

Fiscal Recovery Funds  
Expenditure Documentation

Date 9/4/2024

MUSKOGEE County, Oklahoma

Identify the need or risk

Safety & welfare of students is impacted. This road is adjacent to school grounds. School buses can't safely turn the corner to the school due to narrow roadway.

How does the proposed expenditure respond to the need or risk?

Dist. 1 shaved shoulders, graded ditches, erosion control, applied a 2" asphalt overlay, and striped .25 miles of Fox Lane to allow school buses to safely turn corners and use road.  
Re: Project #D1-2024-012 Fox Lane Rd. overlay

This project was approved as an ARPA project on 4/29/24, see attached approval. Project did not initiate until after the 2025 fiscal year. See attached emailed opinion from State Auditor's office concerning ability to utilize previous fiscal year approval. County Clerk required that the project be re-approved in the 2025 fiscal year before payment could be made.

Expenditure Category Infrastructure

Expenditure: detail level 6.1 Provision of Government Services

FAQ number (if applicable)

Estimated amount of expenditure \$ 44,617.50

Submitted to Governing Board by Ken Doke

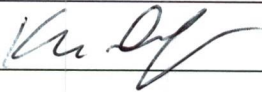
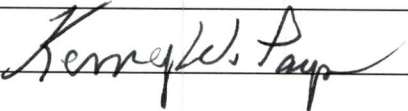
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Board Signatures

Date

Approved

Denied

Reason for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Purchase Order number (if applicable) \_\_\_\_\_

Notes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fiscal Recovery Funds  
Expenditure Documentation

Date April 29, 2024

Muskogee County, Oklahoma

Identify the need or risk

Safety & Welfare of students is impacted. This road is adjacent to school grounds. School buses can't safely turn the corner to the school due to the narrow roadway.

How does the proposed expenditure respond to the need or risk?

Dist. 1 will shave shoulders, grade ditches, erosion control, apply 2" asphalt overlay, and roadway striping to .25 miles of Fox Ln. This will allow school buses to safely turn corners and use road. *Grade, Drain, + Surface*

Re: Project #D1-2024-012 Fox Ln. Rd Overlay

Expenditure Category Infrastructure

Expenditure: detail level 6.1 Provision of Government Services

FAQ number (if applicable)

Estimated amount of expenditure \$ 44,617.50

Submitted to Governing Board by Ken Doke, District 1 Commissioner

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Board Signatures

Date

Approved

Denied

<i>Ken Doke</i>	
<i>Keith H. King</i>	
<i>Kenneth L. Taylor</i>	

Reason for denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Purchase Order number (if applicable) \_\_\_\_\_

Notes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# PROJECT PROPOSAL WORKSHEET

As Of: 4/25/2024

MUSKOGEE COUNTY DISTRICT #1  
Commissioner Ken Doke

**Project Name:** Fox Ln Rd Overlay

**Project Number:** D1-2024-012

**Proposed Funding Source(s):** ARPA, Use Tax, MCD1 Budget

**Project Physical Location:** Fort Gibson, Fox Ln Rd

**Length of Project (in feet or miles):** .25 mi, 1320 l.f.

**Describe Current Condition:** Gravel road needing upgrade to paved surface

**Project Scope of Work:**

Shave shoulders, grade ditches, erosion control, apply 2" asphalt overlay, roadway striping

**List of Material and Labor:**

Item	UoM	Quantity	Unit Price	TOTAL
<b>County Provided</b>				
Ditch Prep	MH	16	\$350.00	\$5,600.00
Road Prep (Oil)	GAL	0	\$2.42	\$0.00
Type B Asphalt (Patching)	TON	0	\$85.00	\$0.00
Road Prep Equip & Labor	MH	16	\$350.00	\$5,600.00
Drainage Pipe	LF	180	\$48.00	\$8,640.00
Sub-Total				\$19,840.00
Type "B" Asphalt Overlay, Lay in Place	TON	265	\$93.50	\$24,777.50
Striping	LF	0	\$0.15	\$0.00
				\$24,777.50
				<b>\$44,617.50</b>

**Justification (Impact if project not completed):**

This is a safety & welfare project that is located adjacent to the school grounds.  
 School buses cannot safely turn the corner to the school due to the narrow roadway.  
 District #1 will continue the work on the project but will have to shorten the scope of the project.



## Sheila Shamblin

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**From:** John Brownell <jbrownell@sai.ok.gov>  
**Sent:** Tuesday, September 3, 2024 7:44 AM  
**To:** Sheila Shamblin  
**Cc:** Ken (Personal)  
**Subject:** RE: Question

Sheila,

Yes, I can answer your question. I want to make sure I understand your question. The expenditure from the BOCC approved was for a road project to be paid from the ARPA Fund FY24. The work did not start until FY25 in which the BOCC would have gone out for bids/etc. and then encumbered the funds. Without looking at any of the supporting documentation, is the ARPA Account in the ARPA Fund (Cash Fund) or an account within County General fund (Budget Fund)? My answer would be yes, if it is in the ARPA Fund (Cash Fund) since it's a revolving fund. If it is in County General fund, the county would need to budget those and encumber them in the FY25 when the budget is set. Overall, road projects do take time from when they are approved until the work gets started based on several reasons from weather to environmental studies which causes them to cross fiscal years. As long as the funds are budgeted properly and the purchasing process is followed along with any federal grant requirements, then everything should be ok. Let me know if you have any questions or if I'm not understanding how this process started.

Thanks,



**John Brownell**

**CAD Manager**

Oklahoma State Auditor & Inspector's Office  
1000 E. 10<sup>th</sup> St.  
Ada, OK 74820  
Phone: 580-332-3845  
[www.sai.ok.gov](http://www.sai.ok.gov)

**From:** Sheila Shamblin <bocc@readymuskogee.org>  
**Sent:** Friday, August 30, 2024 11:35 AM  
**To:** John Brownell <jbrownell@sai.ok.gov>  
**Cc:** Ken (Personal) <ken.doke@medexpertsllc.com>  
**Subject:** FW: Question

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John, I spoke with Ashley and she informed me that she would be off and not have access to her email. Can you answer this question, please?

After reading it I've realized that I may have not explained it well in the previous email.

Basically, when the commissioners approved this it was the approval of the Expenditure Form that we get from your office. In FY24, they approved the project to be done and paid for utilizing the ARPA Account. Work was NOT begun until the new fiscal year at which time the funds were encumbered. The question is, can we encumber and pay for a road project in this fiscal year since the "road project" wasn't started until this fiscal year?

Sheila Shamblin  
BOCC Assistant  
Muskogee Board of County Commissioners  
PO Box 2307 Muskogee, OK 74402

Ph (918) 682-9601 Fax (918) 684-1697

Email: [bocc@readymuskogee.org](mailto:bocc@readymuskogee.org)

**From:** Sheila Shamblin

**Sent:** Friday, August 30, 2024 9:24 AM

**To:** Ashley Sullivan <[asullivan@sai.ok.gov](mailto:asullivan@sai.ok.gov)>

**Cc:** Ken (Personal) <[ken.doke@medexpertsllc.com](mailto:ken.doke@medexpertsllc.com)>

**Subject:** Question

Good morning Ashley. I have a quick question that I need some guidance on, please. I have an approval for payment from the ARPA Fund in April on a road project. This would be paid out of the Commissioner's set-aside \$10 million. The project wasn't started until after the new fiscal year. We have already paid one PO for this project out of FY25. We've also paid on another project this FY that was approved for payment last FY. The question has been raised as to whether or not payment can legally be made in the new fiscal year for a project that was approved in the last fiscal year. Will you please let me know your opinion as soon as possible? I need to get this vendor taken care of.

Thank you,

Sheila Shamblin

BOCC Assistant

Muskogee Board of County Commissioners

PO Box 2307 Muskogee, OK 74402

Ph (918) 682-9601 Fax (918) 684-1697

Email: [bocc@readymuskogee.org](mailto:bocc@readymuskogee.org)