

April 14, 2025  
REGULAR MEETING  
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Muskogee County Clerk, Polly Irving.

**1: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to Open the meeting at 8:46 a.m. The motion was unanimous.

**2: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Purchase Orders. The motion was unanimous.

**3: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Monthly reports. The motion was unanimous.

**4: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Regular meeting minutes for April 7, 2025. The motion was unanimous.

**5: Motion**

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved a Resolution for District 2 to apply for a \$75,000 grant under the Oklahoma Unpaved Roads Program. The motion was unanimous.

**6: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved a fund increase in the amount of \$241 for the Muskogee County Conservation District to be able to pay an invoice that is requesting \$450 for 2025 OACS (Oklahoma Association of Conservations Districts) dues. The motion was unanimous.

**7: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved an Estopple Certificate from Ferdinand Technologies, LLC for an Option Agreement for Road Vacation. The motion was unanimous.

**8: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Application and Utility Permit from Boynton Public Works Authority to erect, construct and maintain an under the road water line located at 920 E Kenefick Ave, Boynton, OK, in District 3. The motion was unanimous.

**9: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Application and Utility Permit from Boynton Public Works Authority to erect, construct and maintain a sewer line located at 319 N Seaman St, Boynton, OK, in District 3. The motion was unanimous.

**10: No Action**

No action was taken at this time regarding the awarding of Bid 2025-022 for the lawn care of Mt View Fire Dept. The Commissioners have decided to reject all bids and go out for the bid again.

**11: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Information Sheet from Council Hill Fire Department which consists of Representatives and Officers for the Purchasing Procedures. The motion was unanimous.

**12: No Action**

No action was taken at this time regarding a Standard Agreement between Stericycle Inc and the Court Clerk's office.

**13: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Amendment No. 1 to the Declaration of the Trust of the Muskogee County Public Safety Authority where it states in Section VI "The person shall be the County Treasurer of Muskogee County, Oklahoma shall act as Treasurer of the Trustees" will now be replaced with "The Trustees shall select a person to act as Treasurer of the Trustees". The motion was unanimous.

**14: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved to Enter into Executive Session at 9:04 a.m. to discuss matters pertaining to economic development related to Project Springboard. The motion was unanimous.

**15: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved to Exit the Executive Session and resume Regular Meeting at 9:40 a.m. with no action being taken at this time regarding the discussions in Executive Session. The motion was unanimous.

**BIDS:**

All bids were closed at 9:00 a.m.

***Bid 2025-025: Spraying***

- ***Sunburst Spraying - Compliant***

**Motion** was made by Commissioner Payne and was seconded by Commissioner Hyslop, accepted and awarded Bid 2025-025 to Sunburst Spraying at \$46.50 per mile. The motion was unanimous.

***Bid 2025-026: Custom Cab Truck for Brushy Mtn Fire Dept***

- ***Brindlee Mountain Fire Apparatus - Compliant***

**Motion** was made by Commissioner Payne and seconded by Commissioner Hyslop, accepted all compliant bids for Bid 2025-026 and is tabling the bid for further review. It was noted that the bid was mailed in without any notation on the envelope that it was a bid and was accidentally opened but once noticed it was a bid the envelope was resealed, so it was given to the Commissioners as a taped-up envelope which the DA had no objections to. The motion was unanimous.

***Bid 2025-027: Rescue Truck for Brushy Mtn Fire Dept***

- ***Dade County Fire Department - Compliant***

**Motion** was made by Commissioner Hyslop and seconded by Commissioner Payne, accepted all compliant bids for Bid 2025-027 and is tabling the bid for further review. It was noted that the bid was mailed in without any notation on the envelope that it was a bid and was accidentally opened but once noticed it was a bid the envelope was resealed, so it was given to the Commissioners as a taped-up envelope which the DA had no objections to. The motion was unanimous.

**NEW BUSINESS:**

None

**ADJOURN:**

Motion was made by Commissioner Payne and seconded by Commissioner Hyslop, approved to adjourn the meeting at 10:01 a.m. The motion was unanimous.