

Board of Trustees
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AGENDA

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held March 9, 2023.

TIME: 6:00 P.M.
PLACE: EMS OFFICE
200 Callahan St., Muskogee, OK 74403

AGENDA:

Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

A. New business to include:

1. Opening of, with consideration of, and possible action on, bids received for: IV Infusion Pumps, Cardiac Monitor Batteries, and Ambulance Cots.
2. Reading of, and possible action on, the minutes of the regular meeting in February 2023.
3. Consideration of, and possible action on, the bank register reports.
4. Consideration of, and possible action on, the estimated payroll for the next three pay periods.
5. Reading of, and possible action on, the financial reports for February 2023.
6. Consideration of, and possible action on, a report on the petty cash box transactions for February 2023.
7. Consideration of, and possible action on, the Capital One credit card transaction report for February 2023.
8. Consideration of, and possible action on, an ACH payment to BCBS and Capital One.
9. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for February 2023.
10. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
11. Consideration of, and possible action on, junking and disposal of non-inventoried contaminated, irreparable or expired medications and medical supplies, old uniforms, and (28) laptops, (29) assorted printers and scanners, (42) computer towers, (19) Old docking stations for old toughbooks, (73) Old computer harddrives to be shredded, (1) large office shredder, (11) Cardiac monitor batteries, (23) Portable radio batteries, (3) Cot batteries, (4) Dell Inspiron laptops; plus the following inventory items: (5) 2017 Ford ambulance, (3) 2012 Ford ambulance, (1) 2016 Ford ambulance, (1) 2015 Ford ambulance, (2) Polaris 6x6 ATV.
12. Consideration of, and possible action on, entering into an agreement with Purple Wave Auction, to hold a public auction, sell to the highest bidder: (10) Ford ambulances and (2) Polaris 6x6 ATV that have been previously written off and removed from service.

B. Any new business not known at the time of posting of this agenda.

C. Any other business to be brought before the Board.

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