

Board of Trustees

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200 Callahan
Muskogee, OK 74403-5126



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AGENDA

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held February 13, 2025.

TIME: 5:00 P.M.
PLACE: EMS OFFICE
200 Callahan St., Muskogee, OK 74403

AGENDA:

Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

- A. Opening of, with consideration of, and possible action on, bids received for Type III Ambulance Remount Service, New Prehospital Cardiac Monitor/Defibrillator, and EMS Centric SaaS Integrated Software Solutions.
- B. Director Report
- C. Consent Agenda:
 1. Reading of, and possible action on, the minutes of the regular meeting in December 2024 and January 2025.
 2. Consideration of, and possible action on, the bank register reports.
 3. Consideration of and possible action on, the estimated payroll for the next 2 pay period(s).
 4. Reading of, and possible action on, the financial reports for December 2024 and January 2025.
 5. Consideration of, and possible action on, a report on the petty cash box transactions for December 2024 and January 2025.
 6. Consideration of, and possible action on, the Capital One credit card transaction report for December 2024 and January 2025.
 7. Consideration of, and possible action on, ACH payments to BCBS and Capital One.
 8. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for December 2024 and January 2025.
 9. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
 10. Consideration of, and possible action on, junking and disposal of contaminated, irreparable or expired medications, medical supplies, non-medical supplies, and old uniforms.
- D. Scheduled business:
 1. Consideration of, and possible action on, items removed from consent agenda.
 2. Consideration of, with possible action on, payment for \$62.50 to Joanna Yoder and \$56.69 to Brittany Cantrell, for expenses received without a purchase order during a disaster response.
 3. Consideration of, with possible action on, signing an addendum with Managed Care Advisory Group, LLC.
 4. Consideration of, and possible action on, quotation(s) received for property, liability and vehicle insurance coverage.
 5. Consideration of, and possible action on, purchasing the property known as "the old post office" in Muskogee.

6. Consideration of, and possible action on, an employer match to a 457b retirement or similar system.
 7. A report on a risk solutions survey by VFIS with zero deficiencies and no recommendations being made at this time.
 8. A report on the progress of the Public Safety Project.
 9. Report from the director, summation of the 2024 calendar year and future goals/objectives for the 2025 calendar year.
- E. Any new business not known at the time of posting of this agenda.
- F. Any other business to be brought before the Board.

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