

Board of Trustees
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AGENDA

Muskogee County EMS regular monthly meeting of the Board of Trustees will be held September 8, 2022

TIME: 6:00 P.M.
PLACE: EMS OFFICE
200 Callahan St., Muskogee, OK 74403

AGENDA:

Note: In the event of a conflict of interest on any agenda item, the Board member must make this disclosure prior to discussion of that item, and shall abstain from voting on the item. The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

A. New business to include:

1. Reading of, and possible action on, the minutes of the regular meeting in August 2022.
2. Consideration of, and possible action on, the bank register reports.
3. Consideration of, and possible action on, the estimated payroll for the next three pay periods.
4. Reading of, and possible action on, the financial reports for August 2022.
5. Consideration of, and possible action on, a report on the petty cash box transactions for August 2022.
6. Consideration of, and possible action on, the Capital One credit card transaction report for August 2022.
7. Consideration of, and possible action on, an ACH payment to BCBS and Capital One.
8. Consideration of, and possible action on, a report of write-offs and adjustments to receivables for August 2022.
9. Consideration of, and possible action on, a report on the activity and current status of certificates of deposit.
10. Consideration of, and possible action on, junking and disposal of non-inventoried contaminated, irreparable or expired medications and medical supplies; old uniforms; plus the following non-inventoried, irreparable items: (1) stapler.
11. Consideration of, and possible action on, the completed 2022-2023 Estimate of Needs, and the Financial Statement of the Fiscal Year 2021-2022, as prepared by Kerry Patten, CPA.

B. Any new business not known at the time of posting of this agenda.

C. Any other business to be brought before the Board.

POSTED IN ACCORDANCE WITH OPEN MEETING LAW