

October 14, 2025
REGULAR MEETING
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Muskogee County Clerk, Polly Irving.

1: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to Open the meeting at 8:30 a.m. The motion was unanimous.

2: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Purchase Orders. The motion was unanimous.

3: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Monthly reports. The motion was unanimous.

4: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Regular meeting minutes for October 6, 2025. The motion was unanimous.

5: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Doke, approved Resolution 2025-09 regarding the consolidation, possible replacement, and centralized oversight of Supplemental carrier offerings to include the transition of multiple voluntary carriers to a single provider through Colonial Life effective January 1, 2026. The motion was unanimous.

6: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an AFLAC Broker Record Letter appointing Lucht Insurance Service as Muskogee County's exclusive Broker of Record for insurance contracts effective immediately. The motion was unanimous.

7: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Agreement with Colonial Life. The motion was unanimous.

8: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Doke, approved Resolution 2025-10 Interlocal Cooperative Agreement appointing Commissioner Kenny Payne as the County's representative on the Circuit Engineering District 2 Board of Directors, and authorized to sign and execute Interlocal Cooperative Agreement 2026-1 on behalf of the County. Commissioner Doke and Commissioner Hyslop will serve as alternates on the Circuit Engineering District 2 Board of Directors. The motion was unanimous.

9: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Resolution for Disposing of Equipment from the Treasurer regarding (1) HP Color LaserJet Pro MFP 4301 printer, ID number C-220-90.1 to be transferred to the Board of County Commissioners secretary to be utilized in the Board Meeting Room. The motion was unanimous.

10: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Application and Utility Permit from High Springs Solar, LLC to erect, construct and maintain an underground collection line in District 3. The motion was unanimous.

11: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved an Application and Utility Permit from Lake Region Technology and Communications to run a new line on the Three Rivers Road project between Fort Gibson and Okay in District 1. The motion was unanimous.

12: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Resolution CI-2550 concerning bridge inspection responsibility by local government for compliance with National Bridge Inspection Standards which names Eastern Oklahoma Circuit Engineering District 2 as the engineer responsible for county bridge inspections as approved by the Oklahoma Department of Transportation. The motion was unanimous.

13: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved the Muskogee County FY27 Budget Process Dates that assists to stay on track to get taxes out on time. The motion was unanimous.

14: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved the FY26 Quarterly Risk Assessment Meeting Dates that are required by State Auditors. The motion was unanimous.

15: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved the FY26 Holiday Calendar Dates that is required by State Statute to post annual holidays. The motion was unanimous.

16: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Updated Officer List from the Assessor's Office. The motion was unanimous.

17 & 18: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Change Order Number 1 for Five Star Demolition. Commissioner Payne explains: *"These are invoices toward the demolition process on the public safety building. The grant funds, as we noted in the last couple of meetings, are used at this point. These funds, we made an agreement that they would come out of, I don't know if it was use tax or not, I believe it was, and then be reimbursed as the money comes in on the monthly tax rolls. So, with that, you probably want to read off how much and all that."* Commissioner Doke states: *"So it's for five-star demolition. There's a contract price for asphalt, \$253,858."* Board of County Commissioners General Counsel, John Tyler Hammons states: *"Change order number one is an increase of \$33,000. I don't want to give you the wrong number, but it's \$33,000 some odd. The original bid was \$221,000. This would be the one and only change order."* Commissioner Payne states: *"And a lot of that change that this is for, we sort of had to deal with the city, where we were going to leave one particular piece of concrete for them to park on. As the buildings came down and there were some areas found that weren't present, weren't apparent. But long story short, that concrete won't be suitable for parking. So, \$33,000 is to bust that up and take it out."* Commissioner Doke states: *"So as we motion to do it, we also need to include the account that we agreed to pay out of, which my recollection of the old agreement was that we were paying for this out of Use Tax to be reimbursed. Just to clarify before going further, there is enough money in the grant to reimburse the full amount?"* Commissioner Payne responds: *"The grant money is gone. That's why we're using it out of the county. Next month the tax will come in."*

It's been averaging about \$800,000. And we should be able to make that whole at that point."
The motion was unanimous.

19: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved an Invoice from Port Muskogee in the amount of \$30,000 for Workforce Development Contribution that isn't part of the budget but in past years the County has provided some funding to the Port for Workforce Development. Commissioner Payne states: *"I would say real quick, it's purposely not a part of our budget because whether we do that or not, it's kind of contingent on our financial situation at the time. We don't want to budget it and then have to break the budget not to do it. So we take it as it comes and make a determination when we get this invoice."* It was agreed upon the Commissioners to pay the invoice from the General Government account. The motion was unanimous.

20: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Detention and Services Agreement between Muscogee (Creek) Nation and the Board of County Commissioners for housing Creek Nation detainees at the rate of \$64 per day each detainee. The motion was unanimous.

21: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Basic Ordering Agreement (DOA) between the Sheriff's Office and U.S. Immigration and Customs Enforcement (ICE). The Board of County Commissioners general counsel, John Tyler Hammons states: *"This is an agreement from the Sheriff's Office and the federal government to house federal detainees for a maximum of 48 hours. This will be \$50 for that period, regardless of how much of the 48 hours they are actually there."* The motion was unanimous.

NEW BUSINESS:

None

ADJOURN:

Motion was made by Commissioner Hyslop and seconded by Commissioner Payne, approved to adjourn the meeting at 9:10 a.m. The motion was unanimous.