

April 7, 2025  
REGULAR MEETING  
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Muskogee County Clerk, Polly Irving.

**1: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to Open the meeting at 8:37 a.m. The motion was unanimous.

**2: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Purchase Orders. The motion was unanimous.

**3: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Monthly reports. The motion was unanimous.

**4: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Regular meeting minutes for March 31, 2025. The motion was unanimous.

**5: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Resolution designating the Grant Administrator, Kevin Wilson, and the Environmental Officer, Derek Apple, as Requisitioning and Receiving officers for the Buckhorn Volunteer Fire Department and are authorized to requisition necessary goods and services for the general maintenance and operation of. The motion was unanimous.

**6: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Application and Utility Permit for EcoLink Fiber to erect, construct and maintain an underground fiber optic line in District 3 of Summit, Oklahoma. The motion was unanimous.

**7: Motion**

Commissioner Doke made a motion and it was seconded by Commissioner Payne, approved an Electric Facilities Relocation Agreement between OG&E and Muskogee County, whereas, the County desires OG&E to relocate OG&E's facilities that are located within the work area this associated with the Okay Road project and the County has agreed to reimburse OG&E for the costs associated with relocating OG&E's facilities as further described in the Agreement. OG&E will furnish labor and materials and will relocate its existing facilities in accordance with the plans for OG&E Work Order 8437743 in the work area which conflict with the project. Upon completion of the work, the County will pay OG&E and estimated cost to relocate said facilities in the amount of \$838,323.38 which OG&E will notify the County in a timely manner and document the total actual cost for the relocation after the work has been completed. The motion was unanimous.

**8: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Proclamation designating the month of April as Fair Housing Month and encourages each citizen to implement the provisions and further designates the County Clerk as the Fair Housing Activities Coordinator and requests that any person or group of persons, planning activities to promote fair housing to inform the Fair Housing Activities Coordinator of said activities.

**9: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved to split the cost of attorney’s fees with the City of Muskogee and the Muskogee County Port Authority for purposes of continued negotiations of an economic development prospect in the amount of \$30,000. There was no documentation presented for signatures to support this motion. The motion was unanimous.

**10: No action**

No action was taken regarding an Estoppel Certificate for an Option Agreement for Road Vacation.

**11: Motion**

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Bid Basis Scope of Work from the Sheriff’s Office for a Condenser Coil Replacement on the Carrier Chiller Customer located at the jail. The motion was unanimous.

**12: No action**

No action was taken regarding an Application and Utility Permit from Boynton Public Works Authority for 920 E Kenefick Ave, Boynton, OK.

**13: No action**

No action was taken regarding an Application and Utility Permit from Boynton Public Works Authority for Hwy 62 & Davis (319 N Seaman St).

**14: Motion**

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved a Re-appointment letter from the Eastern Oklahoma Development District (EODD) stating that the nomination/re-appointment of Kenny Payne for another 3-year term on the EODD Board of Directors. The motion was unanimous.

**15: No action**

No action was taken regarding the approval and selection of Bid 2025-022 – Lawn Care for Mt View Fire Department.

**16: Motion**

Commissioner Duke made a motion and it was seconded by Commissioner Hyslop, approved a Resolution giving authorization of the County Clerk to oversee the certain daily functions concerning employees in the General Government Departments to include Emergency Management, Maintenance, Environmental, Grants, and the Commissioners’ office. The motion was unanimous.

**NEW BUSINESS:**

Ron Dean, Assessor, announced that Thursday, April 10, 2025 at 10:00 a.m., the Leadership Muskogee class of 2025, hosted by Gwen Coburn, will be visiting the County Services Building and Courthouse in order to meet elected officials to learn their jobs and functions of their offices.

**ADJOURN:**

Motion was made by Commissioner Payne and seconded by Commissioner Hyslop, approved to adjourn the meeting at 8:59 a.m. The motion was unanimous.



14<sup>th</sup> day of April 2025  
Chairman \_\_\_\_\_  
Member Keith Hyslop  
Member Commissioner Payne  
Attest Dorothy Hyslop  
County Clerk