

Board of Trustees
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RECORDED
MAR 12 PM 1:57

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AGENDA

POLLY IRVING
COUNTY CLERK

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held March 13, 2025.

TIME: 5:00 P.M.
PLACE: EMS OFFICE
200 Callahan St., Muskogee, OK 74403

AGENDA:

Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

A. Director Report

B. Consent Agenda:

1. Reading of, and possible action on, the minutes of the regular meeting in February 2025.
2. Consideration of, and possible action on, the bank register reports.
3. Consideration of and possible action on, the estimated payroll for the next 2 pay period(s).
4. Reading of, and possible action on, the financial reports for February 2025.
5. Consideration of, and possible action on, a report on the petty cash box transactions for February 2025.
6. Consideration of, and possible action on, the Capital One credit card transaction report for February 2025.
7. Consideration of, and possible action on, an ACH payment to BCBS and Capital One.
8. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for February 2025.
9. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
10. Consideration of, and possible action on, junking and disposal of contaminated, irreparable or expired medications, medical supplies, non-medical supplies, old uniforms, and the following inventoried items: (1) 2021 Ford E450 type 3(Trade In) and (15) CPR Devices.

C. Scheduled business:

1. Consideration of, and possible action on, items removed from consent agenda.
2. Consideration of, and possible action on, a resolution adjusting ambulance fees for service.
3. Pursuant to Title 25 Oklahoma Statutes, section 307 (B)(1), consideration and possible action on, convening in executive session to discuss the employment, of the EMS Executive Director.
4. Consideration of, and possible action on, adjourning the executive session and reconvening into open session.
5. Consideration of, and possible action on, items discussed in executive session.

D. Any new business not known at the time of posting of this agenda.

E. Any other business to be brought before the Board.

POSTED IN ACCORDANCE WITH OPEN MEETING LAW