

March 31, 2025  
REGULAR MEETING  
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Muskogee County Clerk, Polly Irving.

**1: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to Open the meeting at 8:34 a.m. The motion was unanimous.

**2: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Purchase Orders. The motion was unanimous.

**3: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Monthly reports. The motion was unanimous.

**4: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Regular meeting minutes for March 24, 2025. The motion was unanimous.

**5: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Order of Appointment of Ms. Kim Walton as the member of the Muskogee County Board of Health. The motion was unanimous.

**6: Motion**

Commissioner Doke made a motion and it was seconded by Commissioner Hyslop, approved a final Plat for the Cedarwood Hills Addition located at SE/4 of section 26, T13N, R17E in Muskogee County. The motion was unanimous.

**7: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Officer List for Muskogee County Clerk's office designating officers and their duties of the office for purchasing procedures. The motion was unanimous.

**8: Motion**

Commissioner Doke made a motion and it was seconded by Commissioner Hyslop, approved a Resolution establishing the Project Springboard Review Committee to make recommendations on the establishment of a tax incentive district in Muskogee County according to the Local Development Act (62 OS 850 et seq.). The motion was unanimous.

**9: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a proposal from Summit Fire & Security LLC for sprinkler repairs at the Muskogee County Jail in the amount of \$4,704. The motion was unanimous.

**10:**

**No action** was taken regarding the appointment of Kim Jacquez to replace Jeff Smith for the Transit Board.

**11: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved the appointment of Dylan Lucht to replace Ron Morton on the Muskogee County Economic Authority board. The motion was unanimous.

**12: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Lease Purchase Agreement between Taft Fire Department and Fire Master in the amount of \$303,897.99 for a 2025 Freightliner Firemaster 1250/2000 tanker. The motion was unanimous.

**13:**

**No action** was taken regarding a Resolution requiring receipt of annual reporting documents to the County Clerk by January 31<sup>st</sup> of each calendar year.

**14:**

**No action** was taken regarding a Resolution authorizing the County Clerk to oversee human resources-related functions for personnel in the General Government, Emergency Management, and Maintenance departments.

**15: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Resolution for the Safety Award Incentive procedures. The motion was unanimous.

**16: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Resolution to appoint Carrie Wages as the Interim Emergency Management Director, Facilities Manager, and Flood Plain Manager. The motion was unanimous.

**NEW BUSINESS:**

None

**ADJOURN:**

Motion was made by Commissioner Payne and seconded by Commissioner Hyslop, approved to adjourn the meeting at 9:20 a.m. The motion was unanimous.