



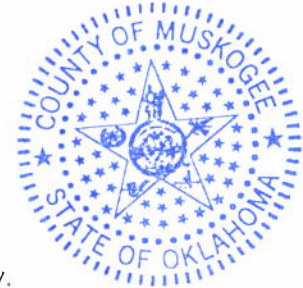
Muskogee County Public Transit Authority  
4401 E. Hayes Street  
Muskogee, Oklahoma 74403  
August 21<sup>st</sup> 2024 — 4:00 p.m.

A handwritten signature in black ink, appearing to be "Polly Irving", is written over the top of the official stamp.

STATE OF OKLAHOMA  
MUSKOGEE COUNTY  
FILED OR RECORDED

2024 AUG 16 PM 2:11

POLLY IRVING  
COUNTY CLERK



1. Call Meeting to Order
2. Roll Call
3. Review meeting minutes from July 17<sup>th</sup>, take action as necessary.
4. Directors Report and Trip Stats, take action as necessary.
5. Review May 2024 Budget, take action as necessary.
6. Review June 2024 Budget, take action as necessary.
7. Review ACCO payment agreement, take action as necessary.
8. Discussion on adding Trisha Cook to the debit and credit card accounts, take action as necessary.
9. Review ODOT Authorizing Resolution, making Trisha Cook and Staci Martin signers, take action as necessary.
10. Discussion on adding Trisha Cook to PosPay account, take action as necessary.
11. Discussion on assigning Trisha Cook as authorized signer on checks written under \$2,000.00, take action as necessary.
12. Discussion on adding Trisha Cook to Commercial Online Banking and being assigned as the authorized Approval on Payroll, take action as necessary.
13. Discussion on adding Trisha Cook to BancFirst accounts, General Fund ending in 1337, T Fund ending in 0750, and PTO account ending in 9011, take action as necessary.
14. Review and Discuss PTO account practices and make changes as needed, take action as necessary.

15. Discussion and Decision on removing previous Director Dena Wilson from the PIKEPASS account and adding the new Director Trisha Cook as authorized MCT representative on the account, take action as necessary.
16. Update on Eco-lane, take action as necessary.
17. Accept the resignation of Doug Walton from the Board, take action as necessary.
18. Discussion about the open Board seat, and who will take on the roll of Secretary/Treasurer, take action as necessary.
19. Discussion on Contract for Trisha Cook, take action as necessary.
20. Review/discuss/renew Haley Stiles Frix Marketing contract, take action as necessary.
21. Discussion on creating/hiring new position, take action as necessary.
22. Report from Haley Stiles Frix on Marketing, take action as necessary.
23. Discussion/Decision on the quote from Security Alarms Co, to add more cameras to the grounds of MCT, take action as necessary.
24. Discussion on current employee evaluations that are due, salary policies, take action as necessary.
25. Announcements.
26. New Business.
27. Adjournment.