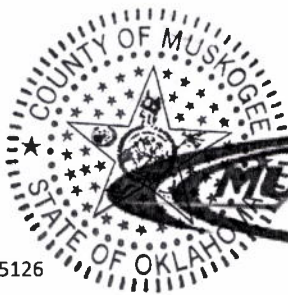


Board of Trustees
Jerry Millsap
Caleb Brewer
Darrell Russell
Vicky Spradling
Terri Mortensen

200 Callahan
Muskogee, OK 74403-5126



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STATE OF OKLAHOMA
MUSKOGEE COUNTY
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2023 OCT 11 PM 1:42

POLLY IRVING
COUNTY CLERK

Director
Laurel Havens

Office
18.683.0130
Fax 844.270.3156

AGENDA

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held October 12, 2023.

TIME: 6:00 P.M.
PLACE: EMS OFFICE
200 Callahan St., Muskogee, OK 74403

AGENDA:

Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

A. New business to include:

1. Reading of, and possible action on, the minutes of the regular meeting in September 2023 and the executive meeting minutes for August 2023 and September 2023.
2. Consideration of, and possible action on, the bank register reports.
3. Consideration of, and possible action on, the estimated payroll for the next one pay period.
4. Reading of, and possible action on, the financial reports for September 2023.
5. Consideration of, and possible action on, a report on the petty cash box transactions for September 2023.
6. Consideration of, and possible action on, the Capital One credit card transaction report for September 2023.
7. Consideration of, and possible action on, an ACH payment to BCBS and Capital One.
8. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for September 2023.
9. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
10. Consideration of, and possible action on, junking and disposal of non-inventoried contaminated, irreparable or expired medications and medical supplies; plus old uniforms.
11. Consideration of, and possible action on, scheduling of EMS Board of Trustee regular meeting dates for the calendar year 2024.
12. Discussion of, and possible action on, a recommendation to the Muskogee County Board of Commissioners for the reappointment of Vicky Spradling as an EMS Board Trustee for the 5 year term beginning January 1, 2024.
13. Consideration of, and possible action on, an MOU for providing on scene care to other emergency responders without charges to the responder or department for patient care in return for lifting assistance.

B. Any new business not known at the time of posting of this agenda.

C. Any other business to be brought before the Board.

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