

Board of Trustees

Jerry Millsap
Caleb Brewer
Darrell Russell
Vicky Spradling
Terri Mortensen

200 Callahan
Muskogee, OK 74403-5126



Director
Laurel Havens

Office
918.683.0130
Fax 844.270.3156

AGENDA

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held September 12, 2024.

TIME: 6:00 P.M.
PLACE: EMS OFFICE
200 Callahan St., Muskogee, OK 74403

AGENDA:

Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

A. Director Report

B. Consent Agenda:

1. Reading of, and possible action on, the minutes of the regular meeting in August 2024.
2. Consideration of, and possible action on, the bank register reports.
3. Consideration of and possible action on, the estimated payroll for the next 2 pay period(s).
4. Reading of, and possible action on, the financial reports for August 2024.
5. Consideration of, and possible action on, a report on the petty cash box transactions for August 2024.
6. Consideration of, and possible action on, the Capital One credit card transaction report for August 2024.
7. Consideration of, and possible action on, an ACH payment to BCBS and Capital One.
8. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for August 2024.
9. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
10. Consideration of, and possible action on, junking and disposal of contaminated, irreparable or expired medications, medical supplies, non-medical supplies, and old uniforms.

C. Scheduled business:

1. Consideration of, and possible action on, items removed from consent agenda.
2. Receive an updated report on the cyber-attack at the 911 center.
3. Consideration of, and possible action on, approving a travel reimbursement to Jacob Palmer.
4. Consideration of, and possible action on, a request to the State Auditor to release funds from the restricted audit expense budget account due to the completion of the fiscal years 2021 and 2022 audit.
5. Consideration of, and possible action on, two resolutions for Certificate of Deposit account at American Bank of Oklahoma.
6. Consideration of, and possible action on, approval for participation in Oklahoma Ground Emergency Medical Transportation (GEMT) Medicaid Managed Care Directed Payment Program (DPP). Participation in the GEMT DPP shall require execution of interagency agreement with OHCA and submission of non-federal share used to generate directed payments.

7. Consideration of, and possible action on, purchasing support vehicles under state contract.
8. Consideration of, and possible action on, purchasing property for new stations in Fort Gibson, Warner, and Haskell.
9. Consideration of, and possible action on, the completed 2024-2025 Estimate of Needs, and the Financial Statement of the Fiscal Year 2023-2024, as prepared by Bill Turner, CPA.
10. Pursuant to 25 OS 307(B)(4), consider convening in executive session to receive conditional communication between the Board and its attorney concerning a pending action styled as Shirley v Muskogee County EMS, case no. 23-CV-241 filed in United States District Court for the Eastern District of Oklahoma, if the Board, with the advice of its attorney, determines disclosure will seriously impair the ability of the Board to process the pending action in the public interest, and take appropriate action in open session.
11. Consideration of, and possible action on, adjourning the executive session and reconvening into open session.
12. Consideration of, and possible action on, items discussed in executive session.

D. Any new business not known at the time of posting of this agenda.

E. Any other business to be brought before the Board.

POSTED IN ACCORDANCE WITH OPEN MEETING LAW