

September 30, 2024  
REGULAR MEETING  
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Muskogee County Clerk, Polly Irving.

**1:**

**Motion** was made by Commissioner Hyslop and seconded by Commissioner Payne, approved to Open the meeting 9:07 a.m. The motion was unanimous.

**2:**

**Motion** was made by Commissioner Hyslop and was seconded by Commissioner Payne, approved all Purchase Orders. The motion was unanimous.

**3:**

**Motion** was made by Commissioner Hyslop and seconded by Commissioner Payne, approved all Monthly reports. The motion was unanimous.

**4:**

**Motion** was made by Commissioner Payne and seconded by Commissioner Hyslop, approved all Transfers of Appropriations. The motion was unanimous.

**5:**

**Motion** was made by Commissioner Payne and seconded by Commissioner Doke, approved Regular meeting minutes for September 23, 2024 with the modification on Item 18 to state that paperwork was signed and is now provided. The motion was unanimous.

**6:**

**Motion** was made by Commissioner Payne and was seconded by Commissioner Doke but Commissioner Hyslop was abstained, approved Special meeting minutes for September 26, 2024. The motion was unanimous.

**7:**

**Motion** was made by Commissioner Payne and was seconded by Commissioner Hyslop, approved the FY24-25 second half of the budget to be processed into the county accounts. The motion was unanimous.

**8:**

**Motion** was made by Commissioner Payne and was seconded by Commissioner Hyslop, approved an Agreement between OAG (Oklahoma Attorney General) and the Sheriff's Office for the 2024 OAG Funding Grant Program in the amount of \$300,000 with the spending parameters paid close attention to for proper spending allocations. The motion was unanimous.

**9:**

**Motion** was made by Commissioner Hyslop and was seconded by Commissioner Payne, approved an Amendment 3 to the Agreement for Professional Engineering services made between BOCC and Meshek & Associates LLC on 1/9/2023, under which Meshek was to provide professional service to perform design, hydrologic, hydraulic, and other engineering services related to the FEMA DR 4438 Project #10. The motion was unanimous.

**10:**

**Motion** was made by Commissioner Payne and was seconded by Commissioner Hyslop, approved a Revised FY24-25 Designated Officer Appointment Letter for Dist. 3. The motion was unanimous.

11:

**Motion** was made by Commissioner Payne and was seconded by Commissioner Hyslop, approved a Contract between The Lamar Companies and the Health Dept for billboard advertisement in the amount of \$6,780 for service dates 10/7/24 – 3/23/25. The motion was unanimous.

12:

**Motion** was made by Commissioner Hyslop and was seconded by Commissioner Payne, approved a Construction Services Memorandum of Understanding between BOCC and Fort Gibson Public Schools to cooperate in the construction of (2) access points to the school's north education building with the understanding that the Board of County Commissioners contribute \$35,000 to the project. The motion was unanimous.

"in-kind"

13:

**Motion** was made by Commissioner Payne and seconded by Commissioner Hyslop, approved Tedder Roofing for the roof replacement of the skybridge, after proper documentation has been provided of insurance and licensing from Tedder Roofing, in the amount of \$22,000 utilizing the Maintenance Capital Outlay account (0001-1-3300-4110). The motion was unanimous.

14:

**Motion** was made by Commissioner Payne and seconded by Commissioner Hyslop, approved to Enter into Executive Session at 9:32 a.m. to confer on confidential matters pertaining to economic development including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within jurisdiction. The motion was unanimous.

15:

**Motion** was made by Commissioner Payne and seconded by Commissioner Hyslop, approved Exit the Executive Session at 10:32 a.m. and return to Regular session with no action being taken at this time. The motion was unanimous.

**BIDS:**

***Bid 2024-017 – Construction in County Clerk Land Records Dept.***

All bids were closed at 9:30 a.m. and (1) compliant bid was submitted from American Native in the amount of \$16,500.

**Motion** was made by Commissioner Payne and seconded by Commissioner Hyslop, approved and awarded Bid 2024-017 to American Native in the amount of \$16,500. The motion was unanimous.

**NEW BUSINESS:**

None

**ADJOURN:**

Motion was made by Commissioner Hyslop and seconded by Commissioner Payne, approved to adjourn the meeting at 10:34 a.m. The motion was unanimous.

7<sup>th</sup> day of Oct 2024  
 Chairman \_\_\_\_\_  
 Member \_\_\_\_\_  
 Member \_\_\_\_\_  
 Attest: Patricia Hyslop  
 County Clerk

