

Board of Trustees

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AGENDA

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held September 18, 2025.

TIME: 5:00 P.M.
PLACE: EMS OFFICE
200 Callahan St., Muskogee, OK 74403

Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

A. A presentation over the new MCEMS website.

B. Director Report

C. Consent Agenda:

1. Reading of, and possible action on, the minutes of the regular meeting in August 2025.
2. Consideration of, and possible action on, the Capital One credit card transaction report for August 2025.
3. Consideration of, and possible action on, the bank register reports.
4. Consideration of and possible action on, the estimated payroll for the next 1 pay period(s).
5. Reading of, and possible action on, the financial reports for August 2025.
6. Consideration of, and possible action on, a report on the petty cash box transactions for August 2025.
7. Consideration of, and possible action on, an ACH payment to BCBS and Capital One.
8. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for August 2025.
9. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
10. Consideration of, and possible action on, junking and disposal of contaminated, irreparable or expired medications, medical supplies, non-medical supplies, old uniforms; and the following inventoried items: (1) AED (Donated to WFPD), (20) Cardiac Monitors (Trade-in), (20) Stair Chairs (Trade-in), (5) Stryker Cots (Trade-in), (1) 2022 Ford E450 ambulance (Insurance).

D. Scheduled business:

1. Consideration of, and possible action on, items removed from consent agenda.
2. Discussion, modification, and possible action to authorize the Chairman to execute a land swap agreement with the City of Muskogee and attendant deeds for property located in downtown Muskogee.
3. Consideration of, and possible action on, purchasing an ambulance chassis under state contract or CO-OP.
4. Consideration of, and possible action on, the completed 2025-2026 Estimate of Needs, and the Financial Statement of the Fiscal Year 2024-2025, as prepared by Bill Turner, CPA.
5. Consideration of, and possible action on, approval for participation in Oklahoma Ground Emergency Medical Transportation (GEMT) Medicaid Managed Care Directed Payment Program (DPP). Participation in the GEMT DPP shall require execution of interagency agreement with OHCA and submission of non-federal share used to generate directed payments.

6. Consideration of, and possible action on, a payment to Compsource Mutual for coverage in the previous fiscal year based on an audit that was done in the current fiscal year.
7. A report on a recent accident with Unit 4.

E. Any new business not known at the time of posting of this agenda.

F. Any other business to be brought before the Board.

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