

July 6, 2026
REGULAR MEETING
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Keith Hyslop; Vice-Chairman, Kenny Payne; Member Ken Doke; and Muskogee County Clerk, Polly Irving.

1: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved to Open the meeting at 8:29 a.m. The motion was unanimous.

2: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved the Purchase Orders. The motion was unanimous.

3: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved the Monthly reports. The motion was unanimous.

4: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved Regular meeting minutes for June 29, 2026. The motion was unanimous.

5: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved a FY26-27 Information Sheet from Mountain View Fire Department. The motion was unanimous.

6: No Action

No action was taken regarding a contract for Muskogee County Court Clerk Lexis Nexis account #4256hmj6y.

7: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved a contract for Muskogee County Court Clerk Kellpro Program yearly contract #000226105.0 in the amount of \$53,859. The motion was unanimous.

8: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 contract for Muskogee County Court Clerk Omecorp-Genesis maintenance contract 1014232 Kyocera TA MZ5001i Serial #1G55200137 in the amount of \$110 a base monthly rate. The motion was unanimous.

9: No Action

No action was taken regarding a contract for Muskogee county court clerk Leaf contract #100-0142321-000 lease for Kyocera TA MZ5001i Serial #1G55200137.

10: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 contract for Muskogee County Court Clerk Studie office supplies Contract #MCDCC2625-3 Kyocera MA4000x Serial #1AL4500081 in the amount of \$792. The motion was unanimous.

11: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 contract for Muskogee County Court Clerk Studie office supplies Contract #MCDCC2627-6 Copystar CS-6002i Serial #VFA8902067. The motion was unanimous.

12: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 contract for Muskogee county court clerk Studie office supplies Contract #MCDCC2627-4 Kyocera M2040dn Serial #VCE2909743. The motion was unanimous.

13: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 contract for Muskogee county court clerk Studie office supplies Contract #MCDCC2627-7 Brother Intellafax 4100e Serial #BROM2J421435. The motion was unanimous.

14: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 contract for Muskogee county court clerk Studie office supplies Contract #MCDCC2627-5 Kyocera M2535dn Serial #Lv25y27139. The motion was unanimous.

15: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 contract for Muskogee county court clerk Studie office supplies Contract #MCDCC2627-2 Kyocera MA4000x Serial #1AL4700121. The motion was unanimous.

16: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 contract for Muskogee county court clerk Quadient Leasing mail machine Contract #SW1008. The motion was unanimous.

17: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a contract for Muskogee county court clerk One source water rental agreement for CM H/C Serial #CM2310257695. The motion was unanimous.

18: No Action

No action was taken regarding the Muskogee county court clerk Stericycle shredding service.

19: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved the Muskogee County Court Clerk Annual Preservation Report. The motion was unanimous.

20: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a Signature Authorization of Amanda Hoover and Marisol Tapia Barbosa for the Muskogee County Health Department. The motion was unanimous.

21: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 Renewal Contract from Stanley Systems for the Muskogee County Health Department. The motion was unanimous.

22: No Action

No action was taken regarding the FY 26/27 renewal contract for American Document Shredding for the Health Department.

23: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 Renewal Contract from Advanced Alarms, Inc. for the Muskogee County Health Department in the amount of \$480 a year. The motion was unanimous.

24: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 Renewal Contract from JTK Imaging Center for the Muskogee County Health Department in the amount of \$50 per exam. The motion was unanimous.

25: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 Renewal Contract from Kellpro for the Muskogee County Health Department in the amount of \$2,340. The motion was unanimous.

26: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a FY26-27 Renewal Contract from National Road/RV Storage for the Muskogee County Health Department in the amount of \$2,280. The motion was unanimous.

27: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved an Amended Lease Purchase Agreement between the Board of County Commissioners on behalf of Mountain View Fire Department and Jay Hodge Chevrolet. The amendment was necessary because the Vin number on the previous Lease Agreement didn't match the actual Vin on the truck received. The motion was unanimous.

28: No Action

No action was taken regarding the revised Budget Modification Letter, for the Okay Rd Rehabilitation Project, funded with CDBG DR grant through the Oklahoma Department of Commerce contract # 18664 CDBG-DR19.

29: No Action

No action was taken regarding a resolution revising leverage amount committed to the Okay Rd Rehabilitation project funded by DCBG-DR grant contract # 18864 CDBG-DR19.

30: No Action

No action was taken regarding an amended Leverage Commitment Certification for the Okay Rd Rehabilitation project funded by CDBG-DR grant contract # 18864 CDBG-DR19.

31: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved to Enter into Executive Sessions at 8:49 a.m. to discuss the appeal filed by Down Quark Systems, LLC vs. Ron Dean Jr – Assessor, case number EQ-2026-12 in the court of tax review. The motion was unanimous.

Motion:

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved to Adjourn the Executive Session at 8:59 a.m. and resume Regular meeting with the decision to hire outside counsel to represent Muskogee County in the Court of Tax Review in case EQ-2026-12. The motion was unanimous.

Motion:

Commissioner Payne made a motion and it was seconded by Commissioner Doke to Recess the meeting at 9:05 a.m. until 9:15 a.m. The motion was unanimous.

Motion:

Commissioner Payne made a motion and it was seconded by Commissioner Doke to come out of Recess at 9:15 a.m. and resume Regular meeting. The motion was unanimous.

32: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved to Enter into Executive Session at 9:15 a.m. to discuss the possible employment, hiring, promotion, or appointment of an individual to the position of Emergency Management Director. The motion was unanimous.

33: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved to Adjourn the Executive Session at 11:41 a.m. and resume Regular meeting with no action being taken at this time regarding the Emergency Management Director position. The motion was unanimous.

NEW BUSINESS:

None

ADJOURN:

Motion was made by Commissioner Payne and seconded by Commissioner Doke, approved to adjourn the meeting at 11:41 a.m. The motion was unanimous.