




Board of Directors of the OKTAHA Area County Fire Department

215 Main Street  
Oktaha, Oklahoma 74450

  
STATE OF OKLAHOMA  
MUSKOGEE COUNTY  
FILED OR RECORDED  
2023 JUN 21 PM 3:52  
POLLY IRVING  
COUNTY CLERK

**AGENDA**

THURSDAY, JUNE 29<sup>TH</sup>, 2023 @ 6:00 P.M.

- Call the meeting to order.
- Roll call of Fire Board members, Fire Chief, and Assistant Chief.
- Presentation of the minutes from the meeting on May 25<sup>th</sup>, 2023.

**OLD BUSINESS:**

- Establishing and presenting the Fire Fighter(s) Roster- Fire Chief Levi Hill
- Establishing the calendar monthly meeting dates & times, as well as the annual meeting.
- Present the board with the official staggered terms of the board which was decided by the Muskogee County Board of Commissioners at their meeting on May 15<sup>th</sup>, 2023. Are as follows:
  - Jodi Hammons May 30<sup>th</sup>, 2024
  - Justin Duke May 30<sup>th</sup>, 2025
  - Sheila Whittle May 30<sup>th</sup>, 2026
  - Ricky Allen May 30<sup>th</sup>, 2027
  - Sally Walker May 30<sup>th</sup>, 2028
- Update and complete the "Information Sheet"- (requesting officer, receiving officer, Inventory Officer, Safety Officer)- all have alternates.
- Adopt Bylaws for the Oktaha Area County Fire Department.
- Update on Applications for the State Fire Fighters Pension(s) System-Chief Levi Hill
- Update on bonding coverage for the Board, Chief & assistant Chief- Chief Levi Hill
- Inventory of all Oktaha Fire Department assets & equipment- Chief Levi Hill
- Update on locks, alarm system & camera system being changed at the Fire Station- Chief Levi Hill.
- Update on obtaining a PO Box at the Post Office- Sally Walker
- Update on Fire district dues that have been paid by members to the Oafa- Oktaha Area Firefighters Association- This was asked by resident Nathan Reheard
- Update on current bank accounts that the Oafa(association has), establishing new bank accounts at Armstrong Bank- Sally Walker
- Update on District Fire Dues (paid to the State, for firefighters' pension(S)- Chief Levi Hill

**NEW BUSINESS:**

- Fire dues & letters to be sent to the Oktaha Area Fire Department residents- Sheila & Sally
- Resident Samantha Rodriguez- question about storm/tornado alarm system.
- Discussion and possible action on retaining an attorney to represent the Board & Fire Dept.
- Purchasing a computer, printer, & necessary supplies to operate- Sally Walker
- Open Floor Discussion-
- Adjournment