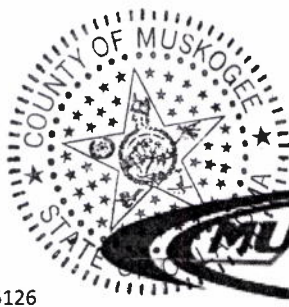


Board of Trustees

Jerry Millsap
Caleb Brewer
Darrell Russell
Vicky Spradling

200 Callahan
Muskogee, OK 74403-5126



STATE OF OKLAHOMA
MUSKOGEE COUNTY
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DEC 13 PM 2:50

POLLY IRVING
COUNTY CLERK

Director
Laurel Havens

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918.683.0130
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AGENDA

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held December 14, 2023.

TIME: 6:00 P.M.
PLACE: EMS OFFICE
200 Callahan St., Muskogee, OK 74403

AGENDA:

Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

A. New business to include:

1. Opening of, with consideration of and possible action on, bids received for Video Laryngoscopes, and Special Purpose Utility Task Vehicle.
2. Reading of, and possible action on, the minutes of the regular meeting in November 2023.
3. Consideration of, and possible action on, the bank register reports.
4. Consideration of, and possible action on, the estimated payroll for the next two pay periods.
5. Reading of, and possible action on, the financial reports for November 2023.
6. Consideration of, and possible action on, a report on the petty cash box transactions for November 2023.
7. Consideration of, and possible action on, the Capital One credit card transaction report for November 2023.
8. Consideration of, and possible action on, an ACH payment to BCBS and Capital One.
9. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for November 2023.
10. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
11. Consideration of, and possible action on, junking and disposal of non-inventoried contaminated, irreparable or expired medications and medical supplies; plus old uniforms; plus the following non-inventoried, irreparable items: (16) Portable Radio Batteries, (11) Cardiac Monitor batteries, (1) Cot battery, (1) Lucas battery, and (1) Extech forehead thermometer.
12. Discussion regarding the status of the annual awards party.
13. Consideration of, and possible action on, a uniform allowance for fulltime employees for the calendar year 2024.
14. Consideration of, and possible action on, a resolution adjusting ambulance fees for service.
15. Consideration of, and possible action on, a Request for Reduction/Waiver of Ambulance Charges.
16. Pursuant to 25 OS 307(B)(4), consider convening in executive session to receive confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, and take appropriate action in open session.
17. Consideration of, and possible action on, adjourning the executive session and reconvening into open session.

18. Consideration of, and possible action on, items discussed in executive session.

B. Any new business not known at the time of posting of this agenda.

C. Any other business to be brought before the Board.

POSTED IN ACCORDANCE WITH OPEN MEETING LAW