

July 13, 2026
REGULAR MEETING
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Keith Hyslop; Vice-Chairman, Kenny Payne; Member Ken Doke; and Muskogee County Clerk, Polly Irving.

1: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved to Open the meeting at 8:25 a.m. The motion was unanimous.

2: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved the Purchase Orders. The motion was unanimous.

3: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved the Monthly reports. The motion was unanimous.

4: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved Special meeting minutes for July 1, 2026. The motion was unanimous.

5: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved Regular meeting minutes for July 6, 2026. The motion was unanimous.

6: No Action

No action was taken regarding the approval of a contract for Muskogee County Court Clerk Lexis Nexis account #4256hmj6y.

7: No Action

No action was taken regarding the approval of a contract for Muskogee County Court Clerk Leaf Contract #100-0142321-000 lease for Kyocera TA MZ5001i Serial #1G55200137.

8: No Action

No action was taken regarding the approval of a contract for Muskogee County Court Clerk Stericycle shredding service.

9: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved the Revised Budget Modification Letter, for the Okay Rd Rehabilitation Project, funded with CDBG-DR grant through the Oklahoma Department of Commerce Contract #18664 CDBG-DR19. **Grant Director, Kevin Wilson:** *"So we are going to request a budget modification from the Department of Commerce for the Okay Road Project. The engineer that did the design planning work on that has submitted a couple of invoices after the last leverage commitment amount that we sent. They're increasing the leverage from, I'm sorry, from \$501,507.54 to \$523,707.06 for an increase of \$22,199.54. What this is is these are invoices for design work that MESHEK had done for the FEMA Hazard Mitigation and Mass Assistance Grant. Again, they had a little money left in a couple of categories in that grant, so they submitted two more invoices for reimbursement, and that's what we're counting toward here. There's no real money changing thing. These invoices weren't even paid. It's just to make our paperwork more accurate for the grant office."* **Commissioner Doke:** *"And this had to do with the advance assistance grant leverage piece, I guess?"* **Kevin Wilson:** *"Exactly, yes. That amount has changed over the life of this project as additional invoices have been submitted for reimbursement. The one other thing that's going to come up on the next document is we have that \$523,707.06. That's the total amount that was submitted for reimbursement. This was a 75% reimbursement grant from FEMA. The actual*

budget modification document is meant to show hazard mitigation. The mass assistance paid \$392,780.29, which is 75% of the total. It will show \$130,926.77 coming from the county. These numbers aren't any different than what we've already spent. This money has been obligated, spent, and it's already part of the ticket. It just makes the documents more accurate, showing what was actually spent from each entity toward the leverage." **Commissioner Doke:** "So at the end of the day, really, it's either coming off of the CDBGDR grant or it's coming off advance assistance, one or the other. So, it's really just an allocation on paper. We're attributing the advance assistance to the county's leverage." **Kevin Wilson:** "Which is money that we spent. I mean, this is dollars that we didn't get reimbursed for, so it's money we actually spent for the county. So, what this does is shows the actual amounts from each entity that's provided leverage." **Commissioner Payne:** "So when you say money that we've spent and didn't get reimbursed for, money spent out of what fund?" **Kevin Wilson:** "This money has been spent out of, this money was actually spent during the design phase out of M&O." **Commissioner Payne:** "So out of M&O for the County? For District 1?" **Kevin Wilson:** "For the County. This was spent, when we were doing the work, or I say we were, when MESHEK was doing the design work for all the AA projects, these are invoices they had submitted, these just have to be lodged, associated with the Okay Road Project." **Commissioner Payne:** "So those need to be refunded to the M&O through District 1." **Commissioner Doke:** "So, I'm way confused now, too." **Treasurer, Shelly Sumpter:** "Were they not paid out of Use Tax?" **Kevin Wilson:** "These are early invoices that were paid during the design phase." **Shelly Sumpter:** "Before we ever set up the Okay Road Project?" **Kevin Wilson:** "This was all paid out of M&O." **Commissioner Doke:** "My understanding that everything was either going to be advance assistance or DR." **Kevin Wilson:** "Well, and it is, I mean it is advance assistance. The way they had this set up, the way they submitted it, they just showed the entire amount of these invoices going toward advance assistance reimbursement. But in reality, we didn't get reimbursed 100%, it was 75%. So, this is, it's just accounting to make, to show which entities actually had how much money into it." **Commissioner Doke:** "Oh, okay, okay. So going back, okay, so let me, let me ask you a question. So, you've got the Three Rivers Road Project completely separate. Okay, so go back before that to the advance assistance grant that we got from OEM. Right. On that one, the board had approved to use, use tax to cover the 25% match on the advance assistance." **Kevin Wilson:** "Whether it had been a project, a bridge project or another road or Okay Road for any of the districts, these were all getting paid as part of the advance assistance commitment, not the Okay Road commitment. It just happened to be associated with that particular project." **Commissioner Doke:** "Okay. That makes sense." **Kevin Wilson:** "That's clear as mud, I'm sure of it." **Commissioner Payne:** "No, I don't think my question got answered." **Kevin Wilson:** "So, so should it come from District 1 or from?" **Commissioner Payne:** "Well, I mean, if it's County M&O, I don't know that we've ever used County M&O on a road." **Commissioner Doke:** "We need to verify that, but I would have thought that that would have been used tax too. But, but here's the reality going back to advance assistance. We had gotten an advance assistance grant and, well, basically District 1 got the advance assistance grant initially. Then we contacted you guys and we were all going to get a project and we had agreed to cover out of the county funds the 25% match." **Commissioner Payne:** "And I dedicated mine to you. Didn't take any of that. I don't know if you remember that part, but I do." **Kevin Wilson:** "Those are the specifics. I wasn't here at the time, but again, where there had been a project for District 2." **Commissioner Payne:** "No, I heard you." **Kevin Wilson:** "Either way, my understanding was that these particular projects that advance assistance was designing for, for shelter-in-the-shelf projects, that that was all pre-funded." **Commissioner Payne:** "In fairness to Commissioner Doke, these are monies that were granted to us that we were able to use to get some pre-work done on projects that we didn't have to pay for that we would have otherwise. So, I understand that. And I'm not trying to be unfair about that. But County M&O, that's not like-" **Commissioner Doke:** "I don't think that's right. I don't think that's right. I think that was a use tax that we had agreed to cover the 25%." **Commissioner Payne:** "I think we probably need to go back and find out instead of speculating on my part or anyone else's and find out and then bring the paperwork and we'll know." **Commissioner Doke:** "But I think that was already approved. I don't think that's going to be an issue. Just double check." **Kevin Wilson:** "And I'll do so. But for the budget, that's the reason those were split, showing County and FEMA funds. It's just for accuracy's purpose." **Commissioner Payne:** "Well, I noticed on the next one you said \$130,000, \$230,000, and there's nothing behind it, which made me think." **Kevin Wilson:** "But that's the reason I broke those out. And that was after a conversation with Commerce. It would have been simpler just to let them show the dollars

to FEMA, but that wouldn't have been accurate.” **Commissioner Doke:** “But the actual dollars have already been approved by the board and everything else. Now we need to figure out which account it came out of. It was probably a use tax because when we get reimbursed from advance assistance, that does need to go back into that advance assistance budget.” **Kevin Wilson:** “And it'll be easy enough to go back and look that up. I mean, we'll look at the invoices and see what account they came out of. That's easy enough to find.” **Commissioner Hyslop:** “So it's number 10 connected to also number 9. So, we'll take no action on item number 9 and 10 then?” **Commissioner Payne:** “No, I think he wants action.” **Kevin Wilson:** “Yes, I still need action. But I'll find out where those funds came from. Again, this is- I need to get the modification started. I need- well, we need to get the modification started because it's going to hold up our project otherwise.” **Commissioner Doke:** “Well, it'll hold up our DR reimbursements.” **Kevin Wilson:** “We need reimbursements also.” **Commissioner Doke:** “Back to Use Tax.” **Commissioner Payne:** “I don't mind if we go ahead on 9 and 10, but I do want something next week showing the logistics of all this. And if at that point we need to go back and rescind either one of these, we can.” **Kevin Wilson:** “Okay, we'll do that.” The motion was unanimous.

10: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a Resolution revising leverage amount committed to the Okay Rd Rehabilitation Project funded by CDBG-DR grant contract #18864 CDBG-DR19. **Commissioner Doke:** “So, again, we're just saying that because the advance assistance amount that got changed to cover the leverage piece changed, that we're acknowledging that in the form of a resolution and the letter, I guess. So, it's the exact same issue?” **Kevin Wilson:** “It's the exact same thing as the letter. It's just the resolution approving the letter. Approving the request.” The motion was unanimous.

11: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved an amended leverage commitment certification for the O.K. Road Rehabilitation Project that's funded by the CDBG-DR grant, contract number 18864CBGDR19. **Commissioner Doke:** “I think we need to go all the way back to the advance assistance and find the agenda item and minutes affiliated with that. Where we had agreed to cover the 25% match and which account.” **Kevin Wilson:** “We'll do. I'll do that. Thank you.” The motion was unanimous.

12: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved a Medical Provider Agreement for Lester M. Keathley, APRN, FNP to serve as the Medical Provider of the Muskogee County Detention Center in the amount of \$6,000 a month. **Undersheriff, Greg Martin:** “There is one thing with that one. We were supposed to pay him July 1st. He has not received his July payment.” **Commissioner Doke:** “I think Janet was working on that because there was a question.” **Greg Martin:** “That's what the contract was like for the contract. We need to get him paid at all possible.” **Commissioner Hyslop:** “So is it the one that they overpaid on? On that one PO?” **County Clerk, Polly Irving:** “Well, what it was when we did the contract, it was supposed to be for 45. And then midstream, they made it to 5,000.” **Commissioner Payne:** “And I don't think it ever came through here.” **Polly Irving:** “It never came through here.” **Greg Martin:** “So 5,000 is there, and now it's 6,000.” **Polly Irving:** “So you're asking for June or July?” **Greg Martin:** “Whatever would make him solid.” **Commissioner Doke:** “I thought there was a question because June was on the previous contract year, and the previous contract had said \$4,500. So, there was a question whether they could pay \$5,000” **Commissioner Payne:** “His contract never changed from \$4,500, but his pay did. And we need to figure out how that needs to be addressed from a clerical standpoint so we don't get in trouble with the auditor for overpaying.” **Greg Martin:** “I don't know if there's a pay or-?” **Commissioner Payne:** “I think the DA took that with her and was going to make some determination on it, and I haven't heard anything back from that yet.” The motion was unanimous.

13: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a Professional Legal Services Contract between the County Assessor and O'Hara & Adams, PLLC. **Commissioner Doke:** “So, it's just a list of their hourly rates. Do you have anything to add to it or

anything?" **Assessor, Ron Dean:** "No, it's based on the lawsuit that was filed based on the Board of Equalization hearing. And our DA's request that outside counsel be hired. She visited with this firm, agreed that they should be the one handling it for us. And that's the contract with their rates." The motion was unanimous.

14: No Action

No action was taken regarding a Subscription Agreement with Regroup Mass Notification.

15: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved an Application and Utility Permit for a road bore in District 3. **Commissioner Payne:** "This is actually, they're going to cut the road. And I have spoken with them and I will move for approval." The motion was unanimous.

16: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved an Agreement between the Muskogee County Sheriff's Office and the Muskogee City County E911 Trust Authority. The motion was unanimous.

17: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a Service Agreement between the Muskogee County Health Department and American Document Shredding LLC in the amount of \$125 a month for shredding. The motion was unanimous.

18: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved Invoice #00226107.0 between Kellpro and District 2 in the amount of \$5,394 to handle District 2's paperwork. The motion was unanimous.

19: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved a Requisitioning/Receiving Officer List from the Muskogee County Health Department for FY26-27. The motion was unanimous.

20: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved a Memorandum of Understanding between Hilldale Public School and the Muskogee County Sheriff's Office to provide school resource officers for Hilldale Public Schools. **Sheriff, Andy Simmons:** "We will be providing one deputy to Hilldale, probably at the high school, with the support of their officer. This is at no cost to the county. The preserved officer paid for by the school system and provided by their retirement system." The motion was unanimous.

NEW BUSINESS:

None

ADJOURN:

Motion was made by Commissioner Hyslop and seconded by Commissioner Payne, approved to adjourn the meeting at 8:49 a.m. The motion was unanimous.