

November 13, 2023

MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Kenny Payne; Vice-Chairman, Keith Hyslop; Member Kenneth Doke; and Muskogee County Clerk, Polly Irving.

**Vote 1:** Motion was made by Commissioner Hyslop, approved to Open the meeting. The motion was seconded by Commissioner Doke and was announced unanimously by Commissioner Payne.

**Vote 2:** Motion was made by Commissioner Hyslop, approved all Purchase Orders. The motion was seconded by Commissioner Doke and was announced unanimously by Commissioner Payne.

**Vote 3:** Motion was made by Commissioner Hyslop, approved all Monthly reports. The motion was seconded by Commissioner Doke and was announced unanimously by Commissioner Payne.

**Vote 4:** Motion was made by Commissioner Doke, approved Regular meeting minutes for 11/6/2023. The motion was seconded by Commissioner Hyslop and was announced unanimously by Commissioner Payne.

**Vote 5:** Motion was made by Commissioner Doke, approved a Subscription Agreement between LexisNexis and the County Court Clerk's Office in the amount of \$380 per month. The motion was seconded by Commissioner Hyslop and was announced unanimously by Commissioner Payne.

**Vote 6:** Motion was made by Commissioner Doke, approved a Standard Form of Agreement between Owner (Muskogee County Health Dept) and Architect (Jeff Andrews, AIA) for the new Muskogee County Wellness Building in Dist. 1 of Muskogee County. Dist. 1 will be providing the dirt work and heavy equipment labor in the construction of the site. The Agreement was modified to state the agreement will be between Muskogee County Health Dept and the Architect, Jeff Andrews from its originality which stated Muskogee County Commissioners and Architect, Jeff Andrews. The motion was seconded by Commissioner Hyslop and was announced unanimously by Commissioner Payne.

**Vote 7:** Motion was made by Commissioner Doke, approved a Notice of Contract Award to RossCon, LLC regarding the overlay of .8 miles of 54<sup>th</sup> St in rural Muskogee County, from Oktaha Rd to Chimney Mtn Rd. The motion was seconded by Commissioner Hyslop and was announced unanimously by Commissioner Payne.

**Vote 8:** Motion was made by Commissioner Doke, approved a Notice to Proceed to RossCon, LLC regarding CDBG Contract Number 18526 CDBG 21. The motion was seconded by Commissioner Hyslop and was announced unanimously by Commissioner Payne.

**Vote 9:** Motion was made by Commissioner Doke, approved an Appointment Letter for Vicky Spradling to serve as a member of the EMS Board of Directors for a 5-year term beginning January 1, 2024. The motion was seconded by Commissioner Hyslop and was announced unanimously by Commissioner Payne.

**Agenda Item 10:** No action was taken at this time.

**Vote 11:** Motion was made by Commissioner Doke, approved a Letter of Agreement between the Sheriff's Office and Oklahoma Sheriff's Association (OSA) for the misdemeanor and cost-related warrant collection program. The motion was seconded by Commissioner Hyslop and was announced unanimously by Commissioner Payne.

**Agenda Item 12:** No action was taken at this time.

**Agenda Item 13:** No action was taken at this time.

**Vote 14:** Motion was made by Commissioner Doke, approved a Local Elected Official Consortium Agreement between Green County Workforce Development Board and BOCC which is defined as: The local elected officials (LEOs) have a central role in the creation, implementation and operation of the workforce investment system and work closely with the local workforce board. The LEOs appoint a Chief Local Elected Official (CLEO) to make decisions unilaterally for the LEOs. The motion was seconded by Commissioner Hyslop and was announced unanimously by Commissioner Payne.

**Agenda Item 15:** No action was taken at this time.

**BIDS:**

***Bid #6 – Ballot Printing (Election Board)***

All bids were closed at 9:30 a.m.

(1) Compliant bid was submitted from Midwest Printing

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**Vote:** Motion was made by Commissioner Doke, approved and awarded Bid #6 to Midwest Printing. The motion was seconded by Commissioner Hyslop and was announced unanimously by Commissioner Payne.

**NEW BUSINESS:**

None

**ADJOURN:**

Motion was made by Commissioner Hyslop, approved to adjourn the meeting. The motion was seconded by Commissioner Doke and was announced unanimously by Commissioner Payne.