

**NOTICE OF REGULAR MEETING AND AGENDA FOR
RURAL WATER DISTRICT NO. 5
MUSKOGEE COUNTY, OKLAHOMA**

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STATE OF OKLAHOMA
MUSKOGEE COUNTY
FILED OR RECORDED

As required by *Section 311, Title 25 of the Oklahoma Statutes*, notice is hereby given that the RWD No. 5, Muskogee County, will hold a regularly scheduled meeting on **February 15th, 2024 @ 5:00 PM** at the RWD No. 5 Office located at, 7181 S Cherokee Street, Muskogee, OK, 74403.

POLLY IRVING
COUNTY CLERK



AGENDA

Following is a list of the business to be conducted by the RWD No. 5, Muskogee County at the above meeting.

1. Meeting called to Order & Roll Call.
2. Reading and motion for approval of the minutes of the previous Regular meeting on January 18th, 2024.
3. Welcome Visitors: Ben and Mary Jean Brannum
4. Applications for new meters. Motion for action on applications and transfers from January 1st, 2024 through January 31st, 2024.
5. Acknowledgement of past due accounts and if needed motion for termination of water service due to Lack of payment of bills.
6. Reports of conditions of water lines within District
 - a. Kentley's Report, Discussion and motion for action if needed from his reports.
 - b. Comparison water report and Monthly Billing Recap Report.
7. Special Orders
 - a. Motion for action on payment of bills for period ending February 15th, 2024 and estimated bills through the period ending March 21st, 2024
 - b. Financial Statements.
8. Old Business
 - a. Tabled from last month: Verify with Lawyer that RWD5 is within employee policies. (Revision to December 21st, 2023 from hiring part time help to hiring full time help.)
9. New Business
 - a. Telemetry for the Water District.
 - b. Refund DHS ACH overpayment of \$200.00 on 02/02/2024.
10. Motion and discussion for action on any unforeseen business.
11. Motion to adjourn meeting.

Name of person posting the Notice:

Nancy Frisby

[Handwritten Signature]
(Signature)

Bookkeeper

(Title)

Posted this 9th day of February 2024, at 10:00 O'clock AM
at the Office of RWD No. 5, Muskogee County, Oklahoma