

February 2, 2026
REGULAR MEETING
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Keith Hyslop; Vice-Chairman, Kenny Payne; Member Ken Doke; and Muskogee County Clerk, Polly Irving.

1: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved to Open the meeting at 8:33 a.m. The motion was unanimous.

2: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved the Purchase Orders. The motion was unanimous.

3: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved the Monthly reports. The motion was unanimous.

4: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved Regular meeting minutes for January 20, 2026. The motion was unanimous.

5: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved Muskogee County Health Department to apply for the Preventative Health and Health Services Block Grant (PHHSBG) in the amount of \$1.6 Million. **Dr Cutler:** *“Good morning to the listeners and to those who comprise this great body today. It's good to be with you. I'm here before you today on behalf of the Muskogee County Health Department to make you aware of our intent to write for the Oklahoma prevention health and health services block grant. This is a proposed \$1.6 million grant that will come to OSDH from the CDC. This grant will give us funds to expand the work of community engagement. The proposal request can be for personnel training as well as contracts. This grant is being considered to address emerging needs, health innovation, and to address populations with health disparities. I will keep you posted if we are awarded of this grant. I do want to make you aware that our aim is designed to improve maternal health. That's one of the components of what we're writing for. To improve maternal health and infant health outcomes by addressing critical disparities faced by rural families. Specifically, we plan to offer culturally responsive education, enhanced prenatal and postnatal care access, community health workers support, mobile wellness events, and wraparound services. This project will empower mothers and families with the knowledge, resources, and care coordination necessary to ensure healthier pregnancies, safer deliveries, and stronger infant development. Just to kind of make you aware of some of the things that are emerging. In the state of Oklahoma, our average infant mortality is 7.1%. In Muskogee County, it's 7.5% per 1,000 births. In Muskogee, it's 10.4 deaths. And so we have work to do, and this grant will enable us to assist mothers so that we can have better health outcomes for our infants, children, and moms.”* The motion was unanimous.

6: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved to take in new roads in the Quail Creek Housing Edition in District 1. The motion was unanimous.

7: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved an Application and Utility Permit 2026-01 from Rural Water District 6 to maintain a road bore located at 3769 S 154th St W in District 3. The motion was unanimous.

8: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved an Application and Utility Permit 2026-02 from Valor Telecommunications of Texas, LLC to do a road bore located at East side of 184th St in District 3. The motion was unanimous.

9: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved and accepted a Letter from Wiedel Trucking stating that effective immediately they will be operating under the name of Indian Nations Logistics but will still honor all bids presented under Wiedel Trucking. The motion was unanimous.

10: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved an Updated Officer List from District 2. The motion was unanimous.

11: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a 2026 Disaster Recovery Plan from General Government. The motion was unanimous.

12: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved the Acknowledge Receipt of the Self-Reported 2026 Inventory List for Muskogee Fire Department. The motion was unanimous.

13: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved the Acknowledge Receipt of the Self-Reported 2026 Inventory List for Porum Fire Department. The motion was unanimous.

14: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved a List of 2026 Meeting Dates for the Muskogee County Fire Tax Board. The motion was unanimous.

15: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved an Amendment No. 2 to the By-Laws of the Muskogee County Fire Tax Board. **Commissioner Doke:** *"Calls for changing the meetings to quarterly. The time. And then the alternate must be present at each meeting. If not, there are consequences. Each fire department must turn in to the county clerk's office a new information sheet by the end of December 1st. Any elections that are needed to be held for next calendar year will be held at the October meeting. The position of treasurer will be combined with the secretary position. And there will be only one sergeant."* The motion was unanimous.

16: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved a 2026 Information Sheet from Council Hill Fire Department. The motion was unanimous.

17: No Action

No action was taken at this time regarding a Declaration of Surplus for Webbers Falls Fire Department.

18: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a Board of Directors' Information Forms for Brushy Mountain Fire Department. The motion was unanimous.

19: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a Resolution #2019DR1-26-26 amending the amount of leverage funds for the FY2019 CDBG-DR grant. **Kevin Wilson:** *"Back on January 12th, the board approved a letter requesting a revision in the leverage amount to come from the FEMA hazard mitigation grant funds. The estimated amount of the leverage originally was stated to be \$534,318.53. Actual funds that were committed or that were spent on this project from the advanced assistance grant was \$501,507.52. Resulting in a reduction of leverage listed at \$32,811.01. The board approved this on the 12th. The Department of Commerce has already approved the budget modification. This is really just documentation in our files showing that the board approved it. They haven't asked for it, but the way things have been going with them, it's better to have it than not need it than to need to not have it."* The motion was unanimous.

20: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved the moving of funds from the Rainy Day Fund to the General Government Operating Fund in the amount of \$236,555. **Melissa Lee:** *"So in our general operating fund account, we are, it's forecasted, so just budgeting, we're going to be short roughly about \$140,000 just in operating for utility expenses only. That does not include any additional expenses that general government will be presented. So there will be a significant shortage. Everything is encumbered for the month of February, but March, April, May, and June deal with that will not be enough funds to cover those months. I have created a spreadsheet that shows everything that we pay on a monthly basis."* **Commissioner Doke:** *"So I assume a lot of that is related to expenses that weren't in the budget that had to be fixed, like the boiler and the roof and a number of things that are going on. Courthouse roof."* **Commissioner Payne:** *"Courthouse boiler. The chiller. We had to have some work done on things at the jail that were unexpected have come up and we have a couple more actually at the jail that are kind of pending right now."* **Commissioner Doke:** *"So the proposal on the table is to move some money out of our rainy day accounts. We do have sort of a savings account for stuff like this. There are some stipulations in state statute that determines how you can use those funds. And so with that, I'll ask John Tyler to give us an update on what the rules are for that."* **John Tyler Hammons:** *"Certainly. So the rainy day fund, which is fund number 1247, is controlled by 68 OS 3034.1. The way the rainy day fund works is that each year the excise board will determine what your budget is. Let's pretend the budget is \$100. And if for any reason that revenues come in higher than that, let's say 105, that additional \$5 by law goes into the rainy day fund. So you all don't appropriate money to it. It's sent there automatically by law. Over the course of however long we've been doing this, the rainy day fund has generated approximately \$1.9 million. It's just that is money that we have generated in excess of what the excise board thought we were going to generate. Under state law, you are allowed to transfer up to \$236,555 to the general fund if your budget for this fiscal year is less than the budget for last fiscal year. Excise board for fiscal year 25 approved a budget of \$12.4 million. In fiscal year 26, they approved a budget of \$11.4 million. So a million dollar deficit, or I apologize, not deficit, a \$1 million difference. That allows you to access that almost quarter of a million dollars and transfer it from the rainy day fund to the general fund. Happy to answer any questions. And that is per the state formula. We don't generate that number. That's the number the legislature has given us. That's 12.5%."* **Commissioner Doke:** *"From a logistics standpoint, do we transfer or move that money out of cash funds into the budget? Is that recommended?"* **John Tyler Hammons:** *"I would transfer it from, we need to fill out a transfer form from fund 1247 to fund 001."* **Commissioner Doke:** *"Or do we spend it directly off of that so that we're not mixing cash and budgeted funds?"* **John Tyler Hammons:** *"I would transfer. I think it's cleaner."* There was no paperwork presented for signature to support this motion. The motion was unanimous.

21: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved an Invoice from United Rentals regarding a truck purchase for District 3. **Commissioner Payne:** *"Once again, we are going to purchase a half-ton crew cab truck for 21 model from United Rentals in the amount of, this is District 3, in the amount of \$17,500. We are going through SourceWell, which is a buying co-op we've used here in the county before. The price that we will*

pay through SourceWell is cheaper than the price for a state contract and under \$25,000.” The motion was unanimous.

22: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved an Invoice from Muskogee Regional Jr Livestock Show in the amount of \$1,200 to be paid out of the funds that were provided by Cherokee Nation. The motion was unanimous.

23: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved a Resolution for Disposing of Equipment from District 2 for 10 bridge I-Beams. The motion was unanimous.

24: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved to Enter into an Executive Session at 8:56 a.m. to discuss information technology relating to security monitoring and response requirements placement and configuration at the Muskogee County Jail. The motion was unanimous.

25: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Doke, approved to Adjourn the Executive Session and resume Regular meeting at 9:17 a.m. and approves a transaction for the jail for cameras in the amount of \$260,000 to DIGI using the state bid offload use tax. There was no paperwork presented for signatures to support this motion. The motion was unanimous.

NEW BUSINESS:

None

ADJOURN:

Motion was made by Commissioner Doke and seconded by Commissioner Payne, approved to adjourn the meeting at 9:20 a.m. The motion was unanimous.