

March 24, 2025
REGULAR MEETING
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Muskogee County Clerk, Polly Irving.

1: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to Open the meeting at 8:39 a.m. The motion was unanimous.

2: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Purchase Orders. The motion was unanimous.

3: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Monthly reports. The motion was unanimous.

4: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Regular meeting minutes for March 17, 2025. The motion was unanimous.

5: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Lend-A-Bin Program sponsored by PepsiCo and Keep Oklahoma Beautiful for the purpose of recycling plastic bottles and cans. The motion was unanimous.

6:

No action was taken regarding a Maintenance and Lease Agreement for copier and printer services for OSU Extension.

7: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved the Muskogee County Fire Tax Board Information Sheet which consists of a list of designates and their titles for the 2025 calendar year. The motion was unanimous.

8: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved the Information Sheet for Braggs Fire Department which consists of a list of designates and their titles for the 2025 calendar year. The motion was unanimous.

9: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Memorandum of Agreement between Muskogee (Creek) Nation and Muskogee County for the purpose of replacing a poorly rated bridge on a county road (Banyan Rd Bridge Project) and upon completion of the project, the County accepts full responsibility for maintenance, upkeep, and repairs of said roadway to the extent required by law. The motion was unanimous.

10: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Project Approval Letter that states Muskogee (Creek) Nation intends to apply for Federal funding for the construction of Bridge Number 10105 on NTTFI 1559 located in Muskogee County (Banyan Rd Bridge Project). The motion was unanimous.

11: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Community Development Block Grant (CDBG) Resolution for Community Revitalization that requests the Oklahoma Department of Commerce to provide assistance under the policies, regulations, and procedures applicable to local communities in Oklahoma. The motion was unanimous.

12: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved a Muskogee County Citizen Participation Plan for the CDBG Community Revitalization application process. The motion was unanimous.

13: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved for the authorization of the Chairman of the Board of County Commissioners to sign all grant related documents, there was no documentation presented for the board to sign in order to support this motion. The motion was unanimous.

14: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Fair Housing Resolution in order for Muskogee County to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex or national origin. The motion was unanimous.

15: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved a Residential Anti-Displacement and Relocation Assistance Plan. The motion was unanimous.

16:

No action was taken regarding the passing of a section 3 resolution for 2019 CDBG-DR grant.

17:

No action was taken regarding the adopting of a section 3 plan for the 2019 CDBG-DR grant.

18: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Quote from iTouch Biometrics, presented by the Sheriff's Office, in the amount of \$1,980 for the access of Accurate-ID Software. The motion was unanimous.

19: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved an Invoice from Lathem Time, presented from the Sheriff's Office, in the amount of \$1,572. The motion was unanimous.

20: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Scheduled Maintenance Agreement between Commercial Power Solutions and the Sheriff's Office for quarterly scheduled maintenance inspections for (1) Onan generator and (1) Cummins/Onan ATS for \$1,350. The motion was unanimous.

21: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved to Enter into Executive Session at 9:01 a.m. in order to discuss economic development related to Project Springboard. The motion was unanimous.

22: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved to Enter into Executive Session to discuss economic development in District 2. The motion was unanimous.

23: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved to Enter into Executive Session to discuss confidential information with the county's attorneys concerning a tort claim submitted by Jillian Brie Field. The motion was unanimous.

24: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved to Exit all of the Executive Sessions mentioned at 9:42 a.m. with no action being taken at this time on anything discussed. The motion was unanimous.

NEW BUSINESS:

None

ADJOURN:

Motion was made by Commissioner Hyslop and seconded by Commissioner Payne, approved to adjourn the meeting at 9:43 a.m. The motion was unanimous.

31st day of March 2025
Chairman [Signature]
Member [Signature]
Member [Signature]
Attest [Signature]
County Clerk

