

August 7, 2023

MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Kenny Payne; Vice-Chairman, Keith Hyslop; 1<sup>st</sup> Deputy of Ken Doke, Brian DeShazo; and Muskogee County Clerk, Polly Irving.

**Vote 1:** Motion was made by Commissioner Hyslop, approved to Open the meeting. The motion was seconded by Commissioner Payne and was announced unanimously.

**Vote 2:** Motion was made by Commissioner Hyslop, approved all Purchase Orders. The motion was seconded by Commissioner Payne and was announced unanimously.

**Vote 3:** Motion was made by Commissioner Hyslop, approved all Monthly reports. The motion was seconded by Commissioner Payne and was announced unanimously.

**Vote 4:** Motion was made by Commissioner Hyslop, approved Regular meeting minutes for 7/31/2023. The motion was seconded by Commissioner Payne and was announced unanimously.

**Vote 5:** Motion was made by Commissioner Hyslop, approved a Request for Reimbursement Letter in the amount of \$112,032.41 for work done in the Hazard Mitigation Advanced Assistance project. The amount requested is 75% of the actual expenses billed and paid between January 1, 2023 and June 30, 2023. The motion was seconded by Commissioner Payne and was announced unanimously.

**Vote 6:** Motion was made by Commissioner Hyslop, approved a Resolution stating source of Leverage Fund in the amount of \$969,881.25 and dedicating those funds as leverage for the FY2019 CDBG-DR Grant. The motion was seconded by Commissioner Payne and was announced unanimously.

**Vote 7:** Motion was made by Commissioner Hyslop, approved an MOU (Memorandum of Understanding) between BOCC and Oktaha Public Schools to agree to cooperate in the improvement of two school owned driveways in Muskogee County, Oklahoma. The motion was seconded by Commissioner Payne and was announced unanimously.

**Vote 8:** Motion was made by Commissioner Hyslop, approved a REAP Contract Closeout Certification between BOCC and the 2021 REAP Fund in the amount of \$50,000.00. The motion was seconded by Commissioner Payne and was announced unanimously.

**Vote 9:** Motion was made by Commissioner Hyslop, approved the Resolution for Disposing of Equipment from Dist. 2 of the following equipment: (1) 2016 Stihl 27 Pole Saw HT 131 – #D330-0223, (1) 2016 Stihl 27 chainsaw 18" chain - #D330-0222, (1) 2018 Stihl chainsaw - #D330-0224, (1) 2018 Stihl chainsaw - #D330-0225, (1) 1990 John Deere Backhoe - #D332-0206, (1) 2008 Chevrolet Silverado - #D301-0229, (1) 2015 Toshiba laptop computer - #D218-0201, (1) 2016 Stihl chainsaw 20"-27" – D330-0219, (1) 2002 Solar battery charger - #D499-0201, (1) 2001 Chevrolet Silverado – vin#2GCEC19TX11195756, (1) Snow plow blade and attachment, (1) Case Backhoe Bucket-15", (1) Case Backhoe Bucket-36", (1) Motor Stand shop built, (1) Forklift Cherry Picker shop built, (1) Tractor Tire & Wheel, (1) Side Boom Mower, (18) Semi Tires, (10) 16.5 Tires & Wheels, (1) Tommy Lift Gate, (1) 1995 Chevy Tailgate, (1) 2003 Ford Tailgate & Bumper, (2) Older Big Truck Tire & Wheels, (4) Tractor Tires, (12) Grader Tires, (2) Aluminum Tool Boxes, (1) Metal Tool Box, (1) Pile of Used Grader Blades, (2) Fuel Tanks with Stands (300 & 500 Gallons), (1) Fuel Tank w/Stand, (1) Portable Building in Muskogee, (1) Box of assorted air, fuel, & oil filters, (3) Chain racket come-a-long's, (2) Natural Gas Wall Infrared Wall Heaters, (1) Truck Cargo Box, (1) Radio Kenwood, (2) Radios Cobra 29LTD Classic. The motion was seconded by Commissioner Payne and was announced unanimously.

**Vote 10:** Motion was made by Commissioner Hyslop, approved a Service Contract between BOCC and Zapata Lawn Service for complete lawn care services at the Muskogee County Courthouse to include mowing and weed eating in the amount of \$210 per month. The motion was seconded by Commissioner Payne and was announced unanimously.

**Vote 11:** Motion was made by Commissioner Hyslop, approved a Resolution for an amendment to the Muskogee County Personnel Policy Handbook to include a Keycard Access Policy. The motion was seconded by Commissioner Payne and was announced unanimously.

**Vote 12:** Motion was made by Commissioner Payne, approved to Enter into Executive Session to discuss Case: CV-2023-00185 – Keefeton Volunteer Fire Dept vs. BOCC. The motion was seconded by Commissioner Hyslop and was announced unanimously.

**Vote 13:** Motion was made by Commissioner Payne, approved to Exit the Executive Session and resume Regular meeting with no action being taken at this time regarding Case: CV-2023-00185 – Keefeton Volunteer Fire Dept. vs. BOCC. The motion was seconded by Commissioner Hyslop and was announced unanimously.

**Vote 14:** Motion was made by Commissioner Hyslop, approved an Application & Utility Permit from Polaris Technology regarding a road bore at 4800 S. 24<sup>th</sup> St W in Dist. 2. The motion was seconded by Commissioner Payne and was announced unanimously.

**BIDS:**

All bids were closed at 9:30 am

*Bid #73 – Generator for Health Dept.*

**Motion:** Motion was made by Commissioner Payne approving the Health Dept. to be allowed to negotiate with companies regarding a new generator under \$100,000.00 since no bids were submitted for a second time. The motion was seconded by Commissioner Hyslop and was announced unanimously.

*Bid #2 – Construction at 422 N Cherokee St, Muskogee OK*

**Motion:** Motion was made by Commissioner Payne to accept all compliant bids and award the bid to American Native in the amount of \$38,900. This amount is to include demolition, flooring, paint, plumbing, electric, wall frame/sheet rock and miscellaneous. The motion was seconded by Commissioner Hyslop and was announced unanimously.

**NEW BUSINESS:**

None

**ADJOURN:**

Motion was made by Commissioner Hyslop, approved to adjourn the meeting. The motion was seconded by Commissioner Payne and was announced unanimously.