## ANNUAL MAINTENANCE AGREEMENT - COPIER / PRINTER Monthly Billing

Preferred Business Systems Acceptance: and conditions explained herein. Customer understands that the above MAINTENANCE AGREEMENT rates are for the first 12 months of this agreement only. purchased individually from PBS or others, however, the Customer has elected to purchase this MAINTENANCE AGREEMENT from PBS according to the terms All invoices are to be paid within 10 days of receipt. This is agreement is nontransferable, noncancellable, or nonrefundable, except as outlined on reverse side be invoiced at the expiration of this agreement. The Customer agrees to have an authorized representative each month sign, date, and submit to PBS an MFP Excess copy charges, if any, will be invoiced on a monthly basis, (unless marked otherwise above) following the use of the allowed copies, or at PBS option may overage copy/print produced and \$0.0000 for each COLOR copy/print produced over the selected maximum copy/print monthly allowance for a MAXIMUM of The Customer agrees to pay Preferred Business Systems PHONE: 918-252-2199 7633 E. 63 Pl. This agreement shall be automatically renewed at the then current service rates following the first year The Customer understands that this agreement is offered by PBS as a service and that the supply itemes provided and services rendered by PBS could be usage meter card with the accurate meter reading. The initial term of this agreement is for 12 months starting with the below listed date. FAX: 918-252-3322 Tulsa, OK 74133 Just adding the Lexmark TITLE BY: Make BUSINESS SYSTEMS.LLC CUSTOMER: Muskogee County Election Board XM1342 to current **EQUIPMENT COVERED** B&W and master service aggremen CITY / STATE / ZIP: Serial # ADDRESS: 400 W. Broadway COLOR copies / prints per month. Customer further agrees to pay PBS DATE \$0.00 **□** # Muskogee in advance for this Maintenance Agreement which includes the listed services subject to delivery charges. Customer Acceptance: THE SUPPLY ITEMS EXCLUDED FROM THIS AGREEMENT ARE: reserves the right to monitor and limit supply inventory levels. All supply items are Business until used and paid for by Customer. Preferred Business systems Business Systems. All supply items provided to Customer belong to Preferred lost, or damaged by Customer will be invoiced to the Customer by Preferred 8½ x 11 only. Toner/Developer included is Black and Color. Supply Items wasted LISTED BELOW AS EXCLUDED. Unless excluded, paper provided includes white CUSTOMER TO PRODUCE NORMAL COPIES EXCEPT THOSE SUPPLY ITEMS TITLE 3 Abuse 2 Staples 1 Paper 읒 NUMBER OF ITEMS EXCLUDED: Chairman Overages Billed (circle One): Monthly Quarterly (Indicate "NONE" if no supplies are excluded.) 74402 day of March Meter read Email: **\$0.0000** for each B&W 20 25 PHONE DATE: 3/12/2025 DATE Annually

Member\_ Member

Attest

County Clerk

# CUSTOMER AGREED TERMS AND RESPONSIBILITIES

- The Customer agrees to provide an adequate and properly grounded electrical power outlet(s) for the equipment. (See power requirement specifications)
- The Customer agrees to provide a trainable and certified in performing designated key operator functions as outlined in the Operator Manual or Key Operator Guide.
- 3.The Customer agrees to maintain and/or purchase an inventory of all supply items required by the equipment covered by this agreement and/or agree to purchase any items from PREFERRED BUSINESS SYSTEMS as may be needed by the PREFERRED BUSINESS SYSTEMS Service technician to perform proper maintenance. Customer further agrees to pay all invoices in accordance with PREFERRED BUSINESS SYSTEMS payment terms.
- 4. The customer agrees not to move the equipment from its original installation location without the expressed written consent of PREFERRED BUSINESS SYSTEMS.
- 5.This agreement becomes effective upon acceptance by PREFERRED BUSINESS SYSTEMS and/or receipt of full payment from the Customer and shall continue in effect for the initial term subject to its terms and conditions. This agreement shall be automatically renewed and is subject to receipt of full payment from the Customer unless canceled by written notice by either party at least 30 days prior to the expiration of initial term or each subsequent renewal.

## SERVICE PROVIDED BY PREFERRED BUSINESS SYSTEMS

3. PREFERRED BUSINESS SYSTEMS shall install all supply items which are 2.PREFERRED BUSINESS SYSTEMS shall provide all service labor, and mileage supplies for non-payment of any past due invoices. days prior to the renewal date. PREFERRED BUSINESS SYSTEMS reserves the SYSTEMS or until the Customer terminates coverage by written notice 30 and to maintain the equipment listed during normal business hours 1.PREFERRED BUSINESS SYSTEMS agrees to provide fast, competent service excluded from this agreement. (See "SUPPLIES TO BE PROVIDED BY agreement does not include the installation of any supply item which is included in this agreement except for paper, toner and fuser oil. This inspections to the equipment as recommended by the manufacturer. office. PREFERRED BUSINESS SYSTEMS agrees to provide periodic to correct any normal malfunction of the equipment in the Customers right to terminate this agreement or otherwise withhold service and/or this agreement and all renewal terms offered by PREFERRED BUSINESS Monday through Friday. This service shall continue throughout the term of

4.PREFERRED BUSINESS SYSTEMS shall provide without charge all parts and/or supplies, except those items excluded, deemed necessary to maintain the equipment in normal operating condition, less normal wear, so long as the listed equipment remains in PREFERRED BUSINESS SYSTEMS service territory. This agreement does not include major rebuilding, reconditioning, refurbishment which results from normal wear. This agreement does not cover the repair of damages caused by fire, water, forces of nature, abuse, or use of supplies or materials found defective, inferior in quality and/or not recommended for use by the manufacturer of the equipment. All supply items provided in the agreement by PREFERRED BUSINESS SYSTEMS shall be warranted to be of the highest quality. All supply items purchased from PREFERRED BUSINESS SYSTEMS shall be warranted on a prorated basis of the time and/or usage to provide minimum yield standards as listed by the manufacturer reference charts or other published yield data used by PREFERRED BUSINESS SYSTEMS.

5.PREFERRED BUSINESS SYSTEMS shall provide a loaner copier should Customers equipment require to be taken into the shop for repairs. Copies produced on a loaner copier shall be considered as produced on Customer's equipment and shall be included in the total copies produced. No credit shall be given by PREFERRED BUSINESS SYSTEMS for unacceptable copies.
6.PREFERRED BUSINESS SYSTEMS will not be liable for any loss or delay from caused beyond PREFERRED BUSINESS SYSTEMS reasonable control.
7.This Agreement (consisting of both sides of this page) constitutes the entire agreement between the Customer and PREFERRED BUSINESS SYSTEMS with respect to PREFERRED BUSINESS SYSTEMS service. The provision hereof shall be deemed to accurately represent the intent of the parties, notwithstanding any variance with the terms and conditions of any order submitted by the Customer in respect to PREFERRED BUSINESS SYSTEMS service.



### ANNUAL MAINTENANCE AGREEMENT - COPIER / PRINTER Monthly Billing

CITY / STATE / ZIP: Muskogee OK CUSTOMER: Muskogee County Election Board ADDRESS: PO Box 216 74402-0216

Meter read Email:	DATE:	PHONE:
	DATE: 3/5/2021	HONE: (918) 687-8151

Overages Billed (circle One): Monthly (Quarterly

Annually

overage copy/print produced and \$0.0650 for each Color copy/print produced over the selected maximum copy/print monthly allowance All invoices are to be paid within 10 days of receipt. This is agreement is nontransferable, noncancellable, or nonrefundable, except as outlined on reverse side PBS a copier usage meter card with the accurate meter reading. The initial term of this agreement is for 12 months starting with the below listed date Option may be invoiced at the expiration of this agreement. The Customer agrees to have an authorized representative each month sign, date, and submit to Excess copy charges, if any, will be invoiced on a monthly basis following the use of the allowed copies, or at PBS, for a MAXIMUM of The Customer agrees to pay Preferred Business Systems 5,500 B&W and Color copies / prints per month. Customer further agrees to pay PBS \$45.00 in advance for this Maintenance Agreement which includes the listed services **\$0.0100** for each B&W

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											Lexmark	Sharp	Make	
											XM1242	MX-5051	Model S	EQUIPMENT CO
													Serial #	VERED
													ID#	

inventory levels. All supply items are subject to delivery charges includes white 8½ x 11 only. Toner/Developer included is Black and Color Preferred Business systems reserves the right to monitor and limit supply Customer belong to Preferred Business . until used and paid for by Customer Customer by Preferred Business Systems. All supply items provided to Supply Items wasted, lost, or damaged by Customer will be invoiced to the ITEMS LISTED BELOW AS EXCLUDED. Unless excluded, paper provided CUSTOMER TO PRODUCE NORMAL COPIES EXCEPT THOSE SUPPLY

### 3 Staples 2 Abuse 1 Paper (Indicate "NONE" if no supplies are excluded.) NUMBER OF ITEMS EXCLUDED:

THE SUPPLY ITEMS EXCLUDED FROM THIS AGREEMENT ARE

SUPPLIES TO BE PROVIDED BY Preferred Business Systems

could be purchased individually from PBS, or others, however, the Customer has elected to purchase this MAINTENANCE AGREEMENT for the first 12 months of this agreement only. This agreement shall be automatically renewed at the then current rates following the first year from PBS . according to the terms and conditions explained herein. Customer understands that the above MAINTENANCE AGREEMENT rates are The Customer understands that this agreement is offered by PBS, as a service and that the supply items provided and services rendered by PBS

Member SEE REVERSE SID	Chairman / ***	ITTE: 1/ by day of This 20 as DATE:	BY:	ferred Business Systems Acceptance:
SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS	L	TITLE: Such Day	BY: XIX 3	Customer Acceptance:
TIONS		DATE: 3/5/2	Telly Beach	

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