

Now on this 18th day of January 2022, this agreement is entered into between the Muskogee County Health Department and Squeaky Clean Janitorial, hereinafter referred to as the Contractor. The provisions of this contract are to become effective on the 19th day of January 2022, and terminate on the 30th day of June 2022.

The purpose of this contract is to provide janitorial services to the Muskogee County Health Department at 530 South 34th Street, Muskogee, Oklahoma as follows:

The Muskogee County Health Department will furnish the cleaning supplies, trash liners, paper towels and toilet tissue, including vacuum cleaner.

Work to be performed five nights per week, except holidays.

NIGHTLY:

- A. Empty all wastebaskets, inside and out, replace soiled trash-liners as needed and place in dumpster.
- B. Sweep all tile floors in building.
- C. Damp mop all floors in medical area, waiting rooms, and entrances.
- D. Clean glasses, doors and inside windows.
- E. Clean and disinfect all counter tops and sinks, polishing fixtures, including coffee room.
- F. Wipe clean and polish all chrome and glass in coffee room, exam rooms and laboratory.

RESTROOMS:

- G. Scrub and disinfect all toilets completely, including tank, seat, and bowl.
- H. Clean and shine all vanity tops and mirrors.
- I. Scrub, disinfect and polish all sinks.
- J. Sweep, mop and disinfect tile floors.
- K. Fill paper towel, soap dispensers and toilet tissue dispensers as needed.
- L. Disinfect and clean diaper changing table.

THREE TIMES A WEEK:

- A. Feather dust desk chairs, waiting room chairs and other areas of furniture.
- B. Vacuum carpets (more often as needed).
- C. Damp mop all floors other than medical area or as needed. (See nightly schedule above.)
- D. Clean windows inside and out at all outside entrances.

ONCE WEEKLY:

- A. Dust chairs, file cabinets, pictures, windowsills, baseboards, and bookshelves, polish wood desks; clean and/or wipe spills, fingerprints and scuffmarks.
- B. Clean and disinfect restroom walls and stall walls.

ONCE A MONTH:

- A. Spot clean smudges, fingerprints, and dirt from doors, light fixtures, and walls.

AS NEEDED:

- A. Spot clean or shampoo carpets.
- B. Dust all air vents.
- C. Replace air fresheners in dispensers.

Contractor agrees to use daily check off list provided by MCHD to verify that all work is completed as required. Check off list will be used to verify monthly invoice.

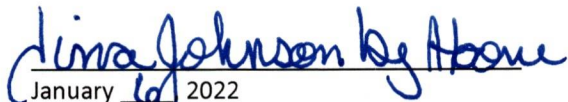
A monthly invoice shall be submitted to the Muskogee County Health Department within thirty-days (30 days) of the date services were provided under the terms of the contract. Payment shall be made by routine County Purchase Order upon receipt of a properly completed invoice.

Contractor is responsible for payment of all taxes, FICA, Workers Compensation, unemployment and any other similar expenses and must be bonded with liability insurance.

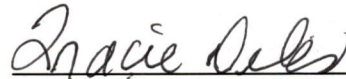
Contractor must supply references from three current or past employers within the last three years.

Contractor must agree to supply updated information on all employees working in the Health Department. Bidders may file sealed bids with the County Clerk on or before the date above-mentioned.

This contract is subject to amendment at any time, but only upon fully disclosed written consent and approval by both parties. Either party upon thirty days written notice may terminate this contract.

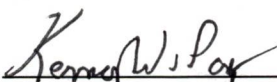


January 16, 2022
Tina Johnson, Interim Regional Director
Muskogee County Health Department
530 South 34th Street
Muskogee, Oklahoma 74401



January 6, 2022
Squeaky Clean Janitorial
Tracie Diles
PO Box 492
Muskogee, Oklahoma 74402

Approved this 18th day of January, 2022
By the Muskogee Board of County Commissioners

Chairman 

Member 

Member  for Ken Duke

Attest 
County Clerk



Squeaky Clean Janitorial

P.O. Box 492
Muskogee, OK 74402
squeakycleanwindows918@yahoo.com



Estimate

ADDRESS

530 South 34th Street
Muskogee Ok 74401

ESTIMATE # 1012

DATE 11/16/2021

EXPIRATION DATE 12/16/2021

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Janitorial	MUSKOGEE COUNTY HEALTH DEPARTMENT BID PROPOSAL	1	2,506.10	2,506.10

SUBMITTED BY:SQUEAKY CLEAN JANITORIAL
LLC-CERTIFIED BY THE MUSCOGEE (CREEK)
NATION

Tracie Diles
P.O. Box 492
MUSKOGEE,OK 74402

BID PROPOSAL AMOUNT \$2506.10

LIABILITY INSURANCE:LIBERTY MUTUAL
GROUP# CTPOK0000104291

BONDED BY :CNA SURETY# 63570998

ALL WORKERS ARE INDEPENDENTLY
CONTRACTED AND GIVEN A 1099-MISC AND
ARE RESPONSIBLE FOR PAYMENT OF
TAXES,F.I.C.A.,WORKER'S
COMPENSATION,UNEMPLOYMENT OR OTHER
EXPENSES OR TAXES THAT ARE REQUIRED BY
LAW.

SQUEAKY CLEAN JANITORIAL HAS READ ALL
REQUIREMENTS AS STATED BY THE HEALTH
DEPARTMENT AND AGREES TO FOLLOW ALL
GUIDELINES AS REQUESTED.

REFERENCES:

ACTIVITY DESCRIPTION QTY RATE AMOUNT

BRIDGES OUT OF POVERTY
SHENIA MCNAC
1503 WEST BROADWAY ST
MUSKOGEE,OK 74401
918-840-5331

ADVANCED UROLOGY
JUDY/JENA
4200 WEST OKMULGEE ST
MUSKOGEE,OK 74401
918-683-5025

ONG
DAVID SNYDER
7702 E 91ST
TULSA,OK 74008
918-230-2097

918-644-7550

TOTAL

\$2,506.10

Cash APP \$SqueakyCleanJan

Major Credit Cards Accepted

Accepted By

Accepted Date