

Board of Trustees
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AGENDA

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held November 9, 2023.

TIME: 6:00 P.M.
PLACE: EMS OFFICE
200 Callahan St., Muskogee, OK 74403

AGENDA:

Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.



A. New business to include:

1. Reading of, and possible action on, the minutes of the regular meeting in October 2023.
2. Consideration of, and possible action on, the bank register reports.
3. Consideration of, and possible action on, the estimated payroll for the next three pay periods.
4. Reading of, and possible action on, the financial reports for October 2023.
5. Consideration of, and possible action on, a report on the petty cash box transactions for October 2023.
6. Consideration of, and possible action on, the Capital One credit card transaction report for October 2023.
7. Consideration of, and possible action on, an ACH payment to BCBS and Capital One.
8. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for October 2023.
9. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
10. Consideration of, and possible action on, junking and disposal of non-inventoried contaminated, irreparable or expired medications and medical supplies; plus old uniforms; plus the following inventoried items: (6) ambulance cots (trade-in)
11. Consideration of, and possible action on, a uniform allowance for fulltime employees for the calendar year 2024.
12. Consideration of, and possible action on, renewal of the fully insured group health benefits.
13. Consideration of, and possible action on, an employee bonus.
14. Consideration of, and possible action on a contract renewal with the Eastern Oklahoma VA Health System.
15. Report on the new USDA designation for contract purposes.
16. Consideration of, and possible action on a certified letter of Notice to Cease and Desist/Formal Demand received from Mershon Law in reference to Mr. Jamie Hill.

B. Any new business not known at the time of posting of this agenda.

C. Any other business to be brought before the Board.

POSTED IN ACCORDANCE WITH OPEN MEETING LAW