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	DECLARATION OF SURPLU		resolution Number
WHEREAS, in compliance with 19 O.S. MUSKOGEE County respecting the property of the county, required by law, and WHEREAS, the Board of County comm Oklahoma, has under its management	y, Oklahoma, are required and to do and perform su issioners of MUSI	and have power to mal ch other duties and acts COGEE County	ke all orders s as may be
General Government	ffice or department:	Carial	number
Description	Inventory ID # Original Cost	Date Acquired	
11 Office Chairs	D-102-1 through 11	September, 2013	
	\$ 359.98 each		
X			
Signature of officer resquesting declaration of s	urplus: Sheels She	abli	
AND, upon proper and careful consideration continue to use for county purposes.  The Board further directs that in accordance had a said interty a Constant.	e with 62 O.S. § 335, proce	eds collected from the d	isposal of said property
be deposited into the General Fun	d, which is the fund from	which said property was	
Passed and approved in open meeting	this 5th day of August		,2024
ATTEST:	wwp	MUSKOGEE	
By: Men	` \	County, Oklahoma	
Deputy	man	0/	
2 : / m	V. 11 x	1 1/2 1/2	

## Requisition - Purchase Order - Claim

**Purchase** Requisition No. 000000 Muskogee County, Oklahoma Order No. 001631 Requisitioning Dept. I approve the processing of this purchase request and the encumbering on the designated account to the maximum of 3,959.78 Account 20-3 Date Reg. Rec. **Date Assigned** General Government 09/09/2013 09/09/2013 Project No. **Date Material Needed** 09/09/2013 Federal Award Date Requisitioning County Official Comments: Suggested Vendors: Purchasing X Regular P.O. Blanket P.O. Purchase Card/Vendor for p-card Type of bid (if required) Fiscal Year 2013-2014 State Contract/Purchasing Cooperative Appropriation Account 20-3 I hereby approve the issuance and encumbrance of this purchase order County Purchasing Act **Polly Irving** Public Competitive Bidding Act Purchasing Agent I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance of said Five Star Office Supply\*\*\*\* DATED THIS 09/09/2013 1104 W Broadway **Polly Irving Broadway Shopping Center** County Clerk/Deputy MUSKOGEE, OK 74401 Muskogee COUNTY Shipped To: **General Government** 19 Old.St. Ann. S 1505 requires the vendor to furnish an itemized invoice which states the vendor's name and address, a clear description of each item purchased, unit price, the number or volume of each item, total price, the total of the purchase, and the date of the purchase. PO Box 2307 Muskogee, OK 74402-0000 ALL PRICES ARE FOB DESTINATION UNLESS OTHERWISE NOTED Unit Amt. To Be Adjustment 11.000 **Executive Chairs for Board Room** 359.9800 3,959.78 Inv # 174012-001 Account # 1901-0 3,959.78 **CHARGE & INVOICE TO:** APPROVAL BY GOVERNING BOARD This claim is approved for payment in the amount indicated above (Signed by at least two members.) District Attorney is approving Officer of expenditures for that office. 19 Okl. St. Ann S 326. **Polly Irving** Date County Clerk PO BOX 1008 Billing Address Chairman MUSKOGEE, OK 74402 20-3 City, State, Zip Code Member Member Date PAYMENT RECORD Warrant Number **Polly Irving** Amount County Clerk/Deputy Date Returned For Filing For Consideration By The Governing Board COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER I also certify that the maximum amount of the blanket purchase order has not been exceed Date County Clerk/Deputy County Clerk/Encumbering Officer Requisitioning County Officer