



STATE OF OKLAHOMA
MUSKOGEE COUNTY
FILED OR RECORDED

TAFT Public Works Authority

P.O. Box 313 * 208 West Seminole * Taft, Oklahoma 74463 * 0313 * Phone (918)683-0568 * Fax (918)686-9459

2024 FEB 1 AM 11:13

Notice of Taft Public Works Authority regular meeting and agenda to be held Monday February 5th, 2024 at 6:30 p.m. at Taft City Hall Taft, Oklahoma. As required by section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Taft Public Works Authority will hold a meeting with the Board of Trustees February 5th, 2024 at Taft City Hall.

Call to Order, Roll Call and Quorum: Leonard Ingram- Trustee, Margaret Taylor- Trustee, Keith Titsworth- Trustee, Lelia Davis- Vice Mayor, Elsie Ceasar- Mayor.

Invocation:

Public to be heard:

Any citizen may address the Town of Taft Board of Trustees on any of the agenda items listed below. When you attend the meeting, obtain a comment sheet from the Town Clerk. Complete the sheet and return it to the Town Clerk, being certain to list the agenda items you wish to address. At the designated time, you will be called upon by the Town Clerk to address the Town of Taft Board of Trustees. If you cannot be present at the meeting, please pick up a form at the Taft City Hall and your comments will be read on your behalf, remarks limited to three (3) minutes. The Town of Taft Board of Trustees invites and welcomes citizen's participation and input.

Consent Agenda:

1. Approve Taft Public Works Authority January 8th, 2024 minutes.
2. Approve Taft Public Works Authority Treasurer Kim Lee Financial report.
3. Approve Taft Public Works Authority February 2024 Payroll.
4. Approve Taft Public Works Authority claims.

Discuss/Take Action:

1. Board of Trustee vote go into Executive Session to discuss Water Operator's pay after business hour (5:00 p.m.) and to be paid as payroll on the 25th of each month. (If the Board of Trustees go into Executive Session, it must be for consideration of an item as provided for in Section 307(B) of Title 25. Before an item can be considered in Executive Session, it must be placed on the agenda in a manner that meets the requirements of session 311(B) (2) of Title 25. This section provides that the agenda shall: (a) contain sufficient information for the public to ascertain that an Executive Session will be Proposed; (b) identify the item of business and purposes of the Executive Session; and (c) state specifically the provision of Section 307 of this Title authorizing the Executive Session.

3. The Board of Trustees vote on Water Operator's pay after Business hours(5:00 p.m.) and paid as part of Water Operators pay when paid on the 25th of each month.

Reports:

1. Mya Gaulden, Billing Clerk
2. Marchello King, Water Operator
3. Elsie Ceasar, Mayor

1. Old Business:

2. New Business:

3. Adjournment:

Schedule of Meeting: The Taft Public Works Authority next regular meeting scheduled for March 4th, 2024 at 6:30 p.m. This agenda was posted _____ prior to 5:00 p.m. at Taft City Hall, 208 West Seminole Taft, Oklahoma. Notice of the Taft Public Works Authority regular meeting was submitted for filing in the office of the County Clerk of Muskogee Oklahoma before February 5th, 2024.