

TRANSFER OF APPROPRIATIONS

Muskgee County, Oklahoma

Fiscal Year Ending

To the Honorable Governing Board:

Due to a need which has arisen in my office or department, and under the authority of 68 O.S. § 3021 and 62 O.S. § 461, I hereby request additional appropriations for current expense in the fund as shown in exhibit B. I further state that I have obtained written consent to the cancellation of appropriations balances detailed in Exhibit A as evidenced by the signature of the department heads in schedule 2. The reason for this requested transfer is as follows:

In order to pay next FY '24 / '25 Kellpro Software License

Respectfully submitted this day of

Signature and Title of Officer(s)/Department Head(s):

CONSENT TO CANCEL:

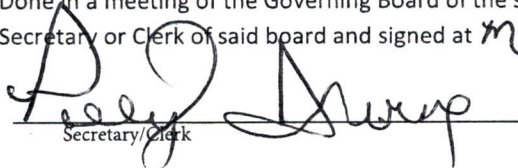
I (we) the undersigned official(s)/department head(s) of the above named governmental agency do hereby consent to the cancellation of appropriation balances detailed in Exhibit A.

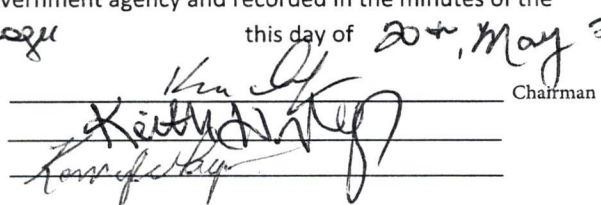
Signature and Title of Officer(s)/Department Head(s):

CONSENT TO CANCEL AND REQUEST FOR ADDITIONAL NEEDS:

We the undersigned Governing Board under authority of 68 O.S. § 3021 and 62 O.S. § 461, do hereby consent to the cancellation of the appropriation balances detailed in exhibit A and request that the revenues released be appropriated to the accounts detailed in Exhibit B. We further state that this request is made due to the following reason:

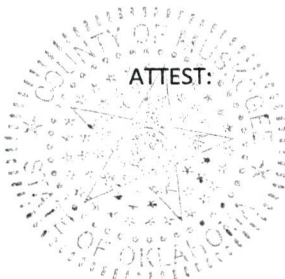
Done in a meeting of the Governing Board of the said government agency and recorded in the minutes of the Secretary or Clerk of said board and signed at Muskgee this day of 20th, May 2024


Secretary/Clerk


Chairman

NOTICE TO COUNTY EXCISE BOARD:

Pursuant to 62 O.S. § 461, the undersigned County Clerk of Muskgee County, Oklahoma, gives notice to the Muskgee County Excise Board that there has been a transfer of appropriations following the approval by the governing board of



ATTEST:

County Clerk

Date

Exhibit A

Unencumbered appropriations account balances as of

and schedule of amounts to be cancelled.

Account #	Name of Account	Office/Department	Unencumbered Balance	Consent to cancel by Officer	Cancelled by Governing Board
0001-1-1000-2005	M&O				2,521.20
			TOTAL:	\$ 0.00	\$ 2,521.20

Exhibit B

Additional appropriations requested for remainder of fiscal year ending

Account #	Purpose or Name of Account	Office/Department	Amount Requested	Approved by Governing Board
0001-1-1000-4130	Lease / Rent			2,521.20
		TOTAL:	\$ 0.00	

Note: the total amount of additional appropriations may not exceed the total amount approved for cancellation.



101 South 15th Street
Duncan, OK 73533

TOLL-FREE 888.KELLPRO
535.5776
FAX 580.252.4009

www.kellpro.com

Budget Statement for Fiscal Year 2024 - 2025

03/19/2024

Polly Irving
Muskogee County Clerk
P. O. Box 1008
Muskogee, OK 74402

This statement has been prepared for your Fiscal Year 2024 - 2025 budgeting needs. Our records indicate that your KellPro Software License(s) for the next fiscal year, beginning July, will be as follows.

Qty	Description	Price	Ext. Price
18.00	Complete Online Care Anti-Virus Plus	147.00	2,646.00
1.00	Firewall & Network Security Maintenance	975.00	975.00
1.00	Internet Records & Images Publication - Free Plan	0.00	0.00
1.00	Keli Backup & Recovery Service up to 400GB	4,308.00	4,308.00
1.00	Keli Fixed Asset Site	447.00	447.00
1.00	Keli Fixed Asset User	171.00	171.00
4.00	Keli Land Recording Public Access User	600.00	2,400.00
1.00	Keli Land Recording Site	7,815.00	7,815.00
4.00	Keli Land Recording User	600.00	2,400.00
1.00	Keli PO Transfers User	435.00	435.00
1.00	Keli Purchasing/Payroll Site	6,552.00	6,552.00
4.00	Keli Purchasing/Payroll User	600.00	2,400.00
1.00	Keli Purchasing/Payroll View Only User	600.00	600.00
1.00	New County Website Hosting	3,573.00	3,573.00
6.00	Time Clock Per Employee	42.00	252.00
Budget Total:			34,974.00

This budget statement reflects pricing changes for the 2024 - 2025 fiscal year. Due to significant operational cost increases at KellPro and to ensure we can continue paying the KellPro team a marketable wage during this high inflation period, we have had to increase the price of the majority of our products. We have done our best to keep our increases as low as possible.

This statement is for budgeting purposes only. Before the end of this fiscal year, you will receive a new annual license agreement and invoice dated July 1, 2024. Licenses purchased between today's date and the end of this fiscal year are not reflected on this statement and could increase the amount invoiced.

If you have any questions regarding this statement, please contact the billing department at (888) 535-5776. We appreciate and greatly value the opportunity to serve you!

Thank you for choosing KellPro!

Sincerely,
KellPro Financial Department

REQUEST FOR APPROVAL OF ALLOCATION OF ALCOHOLIC BEVERAGE TAX**CERTIFICATE OF COUNTY TREASURER**

I hereby certify that I have received and now hold in cash actually on hand available for and subject to allocation to the various cities and towns of MUSKOGEE County, Oklahoma (amount totaled below) derived from alcoholic beverage tax which has not heretofore been reported and/or allocated.

I further certify that this allocation has been determined on the basis of the last federal decennial census and in accordance with the provisions of 37 Okl.St. Ann. § 563.

The Board of County Commissioners is hereby respectfully requested to approve the following allocation of the aforesaid alcoholic beverage tax.

Certified to this date: 4/30/2024

(Signed) Sarah M. Murrell Treasurer

ALLOCATION OF ALCOHOLIC BEVERAGE TAX

Name of City or Town	Amount	(Calculation)	Total
Boynton		161/46108 * 26209.49	91.52
Braggs		270/46108 * 26209.49	153.48
Council Hill		108/46108 * 26209.49	61.39
Ft Gibson		3814/46108 * 26209.49	2,168.02
Haskell		1626/46108 * 26209.49	924.27
Muskogee		36878/46108 * 26209.49	20,962.82
Oktaha		343/46108 * 26209.49	194.98
Porum		602/46108 * 26209.49	342.19
Summit		108/46108 * 26209.49	61.40
Taft		174/46108 * 26209.49	98.90
Wainwright		93/46108 * 26209.49	52.87
Warner		1593/46108 * 26209.49	905.52
Webber Falls		338/46108 * 26209.49	192.13
Total			26,209.49

CERTIFICATE OF BOARD OF COUNTY COMMISSIONERS

County of MUSKOGEE, State of Oklahoma, ss.

We the undersigned duly qualified and acting Board of County Commissioners in the aforesaid County and State, have examined the allocation of alcoholic beverage tax under consideration, and having found said allocation in compliance with the provisions of 37 Okla. St. Ann. § 563 approve the said allocation of alcoholic beverage tax for distribution to the various cities and towns of MUSKOGEE County, Oklahoma.

Executed at MUSKOGEE, OK 74402-1587, this 20 day of May, 2024

BOARD OF COUNTY COMMISSIONERS

K. G. [Signature] Chairman

Keith [Signature] Member

Kenneth [Signature] Member

Attest

[Signature]
MUSKOGEE COUNTY CLERK

Transfer of Funds

Muskogee County, Oklahoma

☒ Error Correction☐ Adjustment to Disbursements☐ Adjustment to Revenue☐ Temporary Transfer (68 O.S. § 3021)☐ Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)☐ Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	10/10/23
Warrant number (if applicable):	135
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Warrant issued to U. S. Postal Service Postmaster erroneously paid from 1220 Resale Fund	

Amount	
Transfer of funds from:	
0001-1-0600-2005	2,615.04
0001-1-0600-4110	2,857.24
1230-1-0600-2005	2,642.44
Total Transfers Out:	8,114.72
Transfer of funds to:	
1220-1-0600-2005	8,114.72
Total Transfers In:	8,114.72

Transfer Initiated by: Shelly SumpterApproved by: Shelly SumpterDate: 5/9/24

Corrected on Appropriation Ledger by (if applicable): _____

Date: _____

Notification of error correction to the affected departments: _____

Signature of Department Head

Board of County Commissioner Approval (if applicable):

Excise Board or Budget Board (if applicable):

Ken A

Keith H. May

Kenneth W. Bay

Tim Thayer

Ch. 10-57

REQUEST FOR APPROVAL OF ALLOCATION OF MOTOR VEHICLE TAX

CERTIFICATE OF COUNTY TREASURER

I hereby certify that I have received and now hold in cash actually on hand available for and subject to allocation to the various cities and towns of MUSKOGEE County, Oklahoma (amount totaled below) derived from motor vehicle tax which has not heretofore been reported and/or allocated.

I further certify that this allocation has been determined on the basis of the last federal decennial census and in accordance with the provisions of 37 Okl.St. Ann. § 563.

The Board of County Commissioners is hereby respectfully requested to approve the following allocation of the aforesaid motor vehicle tax.

Certified to this date: 4/30/2024

(Signed)  Treasurer

ALLOCATION OF MOTOR VEHICLE TAX

Name of City or Town	Amount	(Calculation)	Total
Highway - Forfeiture for Boynton		161/46108 * 34262.04	121.35
Highway - Forfeiture for Oktaha		343/46108 * 34262.04	257.58
Highway - Forfeiture for Oktaha		108/46108 * 34262.04	81.15
Highway - Forfeiture for Oktaha		93/46108 * 34262.04	69.98
Braggs		267/46023 * 34262.04	198.77
Council Hill		110/46023 * 34262.04	81.89
Ft Gibson		3810/46023 * 34262.04	2,836.37
Haskell		1668/46023 * 34262.04	1,241.75
Muskogee		36738/46023 * 34262.04	27,349.78
Porum		605/46023 * 34262.04	450.39
Taft		172/46023 * 34262.04	128.04
Warner		1604/46023 * 34262.04	1,194.11
Webber Falls		337/46023 * 34262.04	250.88
Total			34,262.04

CERTIFICATE OF BOARD OF COUNTY COMMISSIONERS

County of MUSKOGEE, State of Oklahoma, ss.

We the undersigned duly qualified and acting Board of County Commissioners in the aforesaid County and State, have examined the allocation of motor vehicle tax under consideration, and having found said allocation in compliance with the provisions of 37 Okla.St. Ann. § 563 approve the said allocation of motor vehicle tax for distribution to the various cities and towns of MUSKOGEE County, Oklahoma.

Executed at MUSKOGEE, OK 74402-1587, this 20th day of May, 2021

BOARD OF COUNTY COMMISSIONERS

[Signature]

Chairman

[Signature]

Member

Attest:

[Signature]
MUSKOGEE COUNTY CLERK

Member

