



Zip: 74402

Country: USA

4. Service Address (required if different than Authorized Signer)

Company Name: Muskogee County

Address: 400 W. Broadway

Address: 220 State Street  
Street Address 2

City: Muskogee

State: Oklahoma  
State/Province/Region

Country: USA

Service for Provider Authorization:

Product: Internet Service/Domain Name/Registration

Please include a copy of your last Internet bill.



Muskogee Board of County Commissioners

ATTEST:

[Signature]  
County Clerk

[Signature]  
Keith Hyslop, Chairman

Authorized Member Signature  
[Signature]  
Authorized Member Signature



## Letter of Authorization

Date: \_\_\_\_\_

### 1. Authorized Signature

Full Name

First: Keith

Last: Hyslop

Title: Chairman, Muskogee County Board of Commissioners

Email: bocc@readymuskogee.org

Phone: 918-682-9601

### 2. Billing Contact (Required if different than Authorized Signer)

Name

First: Sheila

Last: Shamblin

Title: Board of County Commissioners Assistant

Phone: 918-682-9601

### 3. Billing Address

Company Name: Muskogee County

Address: P. O. Box 2307

Address: \_\_\_\_\_

Line 2

City: Muskogee

State: Oklahoma

State/Province/Region



This document is to serve as a Website Hosting and Domain Services One Year Renewal Agreement to be effective October 28, 2021, which includes provision of services included in Agreements dated October 28, 2019, Web Hosting Services and October 28, 2020 Renewal Agreement with Amendment for Domain Services auto renew.

This Renewal Document serves as a one (1) year term agreement from October 28, 2021 to October 28, 2022, with auto renewal between SPARK I/T Services, LLC located at 105 N. York Street, Muskogee, Oklahoma, 74003, <https://sparkservices.net>, [support@sparkservices.net](mailto:support@sparkservices.net), hereinafter referred to as "Host", and Muskogee Board of County Commissioners, 400 West Broadway, Muskogee, Oklahoma 74003, hereinafter referred to as "Client". The Host and Client shall be collectively referred to as the Parties. Under this renewal agreement, the Host will continue to provide Web Hosting and related services to the Client and Domain services for the two Client Domains, [readymuskogee.org](http://readymuskogee.org) and [muskogeecounty.org](http://muskogeecounty.org).

#### **1. Provisioning of Services:**

The Host agrees to continue providing the Client with website hosting services, consisting of website server space, e-mail capability, and such additional services that may be provided by the Host from time to time as referenced in the original Web Hosting Agreement, Attachment 1, dated October 28, 2019, Paragraph 2, Provisioning of Services. Under the provisions of Attachment 1, the October 28, 2020 Renewal Amendment Agreement, Attachment 2, and this Renewal Agreement, the Host will continue to act on behalf of and as directed by the Client as the Client's Agent to Suddenlink on any outstanding Internet issues until such time as all disconnects are complete. A Letter of Agency (LOA, Attachment III) is provided for current signatures which will authorize the Host to continue to interact with the carrier if required. The Host will continue to manage the [readymuskogee.org](http://readymuskogee.org) domain on the Host's server until such time as the client requests decommissioning of the domain and the gradual move of its users over to the new domain, [muskogeecounty.org](http://muskogeecounty.org). The [muskogeecounty.org](http://muskogeecounty.org) domain will also reside on the Host's server pending the approval of the request from Client in the letter dated 8-25-21 and signed by Chairman of the Board of County Commissioners, Keith Hyslop, which will provide delegated authority to the Muskogee County over the domain (Attachment IV).

#### **2. Payment Terms**

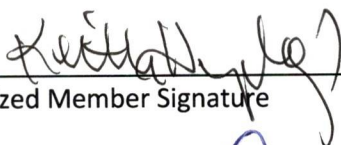
Under this Renewal Agreement, Client agrees to pay the Host an amount of \$129.00 monthly for web hosting and domain services. All other terms of provisioning of services stated in the Original Hosting Agreement, Attachment I and Domain Amendment Agreement, Attachment II dated October 28, 2020, remain as stated.





**Acceptance:**

By accepting this Agreement and using Host's Website Hosting and Domain Services, client agrees to be bound by all the terms and conditions of this Renewal Document and the Original Hosting and Domain documents attached as stated above.

**Muskogee Board of County Commissioners:**


  
\_\_\_\_\_  
Authorized Member Signature

  
\_\_\_\_\_  
Authorized Member Signature

  
\_\_\_\_\_  
Authorized Member Signature

**SPARK I/T Services, LLC**

  
\_\_\_\_\_  
SPARK Services – Authorized Signature

  
\_\_\_\_\_  
Muskogee County Clerk

  
\_\_\_\_\_  
Date



**Website Hosting Agreement One Year Renewal with Amendments to Paragraphs 2 and 6,  
SPARK Services acting as Authorized Agent to move readymuskogee.org Domain, Request Disconnect of  
Secondary Internet Services, and Establish a new County Domain**

This Renewal Document serves as a one (1) year renewal for Web Hosting services entered into on October 28<sup>th</sup>, 2019 ending October 28<sup>th</sup> 2020 with auto renewal between SPARK Services, located at 105 N. York Street, Muskogee, Okalahoma,74003, <https://sparkservices.net>, [support@sparkservices.net](mailto:support@sparkservices.net), hereinafter referred to as the Host, and Muskogee Board of County Commissioners, 400 West Broadway, Muskogee, Oklahoma 74403, hereinafter referred to as "Client" with Amendments for new services to be added. The Host and Client shall be collectively referred to as the Parties. Under this renewal agreement, the Host will continue to provide Web Hosting and related services to the Client as stated in the original attached Agreement, dated October 28, 2019 and attached, with the exception of any additional agreed upon services and charges set forth in Amended Paragraphs 2 and 6 below.

**2. Provision of Services**

This paragraph is amended to include the following services: Host agrees to continue providing the Client with website hosting services, consisting of website server space, e-mail capability and other services referenced in Attachment I under Paragraph 2, Provision of Services. In addition, SPARK Services has been requested to act as agent on behalf of the Muskogee Board of County Commissioners to move the Domain, [readymuskogee.org](http://readymuskogee.org), to our server under the Letter of Agency signed by an authorized Board member and dated on September 21, 2020, Attachment II. SPARK, has agree to become an authorized Agent, acting on behalf of the Muskogee Board of County Commissioners, to initiate a request for disconnect of Internet circuits provided by SuddenLink that now support the Domain, [readymuskogee.org](http://readymuskogee.org). SPARK Services, at the request of the Muskogee Board of County Commissioners, will also work to establish a new County wide Domain for future use. These three services, move of existing Domain, [readymuskogee.org](http://readymuskogee.org), request for disconnect of secondary Internet access with SuddenLink and establishment of a new Domain, will be included in the monthly charges for October 28<sup>th</sup>, 2020 thru October 28<sup>th</sup>, 2021, and are set forth below in Amended Paragraph 6, which references and replaces the billable monthly fee in Paragraph 6 (a), Payment Terms, in the original Web Hosting Agreement attached. All other payments terms in paragraphs 6 (b), (c) and (d) remain the same as stated in the original Agreement dated October 28, 2019 and attached.

**6. Payment Terms**

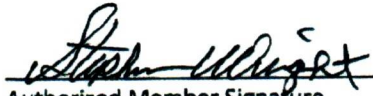
Client agrees to pay the Host an amount of \$129.00 monthly for web hosting services provided under Original document dated October 20, 2019 along with newly requested Agency responsibilities, disconnect coordination and management of new Domain services. All other terms of Paragraph 6 (b), (c) and (d) remain as stated in the original Agreement dated October 28, 2019 and attached.



**Acceptance:**

By accepting this Agreement and using Host's Website Hosting Services ("Services"), client agrees to be bound by all the terms and conditions of this Renewal Document and Amended Sections as stated above.

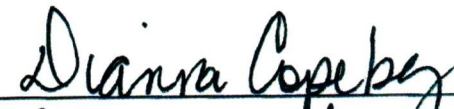

Muskogee Board of County Commissioners:

  
Authorized Member Signature

  
Authorized Member Signature

  
Authorized Member Signature

  
SPARK Services – Authorized Signature

  
  
Diana Cope  
Muskogee County Clerk



