



OKTAHA AREA COUNTY FIRE DEPARTMENT &  
BOARD OF DIRECTOR'S MEETING

PO BOX 335  
215 MAIN STREET  
OKTAHA, OK 74450  
REVISED TO ADD

**SPECIAL MEETING- THURSDAY, OCTOBER 10<sup>TH</sup> @ 6:00 P.M.**

*[Handwritten signatures]*  
STATE OF OKLAHOMA  
COUNTY OF MUSKOGEE  
2024 OCT -7 AM 11:14  
COUNTY CLERK

- CALL MEETING TO ORDER
- ROLL CALL OF BOARD MEMBERS, FIRE CHIEF AND ASSISTANT CHIEF
- SPECIAL MEETING IN ORDER TO EVALUATE, DISCUSS AND IMPLEMENT A S.O.P ( STANDARD OPERATING PROCEDURE).
- ADJOURN

**REGULAR MONTHLY MEETING AT 7:00 P.M.- IMMEDIATELY FOLLOWING THE SPECIAL MEETING**

- CALL THE MEETING TO ORDER
- OPEN MEETING WITH PRAYER AND PLEDGE TO THE FLAG.
- ROLL CALL OF MEMBERS
- PRESENTATION OF MONTHLY MINUTES FROM SEPTEMBER 12<sup>TH</sup>, 2024
- PRESENTATION OF MONTHLY FINANCIALS AND PAYING MONTHLY BILLS
- OLD BUSINESS:
  - UPDATE ON MEMBERSHIP FILING WITH AIRMEDCARE- SHEILA WHITTLE
  - UPDATE, DISCUSSION AND POSSIBLE ACTION ON AUDIT PROCESS- SALLY W.
  - UPDATE, DISCUSSION AND POSSIBLE ACTION ON IMPLEMENTING A "STANDARD OPERATING PROCEDURE " FOR THE FIRE DEPARTMENT AND FIRE FIGHTERS.
  - UPDATE, DISCUSSION AND POSSIBLE ACTION ON GRANT APPLICATIONS AND PROCESSES- SUSAN WHITTLE
  - UPDATE ON THE PURCHASE OF THE FIRE FIGHTER EXTICATION/WILDLAND GEAR- SUSAN WHITTLE.
  - UPDATE ON PAYING OFF THE LOAN ON THE TRUCK FROM THE CHEROKEE GRANT- SALLY WALKER
  - UPDATE ON TRUCK REPAIRS- JOSH HARRIS/LEVI HILL
- NEW BUSINESS:
  - DISCUSSION AND POSSIBLE ACTION ON MEDICAL CALLS AND RESPONSE- JESSE HILL
  - SAMANTHA RODRIGUEZ HOLIDAY EVENTS (LADIES AUXILLARY)-
  - DISCUSSION AND POSSIBLE ACTION ON AUXILLARY SICK & ACCIDENT POLICY- SALLY WALKER.
  - FIRE CHIEF'S REPORT/ASSISTANT CHIEF REPORT- LEVI/JOSH
  - CHRIS FROM AMKUS- TRAINING ON NEW RESCUE TOOLS- FOLLOWING THE MEETING.
- ADJOURNMENT