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STATE OF OKLAHOMA
MUSKOGEE COUNTY
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Taft Public Works Authority

P.O. BOX 313- 208 West Seminole Taft, OK. 74463- 0313 Phone 918-683-0568 Fax 918- 686-9459
Hearing Impaired TDD-TTY-711

2025 OCT 20 PM 12:49

POLLY J. KING

Notice of Taft Public Works Authority Special Meeting Friday October 24th, 2025 at 11:00 a.m. at Taft City Hall Taft, Oklahoma. As required by section 311 Title 25 of the Oklahoma Statutes, is hereby given that the Taft Public Works Authority will hold a special meeting with the Board of Trustees October 24th, 2025 at 11:00 a.m. at Taft City Hall.

Call to Order, Roll Call and Quorum: Leonard Ingram- Trustee, Mariah Phillips- Trustee, Keith Titsworth- Trustee, Lelia Davis- Vice Mayor, Elsie Ceasar- Mayor.

Invocation:

Discuss/Take Action:

1. The Board of Trustees approve to go into Executive Session with Water Operator Marchello King to discuss Mr. King's Job Duties, proper procedure when to clock in and out while on duty and procedure when driving the Town of Taft Vehicle, and to go into Executive Session with the Billing Clerk Cherri Collins to go over Ms. Collins Job Duties and appoint Ms. Collins supervisor over the Water Operator. When the Board of Trustees go into Executive Session, it must be for consideration of an item(s) as provided for in Section 307(B) of Title 25. Before an item(s) can be considered in Executive Session, it must be placed on the agenda in a manner that meets the requirements of Section 311(B)(2) of Title 25. This section provides that the agenda shall:

- (A) Contain sufficient information for the public to ascertain that an Executive Session will be proposed.
- (B) Identifies the item(s) of business and purpose of the Executive Session; and
- (C) State specifically the provision of Section 307 of this title authorizing the Executive Session.

Adjournment:

Schedule of TPWA Meeting: Taft Public Works Authority next regular monthly meeting is scheduled for November 3rd, 2025 at 6:30 p.m. This agenda was posted _____ prior to 5:00 p.m. at Taft City Hall, 208 West Seminole Taft, Oklahoma. Notice of Taft Public Works Authority special meeting was submitted for filing in the Office of the County Clerk of Muskogee, Oklahoma before October 24th, 2025.