

[Empty box for Resolution Number]

Resolution Number

DECLARATION OF SURPLUS

WHEREAS, in compliance with 19 O.S. §§ 339, & 421 thru 421.2, the Board of County Commissioners of MUSKOGEE County, Oklahoma, are required and have power to make all orders respecting the property of the county, and to do and perform such other duties and acts as may be required by law, and

WHEREAS, the Board of County Commissioners of MUSKOGEE County, Oklahoma, has under its management and control the following described assets of the SHERIFF - JAIL office or department:

Description	Inventory ID # Original Cost	Serial number Date Acquired
DESKS		
SEE ATTACHED LIST		

Signature of officer requesting declaration of surplus: \_\_\_\_\_

AND, upon proper and careful consideration, find that the above equipment is obsolete and not economical to continue to use for county purposes.

The Board further directs that in accordance with 62 O.S. § 335, proceeds collected from the disposal of said property be deposited into the \_\_\_\_\_ Fund, which is the fund from which said property was purchased.

Passed and approved in open meeting this 9 day of Aug, 2021

ATTEST: Polly Irving  
County Clerk \_\_\_\_\_ County, Oklahoma

By: [Signature]  
Deputy



Chairman [Signature]  
Member [Signature]  
Member \_\_\_\_\_

Desks located at the Muskogee County Jail

DESCRIPTION	INVENTORY ID#	SERIAL NUMBER	DATE ACQUIRED
Wooden desk	#B105.057	NONE PROVIDED	UNKNOWN
Metal desk wooden top	#B105.044	NONE PROVIDED	UNKNOWN
Wooden desk	NO TAG	NONE PROVIDED	UNKNOWN
Large wooden desk	NO TAG	NONE PROVIDED	UNKNOWN
Metal desk with wood top	#B105.063	NONE PROVIDED	UNKNOWN
Metal desk with wood top	#B105.022	NONE PROVIDED	UNKNOWN
Metal desk with wood top	#B105.058	NONE PROVIDED	UNKNOWN
Metal desk with wood top	#B105.037	NONE PROVIDED	UNKNOWN
Metal desk with wood top	#B105-059	NONE PROVIDED	UNKNOWN
2 Wood desk toppers with cabinets	NO TAG	NONE PROVIDED	UNKNOWN
Wooden roll top desk topper	NO TAG	NONE PROVIDED	UNKNOWN
Wooden table	#B110.002	NONE PROVIDED	UNKNOWN

Resolution Number

DECLARATION OF SURPLUS

WHEREAS, in compliance with 19 O.S. §§ 339, & 421 thru 421.2, the Board of County Commissioners of MUSKOGEE County, Oklahoma, are required and have power to make all orders respecting the property of the county, and to do and perform such other duties and acts as may be required by law, and

WHEREAS, the Board of County Commissioners of MUSKOGEE County, Oklahoma, has under its management and control the following described assets of the SHERIFF / JAIL office or department:

Description	Inventory ID # Original Cost	Serial number Date Acquired
MISCELLANEOUS ITEMS		
SEE ATTACHED LIST		

Signature of officer requesting declaration of surplus: \_\_\_\_\_

AND, upon proper and careful consideration, find that the above equipment is obsolete and not economical to continue to use for county purposes.

The Board further directs that in accordance with 62 O.S. § 335, proceeds collected from the disposal of said property be deposited into the \_\_\_\_\_ Fund, which is the fund from which said property was purchased.

Passed and approved in open meeting this 8 day of Aug, 2021

ATTEST: Polly Irving  
County Clerk \_\_\_\_\_ County, Oklahoma

By: [Signature]  
Deputy



Chairman [Signature]  
Member [Signature]  
Member \_\_\_\_\_

Miscellaneous located at the Muskogee County Jail

DESCRIPTION	INVENTORY ID#	SERIAL NUMBER	DATE ACQUIRED
Copystar photo copier non-working	#B220.004	NONE PROVIDED	UNKNOWN
Copystar CS45011 copier non working	NO TAG	NONE PROVIDED	UNKNOWN
White shelving unit one shelf	NO TAG	NONE PROVIDED	UNKNOWN
Blue plastic office chair	#BJ102.103	NONE PROVIDED	UNKNOWN
Wooden office chair	NO TAG	NONE PROVIDED	UNKNOWN
Two blue office dividers	NO TAG	NONE PROVIDED	UNKNOWN
Brown two door cabinet metal	NO TAG	NONE PROVIDED	UNKNOWN
Black rolling office chair broken	NO TAG	NONE PROVIDED	UNKNOWN
Heat stream floor heater broken	NO TAG	NONE PROVIDED	UNKNOWN
Two small black space heaters	NO TAG	NONE PROVIDED	UNKNOWN
HP OfficeJet Pro 8610 printer broken	NO TAG	NONE PROVIDED	UNKNOWN
175 small lunch trays with tray cart	NO TAG	NONE PROVIDED	UNKNOWN
Dividing wall two pieces	NO TAG	NONE PROVIDED	UNKNOWN
Rolling media cart	#B699.001	NONE PROVIDED	UNKNOWN
Gray metal 8 foot shelving unit	NO TAG	NONE PROVIDED	UNKNOWN
Sliver ice bin Scotsman	NO TAG	NONE PROVIDED	UNKNOWN
Toshiba tube tv	#B617.004	WO-150013981	4/26/2013
15 door lockers	#B634.001	NONE PROVIDED	UNKNOWN
7ft wood shelf	NO TAG	NONE PROVIDED	UNKNOWN
Wood file shelf	NO TAG	NONE PROVIDED	UNKNOWN
Tan refrigerator	#B613.005	Td576529	6/11/2013
Half circle desk top no legs	NO TAG	NONE PROVIDED	UNKNOWN
6 jail telephones black	NO TAG	NONE PROVIDED	UNKNOWN
LaserJet Pro 400 printer	NO TAG	NONE PROVIDED	UNKNOWN
Phaser 3610 printer	NO TAG	NONE PROVIDED	UNKNOWN

Record of Tools, Apparatus, Machinery and Equipment  
Muskogee County Sheriff's Office, Muskogee County, State of Oklahoma

Record of Items Acquired

Date: 4-26-13

Name of Item: TV  
Manufacturer: Sony Model: 3022918  
Description: Black Flat Screen 55 inch  
Serial #: W0150013981 Item #: B617.004  
Location: Sheriff's Desk

If acquired by purchase and County actually has the title thereto; give following information:

Date Acquired: May 2012 Cost: \$ ~~1600~~ 2500.00  
Claim #: \_\_\_\_\_ Warrant #: \_\_\_\_\_

If County does not have title but is holding under lease or rental contract, give following information:

Date of Contract: \_\_\_\_\_ Purchase Price (as shown by contract): \$ \_\_\_\_\_  
Monthly Rental: \$ \_\_\_\_\_  
Location on Date of Inventory: \_\_\_\_\_  
Name of Vendor or Lessor: \_\_\_\_\_  
Address of Vendor or Lessor: \_\_\_\_\_  
Remarks: \_\_\_\_\_

*M. Stapp*  
*11-21-2016*

*2-27-18. Term Fee now 5102*

Record of Items Disposed of

Name of Item: \_\_\_\_\_  
Item #: \_\_\_\_\_ Serial #: \_\_\_\_\_  
Manufacturer: \_\_\_\_\_ Model #: \_\_\_\_\_  
Sold: \_\_\_\_\_ Traded: \_\_\_\_\_ Junked: \_\_\_\_\_ Donated: \_\_\_\_\_  
Amount Received if Sold or Traded: \$ \_\_\_\_\_ Date Disposed: \_\_\_\_\_  
To Whom Sold, Traded or Donated: \_\_\_\_\_  
Address: \_\_\_\_\_  
Remarks: \_\_\_\_\_

Record of Tools, Apparatus, Machinery and Equipment  
Muskogee County Sheriff's Office, Muskogee County, State of Oklahoma

Record of Items Acquired

Date: 6-11-13

Name of Item: Refrigerator / Freezer  
Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_  
Description: Beige Refri. / Freezer  
Serial #: Td 576529 Property Tag #: 13613.005  
Location: CIC

If acquired by purchase and County actually has the title thereto, give following information:

Date Acquired: \_\_\_\_\_ Cost: \$ \_\_\_\_\_

If County does not have title but is holding under lease or rental contract, give following information:

Date of Contract: \_\_\_\_\_ Purchase Price (as shown by contract): \$ \_\_\_\_\_

Monthly Rental: \$ \_\_\_\_\_

Location on Date of Inventory: \_\_\_\_\_

Name of Vendor or Lessor: \_\_\_\_\_

Address of Vendor or Lessor: \_\_\_\_\_

Remarks: \_\_\_\_\_

TW 11-22-16

Record of Items Disposed of

Name of Item: \_\_\_\_\_  
Item #: \_\_\_\_\_ Serial #: \_\_\_\_\_  
Manufacturer: \_\_\_\_\_ Model #: \_\_\_\_\_  
Sold: \_\_\_\_\_ Traded: \_\_\_\_\_ Junked: \_\_\_\_\_ Donated: \_\_\_\_\_  
Amount Received if Sold or Traded: \$ \_\_\_\_\_ Date Disposed: \_\_\_\_\_  
To Whom Sold, Traded or Donated: \_\_\_\_\_  
Address: \_\_\_\_\_  
Remarks: \_\_\_\_\_  
Claim #: \_\_\_\_\_ Warrant #: \_\_\_\_\_