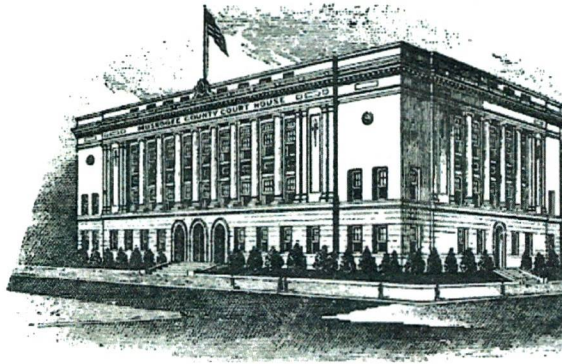


KEN DOKE
MUSKOGEE CO. DISTRICT 1

KEITH HYSLOP
MUSKOGEE CO. DISTRICT 2

KENNY PAYNE
MUSKOGEE CO. DISTRICT 3



POLLY IRVING
COUNTY CLERK



SHEILA SHAMBLIN
BOCC Assistant

MUSKOGEE BOARD OF COUNTY COMMISSIONERS

P.O. BOX 2307 MUSKOGEE, OK 74402-2307 PHONE (918)682-9601 * FAX (918) 684-1697

Email: bocc@readymuskogee.org - Website: www.muskogeecountygov.com

Resolution

Whereas: The Muskogee Board of County Commissioners met on the _____ day of _____, 20__ to consider:

Whereas: The Muskogee Board of County Commissioners find it necessary to institute certain protocol for county buildings with regard to current COVID-19 emergency.

NOW, THEREFORE, BE IT RESOLVED;

The Muskogee Board of County Commissioners does hereby declare that an Emergency situation exists concerning the health, safety, and security of the public and the employees of Muskogee County concerning the current COVID-19 pandemic.

The Muskogee Board of County Commissioners does hereby institute the following policy:

To ensure the continues operation of the Muskogee County Governmental Offices through this pandemic, access will be restricted through all county facilities, including but not limited to the Muskogee County Courthouse, County Services Building and Districts 1, 2 and 3 facilities. All doors will be locked with the exception of the main entrance to the County Services Building and the East entrance to the Courthouse. Everyone entering, including employees will be screened based on Department of Health Guidelines prior to admission.

All employees (state or county) shall wear a mask when inside any county building/facility unless they are in their normal working area, i.e. desk or private office.

Employees start schedules will be staggered to mitigate congestion when entering work. Each official will schedule their employees for their respective offices.

Any business with the county will be conducted by US Mail, email or fax if possible until further notice.

If access is required to conduct business, the public will be required to contact the specific office and make an appointment. Once the appointment is made they will be screened based on Department of Health Guideline prior to admission.

Please take into consideration your fellow employees and realize that germs can spread easily in an office environment. There are also many employees who have children at home and our offices should do everything possible to ensure the safety of their fellow co-workers and employees. If any employee (state or county) becomes ill, the illness should be reported to the elected official/immediate supervisor and safety director immediately, prior to reporting to work. Illness shall be defined as follows:

- The loss of taste and/or smell;
- Fever, especially in excess of 100 degrees. If you suspect you are running a fever,
- DO NOT COME IN.
- Vomiting or diarrhea;
- Exhibiting symptoms of respiratory illness, coughing, or shortness of breath; or,
- Anytime you believe you are ill.
- Any person falsely reporting illness shall be terminated.
- Ensure that you remain in contact with your immediate supervisor.

If an employee (state or county) or a member of your household is diagnosed with COVID-19 that shall be reported to your elected official/immediate supervisor and the county safety director immediately. Any employee (state or county) that works in any county building/facility that is diagnosed with COVID-19 shall be quarantined for 10 days from the date of the positive test. Any employee (state or county) that works in any county building/facility that has been exposed to COVID-19 and is considered to have had close contact exposure and has not had the COVID-19 Vaccine shall be quarantined for 14 days from the date of the last exposure.

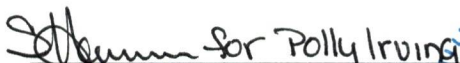
What counts as close contact?

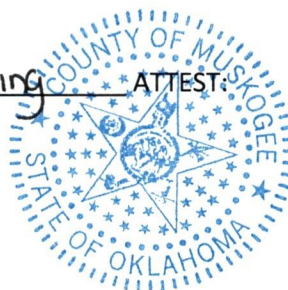
- You were within 6 feet of someone who has COVID-19 for a total of 15 minutes or more
- You provided care at home to someone who is sick with COVID-19
- You had direct physical contact with the person (hugged or kissed them)
- You shared eating or drinking utensils
- They sneezed, coughed, or somehow got respiratory droplets on you

If an employee (state or county) that works in any county building/facility is diagnosed with COVID-19, their elected official/immediate supervisor and county safety director will do contact trace for other offices and employees that person may have come into contact with. The elected official/immediate supervisor of any office identified as having contact with the confirmed case will be notified immediately.

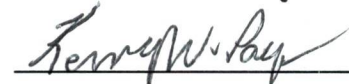
This resolution will supersede any other resolution that conflicts with the guidelines provided herein.

Muskogee Board of County Commissioners


Polly Irving, County Clerk




Keith Hyslop, Chairman


Kenny Payne, Member

Ken Doke, Member