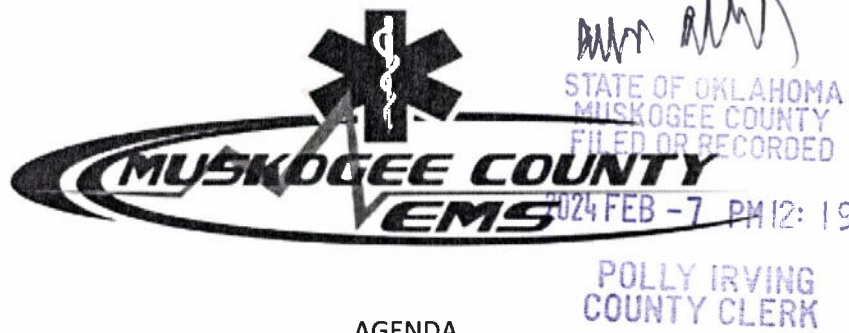


Board of Trustees

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Muskogee, OK 74403-5126



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AGENDA

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held February 8, 2024.

TIME: 6:00 P.M.
PLACE: EMS OFFICE
200 Callahan St., Muskogee, OK 74403



AGENDA:

Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

A. New business to include:

1. Consideration of, and possible action on, reopening the Webbers Falls station.
2. Reading of, and possible action on, the minutes of the regular meeting in January 2024 and the executive session in December 2023.
3. Consideration of, and possible action on, the bank register reports.
4. Consideration of, and possible action on, the estimated payroll for the next 3 pay periods.
5. Reading of, and possible action on, the financial reports for January 2024.
6. Consideration of, and possible action on, a report on the petty cash box transactions for January 2024.
7. Consideration of, and possible action on, the Capital One credit card transaction report for January 2024.
8. Consideration of, and possible action on, an ACH payment to BCBS and Capital One.
9. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for January 2024.
10. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
11. Consideration of, and possible action on, junking and disposal of non-inventoried contaminated, irreparable or expired medications and medical supplies; plus old uniforms; plus the following non inventoried non-medical supplies: (1) coffee maker EMS 3.
12. Consideration of, and possible action on, a Request for Reduction/Waiver of Ambulance Charges.
13. Consideration of, and possible action on, quotation(s) received for property, liability and vehicle insurance coverage.
14. A report on a risk solutions survey by VFIS with zero deficiencies and no recommendations being made at this time.
15. Pursuant to 25 OS 307(B)(4), consider convening in executive session to receive conditional communication between the Board and its attorney concerning a pending action styled as Sherley v Muskogee County EMS, case no. 23-CV-241 filed in United States District Court for the Eastern District of Oklahoma, if the Board, with the advice of its attorney, determines disclosure will seriously impair the ability of the Board to process the pending action in the public interest, and take appropriate action in open session.

16. Consideration of, and possible action on, adjourning the executive session and reconvening into open session.

17. Consideration of, and possible action on, items discussed in executive session.

B. Any new business not known at the time of posting of this agenda.

C. Any other business to be brought before the Board.

POSTED IN ACCORDANCE WITH OPEN MEETING LAW