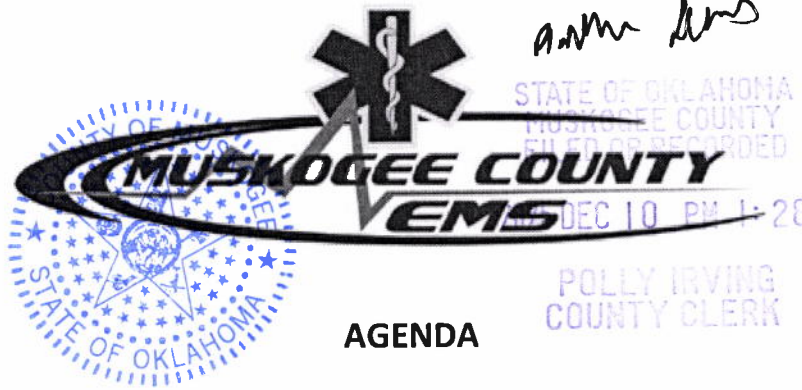


**Board of Trustees**

Jerry Millsap  
Caleb Brewer  
Darrell Russell  
Vicky Spradling  
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200 Callahan  
Muskogee, OK 74403-5126



**Director**  
Laurel Havens

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**AGENDA**

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held December 11, 2025.

**TIME:** 5:00 P.M.  
**PLACE:** EMS OFFICE  
200 Callahan St., Muskogee, OK 74403

*Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.*

**A. Director Report**

**B. Consent Agenda:**

1. Reading of, and possible action on, the minutes of the regular meeting in November 2025.
2. Consideration of, and possible action on, the Capital One credit card transaction report for November 2025.
3. Consideration of, and possible action on, the bank register reports.
4. Consideration of and possible action on, the estimated payroll for the next 1 pay period(s).
5. Reading of, and possible action on, the financial reports for November 2025.
6. Consideration of, and possible action on, a report on the petty cash box transactions for November 2025.
7. Consideration of, and possible action on, an ACH payment to BCBS and Capital One.
8. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for November 2025.
9. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
10. Consideration of, and possible action on, junking and disposal of contaminated, irreparable or expired medications, medical supplies, non-medical supplies, and old uniforms.

**C. Scheduled business:**

1. Consideration of, and possible action on, items removed from consent agenda.
2. Discussion regarding the status of the annual awards party.
3. Pursuant to 25 OS 307(B)(1), consider convening in executive session to discuss employment, hiring, appointment, demotion, disciplining, or resignation of the General Counsel, and take appropriate action in open session.
4. Consideration of, and possible action on, items discussed in executive session.

**D. Any new business not known at the time of posting of this agenda.**

**E. Any other business to be brought before the Board.**

**POSTED IN ACCORDANCE WITH OPEN MEETING LAW**