

November 13, 2025  
SPECIAL MEETING  
MINUTES

The Muskogee Board of County Commissioners met in session at 1:00 p.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Board of County Commissioners Secretary, Melissa Lee.

**1: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to Open the meeting at 1:23 p.m. The motion was unanimous.

**2: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a purchase of up to \$125,000 utilizing the Use Tax Fund for a road project on E Davis Field Road in District 1. There is no paperwork signed to support this motion. The motion was unanimous.

**3: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved a Blanket Purchase Order for Ross Construction for the E Davis Field Road project in District 1 in the amount of \$125,000. The motion was unanimous.

**4: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved a purchase of up to \$260,000 utilizing the Use Tax Fund for a road project on S Country Club Road in District 1. There is no paperwork signed to support this motion. The motion was unanimous.

**5: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Blanket Purchase Order for Ross Construction for the S County Club Road project in District 1 in the amount of \$260,000. The motion was unanimous.

**6: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved and awarded a Contract submitted from Quality Testing out of Fort Gibson for material testing services on the Okay Road Project in District 1 in the amount of \$49,500 utilizing the Use Tax Fund. Kevin Wilson explains: *"So what this is would be for material testing for Okay Road project, funded with the CDBG-DR money. We submitted five requests for proposals to terms that were on the ODOT lab list. We got three responses back. We have one for quality testing out of Fort Gibson. We got a response back from Standard Engineering Field Services out of Tulsa. And then we got a response back from WSB, which is the new owner of Meshak Engineering. Of those three, we requested back. So the qualifications we asked for were experience with roadway bridge construction, certified license in the state of Oklahoma, experience with federal and state-funded construction projects, that they be registered in good standing with SAM.gov, be familiar with projects in this general region and state, and that they submit a statement of hourly rates with a total amount not to be exceeded. So for WSB, we went through these and looked at them, and they did have experience with the construction. Where they fell short was they do have a UEI number with SAM, but they are not currently registered with SAM, which makes them ineligible to receive federal funds. It's a long process, too. It can be. They also did not submit a total amount not to be exceeded, although they did submit their hourly rates for man-hours equipment. Standard Testing and Engineering met the same requirements. They are registered with SAM. They were good with everything else. They also submitted that set of hourly rates, but not an amount not to exceed, which is basically just an open-ended contract for whatever they want to spend. We asked that for a specific reason, so we wouldn't be in that boat. And lastly, the response came from Quality Testing out of Fort Gibson. They are currently, they have UEI, they're SAM registered and in good standing. They did send us a not to exceed lump sum amount of \$49,900, I believe was the actual number. I'm sorry, \$49,500 was the number they submitted to us. They also gave us a list of their hourly*

*rates just because we'd asked for it. So if we look at the three responses we got, the one that's actually responsive and similar, we asked for the Quality Testing out of Fort Gibson, and that would be my recommendation that we award that contract to them."* There is no paperwork signed to support this motion. The motion was unanimous.

**7: No Action**

No action was taken regarding a Memorandum of Understanding with the town of Summit to provide technical assistance for implementation of the town's OWRB grant.

**NEW BUSINESS:**

None

**ADJOURN:**

Motion was made by Commissioner Hyslop and seconded by Commissioner Payne, approved to adjourn the meeting at 1:32 p.m. The motion was unanimous.