



Monday, June 17, 2024 Regular Board Meeting

Monday, June 17, 2024 6:00 PM

HILLDALE ADMINISTRATION OFFICE  
313 E PEAK BLVD  
MUSKOGEE, OK 74403

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STATE OF OKLAHOMA  
MUSKOGEE COUNTY  
FILED OR RECORDED  
2024 JUN 11 PM 1:02  
POLLY IRVING  
COUNTY CLERK

## AGENDA

1. Call to order/Roll call. Statement of Compliance with the Open Meeting Law. (With the exception of item 1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.)

2. Moment of Silence/Flag Salute/Invocation

3. Comments from the Public (Under this agenda item the Board of Education will hear comments from the public on specific items on this agenda only. Neither the Board nor the Administration will answer any questions under this item. A complete list of rules and how to sign up to comment under this agenda item are available in the Superintendent's office).

4. Consent Agenda: The Board will vote on a motion to accept, reject, or modify these items in one motion, if a member wishes, the item may be considered on an individual basis:

A. Minutes of the Regular Board Meeting of May 14, 2024.

B. Minutes of the Special Board Meeting of May 10, 2024.

C. Minutes of Special Board Meeting of May 16, 2024.

D. Minutes of Special Board Meeting of June 10, 2024.

E. **Approval of encumbrances for 2023-2024:** General Fund 11 Encumbrance #s: 349-357; Child Nutrition Fund 22 Encumbrance #s: 24-25; Sinking Fund 41 Encumbrance #1; and Change Orders For Fund 11 (Gen. Fund) and Fund 22 (Child Nutrition) for 2023-2024.

**Approval of encumbrances for 2024-2025:** General Fund 11 Encumbrance #s: 1-232; and Child Nutrition Fund 22 Encumbrance #s: 1-20.

**Approval of May 2024 Activity Fund Reports.**

F. Treasurer's report

G. Discussion, consideration and possible vote to approve or not approve a contract with OSAG for workers' compensation insurance for the 2024-2025 school year.

H. Discussion, consideration and possible vote to approve or not approve a paper bid for 2024-2025.

I. Discussion, consideration and possible vote to approve or not approve a contract with Precision Drug Screening for bus driver drug screenings for the 2024-2025 school year.

J. Discussion, consideration and possible vote to approve or not approve a contract with OSSBA for unemployment services for 2024-2025.

K. Discussion, consideration and possible vote to approve or not approve a contract with Remind Notification System for District-Wide student and parent notification system for the 2024-2025 school year.

L. Discussion, consideration and possible vote to approve or not approve an out-of-state trip for the Hilldale Soccer team to attend a Major League Soccer game in Dallas, Tx in July.

M. Discussion, consideration and possible vote to approve or not approve fundraisers for the 2024-2025 school year.

N. Discussion, consideration and possible vote to approve or not approve Open Transfer Capacity for the 2024-2025 school year.

O. Discussion, consideration and possible vote to approve or not approve a payment from Child Nutrition Fund to reimburse General Fund for associated costs (utilities, insurance, labor).

P. Discussion, consideration and possible vote to approve or not approve CCOSA District Level Services for 2024-2025.

Q. Discussion, consideration and possible vote to approve or not approve a contract with Filament (SOCS) for WEBSITE and APP services for the 2024-2025 school year.

R. Discussion, consideration and possible vote to approve or not approve support raises effective July 1, 2024 for the 2024-2025 school year.

S. Discussion, consideration and possible vote to approve or not approve a 1% administrative raise effective July 1, 2024, for the 2024-2025 school year.

T. Discussion, consideration and possible vote to approve or not approve the Renewal of the Food Service Management Company Contract with Opaa! Food Management, Inc. for food service for the 2024-2025 school year.

U. Discussion, consideration and possible vote to approve or not approve a contract with Williams Consulting.

#### 5. Superintendent's Report and Services

A. Discussion, consideration and possible action to approve or not approve property insurance for the 2024-2025 school year.

B. Administrators' reports. No action required by the Board of Education.

C. Hilldale Association of Classroom Teachers report. Discussion only. No action required by the Board of Education.

#### 6. Executive Session

A. The Board will discuss and vote on a motion to convene or not to convene in Executive Session to discuss the following (Board can discuss all of these items in one executive session or separate executive sessions): to take the employment actions as listed in agenda item 7, below. (25 OS Sec 307 (B)(1)(7).

B. Acknowledgement of return to open session.

C. Board statement of minutes from the executive session

7. Superintendent Services (Part Two)

**A. Certified Personnel**

**a. Resignations:**

1. Nancy Contreras - PreK Teacher - Eff. 05-23-24
2. Sara Fletcher - PreK Teacher - Eff. 06-14-24
3. Amanda Andrews - Instructional Coach - Eff. 05-14-24
4. Natasha Santana - Elementary Counselor - Eff. 06-07-24

**b. New Hires**

1. Gabrielle Garbow - MS Math Teacher
2. Tara Kaiser - Elementary Teacher
3. Taylor Harper - Assistant Elementary Principal
4. Ashleen Towe - Elementary Teacher
5. Christopher Haile - Elementary Teacher
6. Stephen Ridgway - Elementary Teacher
7. Sarah Lewis - Elementary Teacher
8. Courtney Waggle - Instructional Coach, MS and HS Language Arts

**c. Re-Hires**

1. Oren Sikes - Coach
2. Diana Tadlock - Elementary Teacher
3. Debbie Woods - Part-Time LPC (Pending Opioid Grant Approval)

**B. Support Personnel**

**Resignation:**

1. Dalonda Martinez - School Nurse - Eff. 05-24-24
2. Ashlee Wendorf - Resigning 11 Month Position as M.S. Secretary, Eff. June 13, 2024

**New Hire:**

1. Madison Reed - IT Department
2. Kim Duncan - Athletic Custodian
3. Ashlee Wendorf - Beginning New 12 Month Position as I.T. Assistant, Eff. July 1, 2024

**Support Rehires for 2024-2025 School Year**

(See Attached Lists)

8. New Business

9. The Board will vote to adjourn.

Posted this 12<sup>th</sup> day of June, 2024, at 10:00 o'clock AM, at the entrance to the Administration Office, 313 E Peak Blvd, Muskogee, OK.

  
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**SUPPORT STAFF FOR SY25**

**Child Nutrition Employees**

Donna Barber

**Bus Drivers**

Sonny Brewer

Chris Hoffman

Tim Stevens

Mark Hammons

Michael Brossett

Booker Hamilton

Dakota Whitchurch

Will Mills

Gary Foreman

Tad Clark

**Admin**

Rhonda Warlick

Janet Johnson

Teresa Riddle

Angela McCoy

Sharon Mocha

**Maintenance**

Michael Brossett

Gary Foreman

Booker Hamilton

Dakota Whitchurch

Will Mills

**Custodians**

**Elementary**

Randy Britton

Melissa Foster

Bobbie Hill

**High School**

Sandra Fraley

Starr Krepps

**IT**

Anna McFarland



# Hilldale Public Schools

315 E. Peak Blvd  
Muskogee, OK 74403

(918) 683-9167  
fax (918) 683-9204

*Ms. Patti Bilyard, Principal*

To: Erik Puckett, Superintendent

DATE: May 30<sup>th</sup>, 2024

FROM: Patti Bilyard, Principal

RE: Support Staff Recommendation for Re-Hiring

Please accept this as a recommendation to re-hire the following Elementary support staff for the 2024-2025 school year:

**Support Staff**

Larry Alexander  
Amber Baker  
Paula Bolinger  
Carisa Boswell  
Randy Britton  
Sara Brown – Smith  
Robin Crabtree  
Marilyn Dover  
Kim Dubin  
Nikki Easley  
Tammy Field  
Melissa Foster  
Tina Gerdes  
Bobby Hill  
Betty Hinds  
Patty Hiner  
Linda Judkins  
Sheila Lawson  
Sally Mahaffey  
Erin Parker  
Karla Porras  
Bobbie Tidmore



# Hilldale Middle School

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400 E. Smith Ferry Road (918) 683-0763  
Muskogee, OK 74403 fax (918) 683-0766

*Darren Riddle, Principal*  
driddle@hilldaleps.org

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5/30/2024

Mr. Puckett:

I recommend that the following support personnel be rehired for the 2024-2025 school year FOR MIDDLE SCHOOL.

Staci Hoffman  
Ashlee Wendorf  
Jeanna Ogden  
Kim Adams  
Brenda Beville

## HS SUPPORT STAFF REHIRES

Amber Roberts

Kathy Spears

Sandra Fraley

Starr Krepps

Traci Crabtree

Lisa Talley

Lauren Brinsfield (Mon-Thur OSB, Fri - High School)

Christina Bolen

Wyatt Wolfe

*Josh Nixon*

**High School Principal**

**Hilldale Public Schools**

