

August 18, 2025  
REGULAR MEETING  
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Muskogee County Clerk, Polly Irving.

**1: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to Open the meeting at 8:30 a.m. The motion was unanimous.

**2: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Purchase Orders. The motion was unanimous.

**3: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Monthly reports. The motion was unanimous.

**4: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Regular meeting minutes for August 11, 2025. The motion was unanimous.

**5: Motion**

Commissioner Doke made a motion and it was seconded by Commissioner Hyslop, approved to award the contract for inspection services to Holloway Updike and Mellon on the Okay Road CDBG DR project not to exceed an amount of \$75,000 and to approve and sign the contract related to that. The motion was unanimous.

**6: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Resolution 2025-05 Outstanding Employee Performance Program which consists of one (1) time per year, you can compensate an employee up to \$300. This money is to be pulled out of the elected official or department head's budget, not General Government. It is your budget, and if you have the money in your budget to do it and feel like you want to do it, you may. You do not have to give it to each employee, but you can. It was noted to the County Clerk that the Resolution will also need to be added to the current Employee Handbook as an insert until it can be incorporated into a new handbook. The motion was unanimous.

**7: No Action**

No action was taken regarding a Declaration of Surplus from District 1.

**8: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Memorandum of Agreement between Muscogee (Creek) Nation and the County of Muskogee that the scope of the Butler Creek Bridge #02286 Project involves the installation of a new 85.22' span bridge to include asphalt road paving and widening of approximately 1900'. Construct special ditches for improved roadside drainage. The location of the project begins just East of S 54<sup>th</sup> Street along West 103<sup>rd</sup> Street South in District 1. The motion was unanimous.

**9: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Letter of Approval of Use Tax Funds of up to \$800,000 for grade, drain and surface of six (6) miles of E Smith Ferry Rd, with reimbursement to Use Tax Fund through the Lake Access Grant for District 1. Discussions were made in the meeting about the setup of a sub-account for Use Tax. The motion was unanimous.

**10: Motion**

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved the use tax funds for that reimbursement grant (Oklahoma Water Resources Board Grant) for the town of Summit and creating the sub-account under use tax and then encumbering the full amount of the grant, which is \$1,153,846. The motion was unanimous.

**11:**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Application and Utility Permit from Okmulgee County Rural District #20 to erect, construct and maintain a waterline located at 3316 N 234<sup>th</sup> St W in District 3. The motion was unanimous.

**12: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Application and Utility Permit from Okmulgee County Rural District #20 to erect, construct and maintain a waterline located at 22441 W 40<sup>th</sup> ST N in District 3. The motion was unanimous.

**13: Motion**

Commissioner Doke made a motion and it was seconded by Commissioner Hyslop, approved a Declaration of Surplus from District 3 for a 1998 Link Belt Excavator (D356-0301) that has been sitting in District 3 yard for approximately 5 years with a blown engine. The item will be surplus so it can be put into auction. The motion was unanimous.

**14: No Action**

No action was taken regarding the participation in the Governmental Entities Settlement Agreement.

**15: No Action**

No action was taken regarding the participation in the proposed nationwide settlement agreements against opioids manufacturers.

**16: No Action**

No action was taken regarding entering into Executive Session to discuss confidential information pertaining to Case No. 1:20-op-45155-DAP pending in the United States District Court for the Northern District of Ohio.

**BIDS:*****Bid 2025-035 – Courthouse Roof***

All bids were closed at 9:00 a.m.

**Motion:**

Motion was made by Commissioner Doke and seconded by Commissioner Hyslop to reject all bids for Bid 2025-035 – Courthouse Roof and start over on the bid process. The BOCC legal counsel states it needs to be published twice in the newspaper because it is a “Construction” bid. Commissioner Payne has abstained from this motion.

**NEW BUSINESS:**

A brief presentation was given from Shana Brazil regarding the Notice of Constitutional Non-Conformance and Action Item request written by Tanawah Downing, Civil Rights Litigator & Advocate, that she handed out to the elected officials.

**ADJOURN:**

Motion was made by Commissioner Hyslop and seconded by Commissioner Payne, approved to adjourn the meeting at 9:07 a.m. The motion was unanimous.