



**NOTICE OF REGULAR MEETING AND AGENDA FOR
RURAL WATER DISTRICT NO. 5
MUSKOGEE COUNTY, OKLAHOMA**

STATE OF OKLAHOMA
MUSKOGEE COUNTY
FILED OR RECORDED

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the RWD No. 5, Muskogee County, will hold a regularly scheduled meeting on **December 21st, 2023, @ 5:00 PM** at the RWD No. 5 Office located at, 7181 S Cherokee Street, Muskogee, OK, 74403.

2023 DEC 15 AM 8:08

PULLY IRVING
COUNTY CLERK

AGENDA

Following is a list of the business to be conducted by the RWD No. 5, Muskogee County at the above meeting.

1. Meeting called to Order & Roll Call.
2. Reading and motion for approval of the minutes of the previous Regular meeting on November 16th, 2023.
3. Welcome Visitors:
4. Applications for new meters. Motion for action on applications and transfers from November 1st, 2023 through November 30st, 2023.
5. Acknowledgement of past due accounts and if needed motion for termination of water service due to Lack of payment of bills, VF Acct# 483- Phil Adair
6. Reports of conditions of water lines within District
 - a. Kentley's Report, Discussion and motion for action if needed from his reports.
 - b. Comparison water report and Monthly Billing Recap Report.
7. Special Orders
 - a. Motion for action on payment of bills for period ending December 21st, 2023 and estimated bills through the period ending January 18th, 2023
 - b. Financial Statements.
8. Old Business
 - a. Bank CC Fees.
9. New Business
 - a. ACH payment of postage for statement billing, on USPS new online website.
 - b. Approve schedule of 2024 Board meetings.
 - c. Hire Part-time office help.
11. Motion and discussion for action on any unforeseen business.
12. Motion to adjourn meeting.

Name of person posting the Notice:

Nancy Frisby

(Signature)

Bookkeeper
(Title)

Posted this 15th day of December 2023, at 10:00 O'clock AM
at the Office of RWD No. 5, Muskogee County, Oklahoma