

Transfer of Funds

County, Oklahoma

- Error Correction
- Adjustment to Disbursements
- Adjustment to Revenue
- Temporary Transfer (68 O.S. § 3021)
- Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
- Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer:	

	Amount
Transfer of funds from:	
0001-2-2700-1110 <i>PS</i>	3992.95
0001-2-2700-1310 <i>Travel</i>	1800.00
Total Transfers Out:	5792.95 ⁰
Transfer of funds to:	
0001-2-2700-4110	3992.95
0001-2-2700-4110 <i>Cap</i>	1800.00
Total Transfers In:	5792.95 ⁰

Transfer Initiated by: _____
 Approved by: *[Signature]*
 Date: *10-20-24*

Corrected on Appropriation Ledger by (if applicable): _____
 Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Board of County Commissioner Approval (if applicable):

[Signature]

[Signature]

[Signature]

Excise Board or Budget Board (if applicable):

Transfer of Funds

Muskogee County, Oklahoma

- | | |
|--|--|
| <input checked="" type="checkbox"/> Error Correction | <input type="checkbox"/> Temporary Transfer (68 O.S. § 3021) |
| <input type="checkbox"/> Adjustment to Disbursements | <input type="checkbox"/> Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3) |
| <input checked="" type="checkbox"/> Adjustment to Revenue | <input type="checkbox"/> Residual Balance Transfer |

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Unable to balance fund # 7408 on MCT General Ledger for Tax Refunds with the Appropriation Ledger. transferring \$352.78 from Resale to cover outstanding checks and to balance fund going forward. Previously transferred amount but it was short \$352.78.	

Amount

Transfer of funds from:	
1220-0600-2005	352.78
Total Transfers Out:	352.78
Transfer of funds to:	
7408-0600-2005	352.78
Total Transfers In:	352.78

Transfer Initiated by: Sarah Newman
 Approved by: Maria Beal-Smith
 Date: 06/14/24

Corrected on Appropriation Ledger by (if applicable): _____
 Date: _____

Notification of error correction to the affected departments: _____
Signature of Department Head

Board of County Commissioner Approval (if applicable):

Excise Board or Budget Board (if applicable):

Ken O'Leary
Keith Hylton
Kenneth Lee

Funds	Beginning Balance	Deposits & Collections	Transfer In	Transfer Out	Payment	Apportionment	Ending Balance
311 Tax Refunds	66,614.22						0.00 N
Tax Refunds			9,800.00				0.00 N
Tax Refunds		15.05					06-13-2024
Tax Refunds		2,203.41					T# 23832 2023-42128
Tax Refunds		16.32					T# 23832 2023-42128
Tax Refunds		11.63					T# 23832 2022-42128
Tax Refunds		21.00					T# 23832 2022-42128
Tax Refunds		9.00					T# 23832 2020-42128
Tax Refunds		136.95					T# 23832 2020-42128
Tax Refunds		34.76					T# 23832 2020-42128
Tax Refunds		60.31					T# 23832 2020-42128
Tax Refunds		20.00					T# 23832 2020-42128
Tax Refunds		26.89					T# 23832 2020-42128
Tax Refunds		16.13					T# 23832 2020-42128
Tax Refunds		17.22					T# 23832 2021-42128
Tax Refunds		11.33					T# 23832 2021-42128
			2,600.00				06-13-2024
311 Tax Refunds	66,614.22	0.00	2,600.00	12,400.00	0.00	0.00	56,814.22 N
Total Funds	66,614.22	0.00	2,600.00	12,400.00	0.00	0.00	56,814.22

Current amount on GL- Needs to match OSW in Appropriation Ledger Transferring \$ 352.78 to balance fund. Previously transferred funds but miscalculated amount.

Stemmy 6/14/24

Muskogee County Treasurer
Outstanding Warrant Register

Register Date:	Fund/Dept/Account	Issue Date:	Warrant Number	To Whom	Amount	Paid/Cancel * Date	Payment Number
09/25/23	7408 0600 2005	09/25/23	3	CHEATHAM, PHILLIP	194.00		
12/04/23	7408 0600 2005	12/04/23	14	KELLEY, FALLON	9.00		
12/27/23	7408 0600 2005	12/27/23	16	HEDGES, DAVID	280.00		
01/16/24	7408 0600 2005	01/16/24	26	HA, KHON	24.50		
02/20/24	7408 0600 2005	02/20/24	40	CASTER, BRENDA	651.00		
02/20/24	7408 0600 2005	02/20/24	44	HA, KHON	670.50		
04/22/24	7408 0600 2005	04/22/24	64	FLETCHER, GARY OR LISA	59.00		
05/20/24	7408 0600 2005	05/20/24	74	ENERFIN GATHERING-EAST LLC	55,279.00		
Fund Total for 7408 Tax Refunds					57,167.00		
FY 2024 Total Warrants Outstanding					57,167.00		
Grand Total OUTSTANDING Warrants					57,167.00		

Request for Reimbursement / Payment

Jurisdiction Name: Muskogee County

Date: 06/24/2024

We are requesting payment for the following quarter(s) of the Oklahoma FY 2023 Emergency Management Performance Subgrant.

Check the quarter(s) that applies:

- Quarter 1
- Quarter 2
- Quarter 3
- Quarter 4

X Training Grant

This request is for a total of \$ **800.00** dollars.

Approving Official/ Delegated Authority (Print): _____

Muskogee County Commissioner

Approving Official Signature/ Delegated Authority: _____

at _____ day of June 2024

Chairman _____

Member _____

Member _____

Attest _____

County Clerk





MEMORANDUM

STATE OF OKLAHOMA
MUSKOGEE COUNTY
FILED OR RECORDED

2024 JUN 20 AM 8: 34

POLLY IRVING
COUNTY CLERK

TO: Board of County Commissioners

FROM: Muskogee County Health Department, OSDH District 7
Tina Johnson, Regional Director

SUBJECT: Yearly service Contracts and Resolutions FY 2025

The following are contract items that are automatically renewed for the current FY 2024-2025.

<u>Contractor</u>	<u>Compensation (Monthly)</u>	<u>Type</u>
Standley Systems	\$457.15/+overages	Lease of copier/fax/scanner
American Document Shredding	\$125.00	Confidential on-site shredding
Culligan of Tulsa	\$62.00	Lease of water filtration system
✓ Dobson Fiber	\$1,231.86	Phone Service
Advance Alarm, Inc	\$40.00	Monitoring for Immunizations Refrigeration
Ban-A-Pest	\$60.00	Pest Control
Best Version Media	\$524.60	Magazine Article
Sooner Lawn Service	\$1,000.00	Lawn Care Services & Maintenance
Squeaky Clean Janitorial	\$3,062.10	Janitorial Services
Superior Linen Service	\$61.05/Weekly	Janitorial Supplies
JTK Imaging Center	\$50.00/Each as needed	TB Chest X-ray
Kellpro	\$2610.00/Yearly	PO Transfer
KTFX Radio	\$200-250.00	Weekly Radio Sponsorship
Quadient Leasing USA/Mail Finance	\$184.26/Quarterly	Postage Machine Lease
Quadient Postage Funding (USPS)	\$1,000.00 (as needed)	Postage
OG&E	\$3,000.00	Electric Services
ONG	\$1,000.00	Natural Gas Services
Expedition Communications	\$517.00/monthly	Phone Service for Mobile Units
National Barn Company	\$158.00	Secured/Covered Parking for Mobile Units
Oklahoma State Dept. of Health	\$100,000.00	Estimated Monthly Payroll
Verizon Business	\$700.00	Cell Phones

Prepared By: Amanda Hoover, Administrative Assistant II, Muskogee County Health Department

AH

Approved by the Muskogee Board of County Commissioners

Date 10/24/2021

Chairman *[Signature]*

Member *[Signature]*

Member *[Signature]*

Attest: *[Signature]*
County Clerk



MUSKOGEE COUNTY TREASURER'S SPECIAL APPORTIONMENT for EXEMPT MANUFACTURING

June 20, 2024 TO June 20, 2024

TO THE COUNTY CLERK: Pursuant to Section 24209, Title 68, all collections of Ad Valorem and Special Assessments together with penalties thereon, and Miscellaneous Receipts, made during the month stated above, have been apportioned and distributed among the several specific funds and accounts to which the same belong and this report to you is your grant of authority to charge the collection and accumulation accounts and to credit the several fund accounts accordingly, and to draw your warrant on the County Treasurer for transmittal to the lawful treasurer of each city, town and independent school district, having its own treasurer properly qualified at this time according to the records in your office, and to the county treasurers of other counties of joint municipal enterprise, the collection herein reported to their credit, showing the same detail as to source, fund and account as herein reported; said apportionment and distribution being as follows:

CERTIFICATE

STATE OF OKLAHOMA, County of MUSKOGEE, ss.

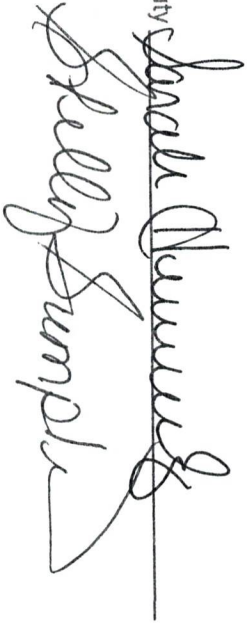
I, the undersigned, County Treasurer in and for the County and State aforesaid, do hereby certify that the following apportionment and distribution of collections is true and correct; and that the same embraces a full, true, and correct statement of all Ad Valorem and Special Taxes, together with penalties thereon, and miscellaneous municipal revenues, collected by me between June 20, 2024 and June 20, 2024. Credit has been entered on my records to each municipality by separate funds and accounts as aforesaid; according to law, and like credit is respectfully requested, on your accounts with me against eventual settlement with the Board of County Commissioners, as by law provided.

Dated and subscribed at MUSKOGEE, OK 74402-1587 this day of June 20, 2024. SHELLY SUMPTER, County Treasurer.

CERTIFICATE OF FILING

Received and filed this day June 20, 2024. POLLY IRVING, County Clerk.

By Treasurer's Deputy



Received By Clerk's Deputy



Chairman

Member

Member

Attest


County Clerk

20th day of June 2024



Section "A"

Source of Revenue 6/20/24 9.43

	Amount Each Source	0001 General	1216 Health	7702 Independent Remit	7703 Cities & Towns Remit	7704 EMS-Remit	7706 Career Tech Remit	7707 Library remit
9000 *** TAXES & INTEREST ***								
9001 Current Tax	1,494,492.00	48,446.81	12,099.75	1,347,638.72	3,951.93	14,538.83	48,446.80	19,369.16
9100 *** LOCAL ***								
9200 *** STATE ***								
9300 *** FEDERAL ***								
9400 *** MISCELLANEOUS ***								
Unused Line# 07								
Unused Line# 08								
Unused Line# 09								
Unused Line# 10								
Unused Line# 11								
Unused Line# 12								
Unused Line# 13								
Unused Line# 14								
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Unused Line# 38								
Unused Line# 39								
Unused Line# 40								
Unused Line# 41								
Unused Line# 42								
Unused Line# 43								
Unused Line# 44								
TOTALS	1,494,492.00	48,446.81	12,099.75	1,347,638.72	3,951.93	14,538.83	48,446.80	19,369.16

APPORTIONMENTS TO BE TRANSMITTED BY COUNTY CLERK'S WARRANT ---- MUNICIPAL REMITTANCE CITIES AND TOWNS

Section: "B"

City or Town	9110 Current Tax	Fund Totals	Warrant Total	Clerk's Warrant No
Boyrnton General				
A161 163 M Sinking				
Braggs General				
A270 267 M Sinking				
Council Hill General				
A108 110 M Sinking				
Ft Gibson General				
A3,814 3,810M Sinking				
Haskell General				
A1,626 1,668M Sinking				
Muskogee General				
A36878 36738M Sinking	3,951.93	3,951.93		
Tax Increment TIF			3,951.93	165
Oktaha General				
A343 346 M Sinking				
Porum General				
A602 605 M Sinking				
Summit General				
A108 109 M Sinking				
Taft General				
A174 172 M Sinking				
Wainwright General				
A93 94 M Sinking				
Warner General				
A1,593 1,604M Sinking				
Webber Falls General				
A338 337 M Sinking				
Cities SUB-TOTALS		3,951.93	3,951.93	

APPORTIONMENTS TO BE TRANSMITTED BY COUNTY CLERK'S WARRANT ---- MUNICIPAL REMITTANCE CITIES AND TOWNS

Section: "B" City or Town		9110 Current Tax	Fund Totals	Warrant Total	Clerk's Warrant No
Library	General	19,369.16	19,369.16	19,369.16	12
EMS	General	14,538.83	14,538.83	14,538.83	12
EMS Sinking	Sinking				
Gooseneck Fire	General				
Other SUB-TOTALS			33,907.99	33,907.99	
TOTALS			37,859.92	37,859.92	

APPORTIONMENTS TO BE TRANSMITTED BY COUNTY CLERK'S WARRANT REMITTANCE SCHOOL DISTRICT APPORTIONMENTS

Section: "F" School or Vo-Tech		9110 Current Tax	Fund Totals	Warrant Total	Clerk's Warrant No
C009 Wainwright 71.19	4 Mill General Building Sinking	126.56	126.56	126.56	175
1002 Haskell 656.33	4 Mill General Building Sinking	1,166.77	1,166.77	1,166.77	176
1003 Fort Gibson 1,657.29	4 Mill General Building Sinking	2,946.20 174,767.84 24,952.63 61,536.57	2,946.20 174,767.84 24,952.63 61,536.57	264,203.24	177
1004 Boyrton	4 Mill General Building Sinking				
1006 Webbers Falls 284.10	4 Mill General Building Sinking	505.05	505.05	505.05	178
1008 Oktaha 662.57	4 Mill General Building Sinking	1,177.87	1,177.87	1,177.87	179
1020 Muskogee 4,306.71	4 Mill General Building Sinking	7,656.14 524,013.71 74,901.39 396,710.94	7,656.14 524,013.71 74,901.39 396,710.94	1,003,282.18	180
1029 Hilldale 1,973.74	4 Mill General Building Sinking	3,508.77 36,251.27 5,174.40 29,960.81 198.13	3,508.77 36,251.27 5,174.40 29,960.81 198.13	74,895.25	181
1046 Braggs 111.45	4 Mill General Building Sinking	198.13	198.13	198.13	182
1074 Warner 774.80	4 Mill General Building Sinking	1,377.38	1,377.38	1,377.38	183
1088 Porum 397.30	4 Mill General Building Sinking	706.29	706.29	706.29	184
J006 Sequoyah	4 Mill General Building Sinking				
J019 McIntosh	4 Mill General Building Sinking				

APPORTIONMENTS TO BE TRANSMITTED BY COUNTY CLERK'S WARRANT REMITTANCE SCHOOL DISTRICT APPORTIONMENTS

Section: "F"		9110 Current Tax	Fund Totals	Warrant Total	Clerk's Warrant No
School or Vo-Tech					
J027	4 Mill				
McIntosh	General Building Sinking				
Schools SUB-TOTALS			1,347,638.72	1,347,638.72	
VT	General Building Sinking	38,738.32 9,708.48	38,738.32 9,708.48	48,446.80	12
VT SUB-TOTALS			48,446.80	48,446.80	
TOTALS			1,396,085.52	1,396,085.52	