting in October 2026.
   2. Consideration of, and possible action on, the Capital One credit card transaction report for October 2026.
   3. Consideration of, and possible action on, the bank register reports.
   4. Consideration of and possible action on, the estimated payroll for the next 2 pay period(s).
   5. Reading of, and possible action on, the financial reports for October 2026.
   6. Consideration of, and possible action on, a report on the petty cash box transactions for October 2026.
   7. Consideration of, and possible action on, an ACH payment to BCBS and Capital One.
   8. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for October 2026.
   9. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
   10. Consideration of, and possible action on, junking and disposal of contaminated, irreparable or expired medications, medical supplies, non-medical supplies, and old uniforms.

C. Scheduled business:
   1. Consideration of, and possible action on, items removed from consent agenda.
   2. Consideration of, and possible action on, a uniform allowance for fulltime employees for the calendar year 2027.
   3. Consideration of, and possible action on, renewal of the fully insured group health benefits.
   4. Consideration of, and possible action on, a resolution adjusting ambulance fees for service.

D. Any new business not known at the time of posting of this agenda.

E. Any other business to be brought before the Board.

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