



ROBYN BOSWELL
Muskogee County Court Clerk

Melody Davis
Chief Deputy

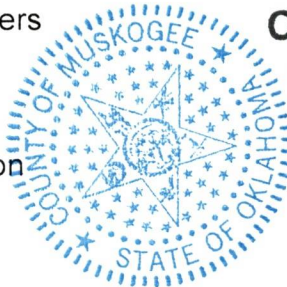
Joe Church
2nd Deputy

October 15, 2021

Board of County Commissioners
400 West Broadway
Muskogee, OK 74401

RE: COVID protection

Dear Commissioners:



18 day of Oct 2021
Chairman [Signature]
Member [Signature]
Member [Signature]
Attest [Signature]
County Clerk

We are requesting replacement of desks in our front office. We need to completely restructure our front office in efforts to promote social distancing. Twelve employees are stationed in our front office and they are in very close proximity to one another. They are in close in proximity due to placement of the electrical and data lines but, also because the desks are very old and cheap and cannot be moved because they are broken and falling apart. I am in the process of having the electrical and data lines moved. Many of the desks are not conducive to standing alone, plus moving the desks would cause further breakage. We need desks that can be placed a minimum of six feet away from each other. The desks being placed separate from each other will assist in protecting the employees and the public they wait on from the spread of COVID. In light of the recent increase COVID cases, I believe this is necessary in order to slow the spread of COVID to or from my employees. I have had five employees quarantined and tested for COVID all within the last three week due to being exposed to COVID. It is imperative that we create a safe atmosphere to protect our employees.

We have received two quotes for the replacement desks and two other quotes were obtained online. They are attached.

Sincerely,

[Signature: Robyn Boswell]

Robyn Boswell
Muskogee County Court Clerk

/rb
Enc.



1104 WEST BROADWAY, MUSKOGEE, OK, 74401
 PHONE: (918) 682-7777 FAX: (918) 682- 7785

Quote

Quote No:	Q01878-00
Quote Date:	08/27/2021

Customer Number :	001692	Customer PO:		Route:	0	Via:	
Sold To				Ship To			
MUSKOGEE CO DIST. COURT CLERK P.O. BOX 1350 MUSKOGEE,OK 74402				MUSKOGEE CO DIST. COURT CLERK P.O. BOX 1350 MUSKOGEE, OK 74402			

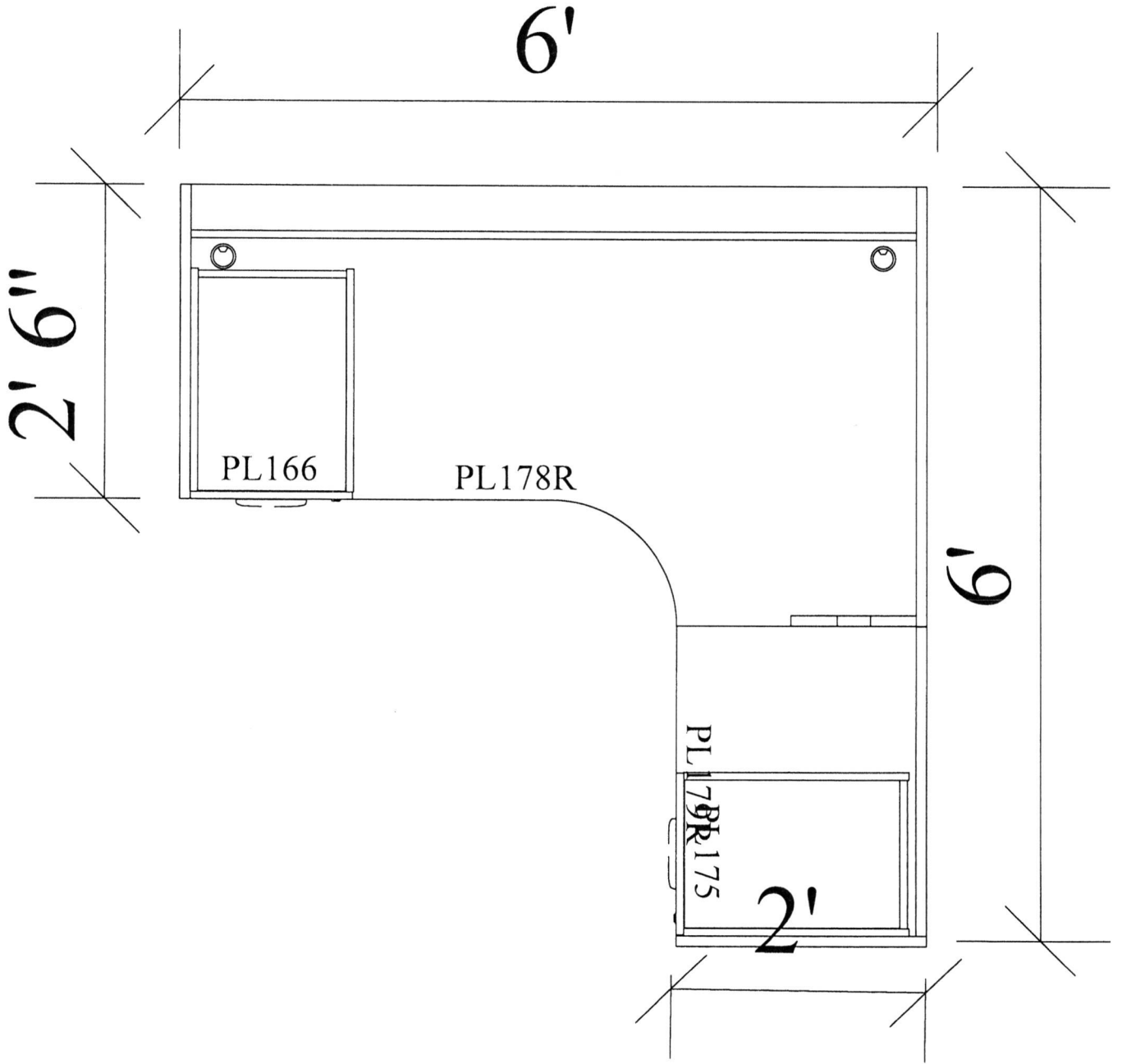
Sub Account:		Clerk #:	75	Sales Rep:	11-RANDALL JAQUEZ		
Attn:		Phone:	(918)682-5558	Terms:	NET 30		
Product Code	Description	U/M	Quantity	List	Unit Price	Ext Price	
NDIPL178LNPG	71"W DESK SHELL LEFT CORNER EXT 30"/42"D	EA	8	\$699.00	\$369.00	\$2952.00	
NDIPL178RNPG	71"W DESK SHELL RIGHT CORNER EXT 30/42D	EA	3	\$699.00	\$369.00	\$1107.00	
NDIPL179NPG	30"W RETURN REVERSIBLE 24"D X 29"H NPG	EA	11	\$236.00	\$169.00	\$1859.00	
NDIPL166NPG	B/B/F PEDESTAL 22"D NEWPORT GREY	EA	11	\$495.00	\$219.00	\$2409.00	
Set Up & Deliver	Installation	EA	1	\$0.00	\$575.00	\$575.00	

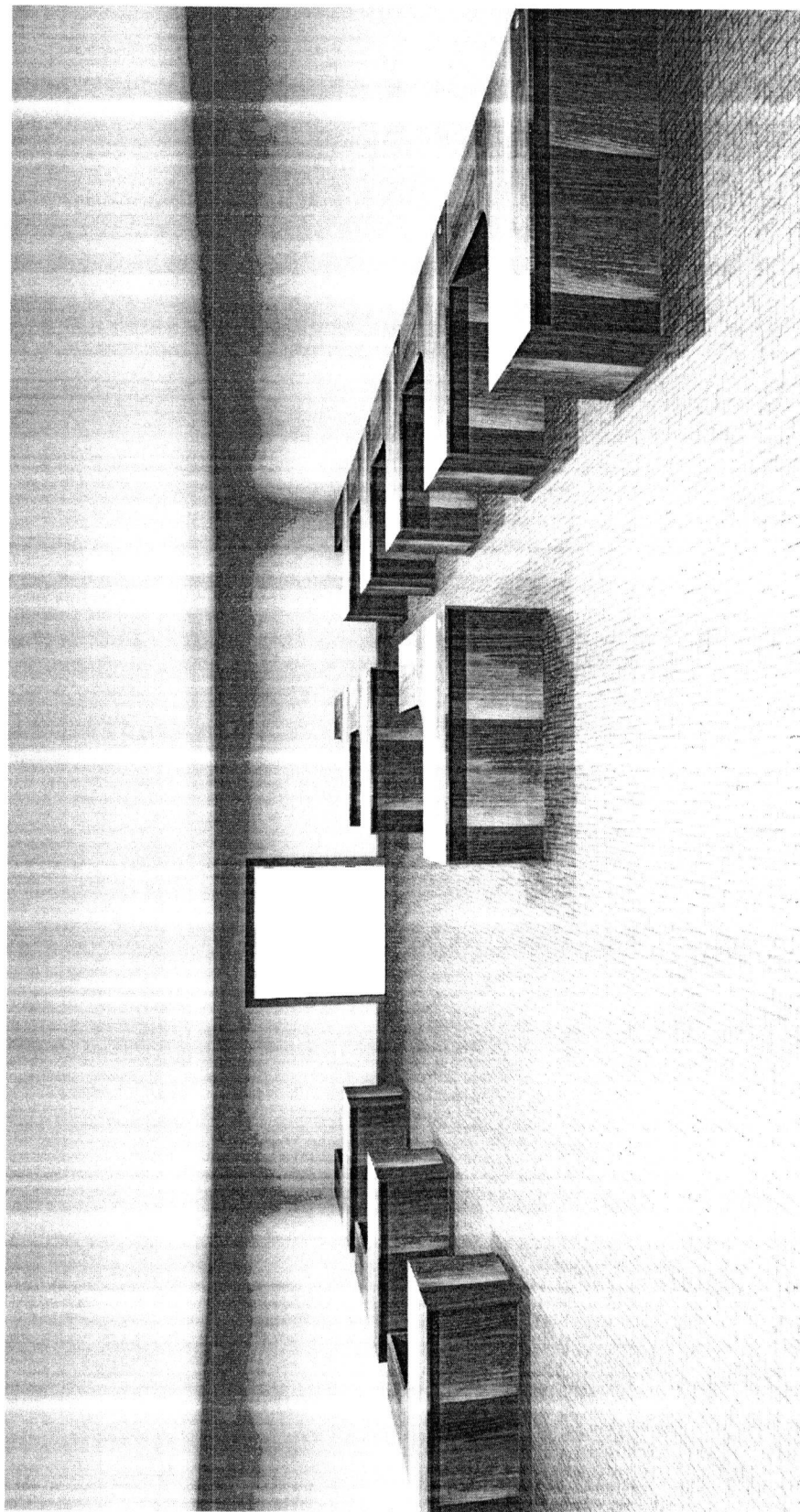
Quotation is valid for 30 days

Sub Total:	\$8902.00
Total:	\$8902.00

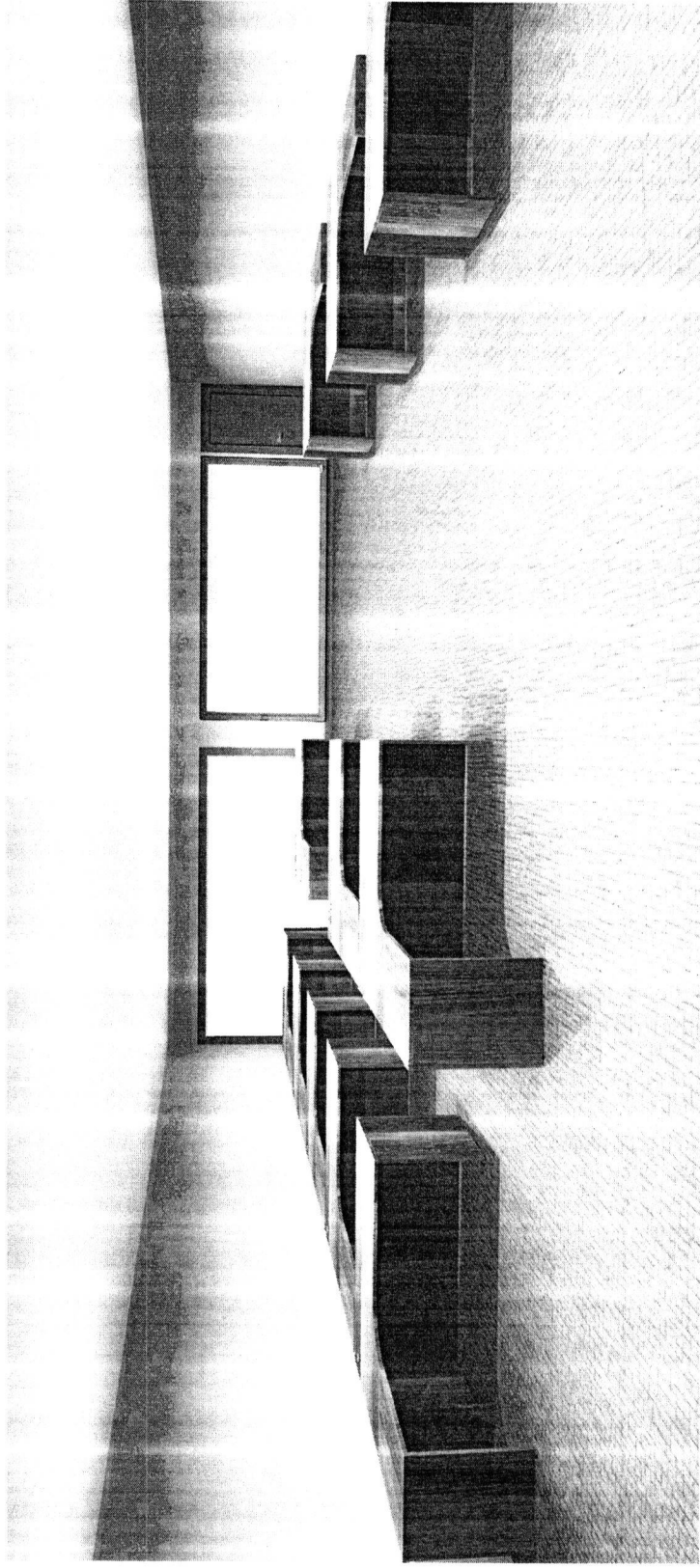
We Appreciate Your Business - Thank You!

For questions please call (918) 682-7777
 fivestaroicesupply@suddenlinkmail.com

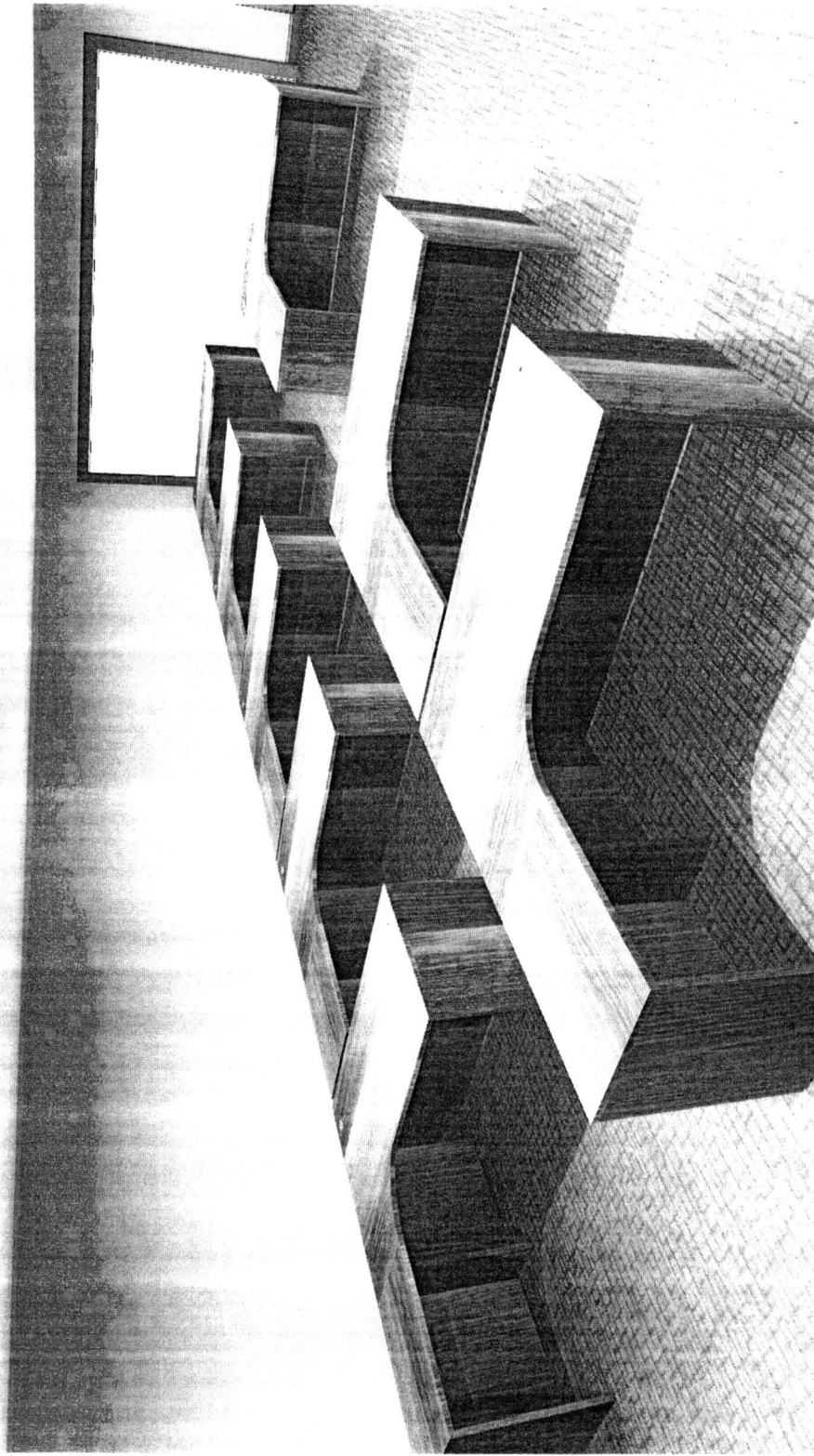




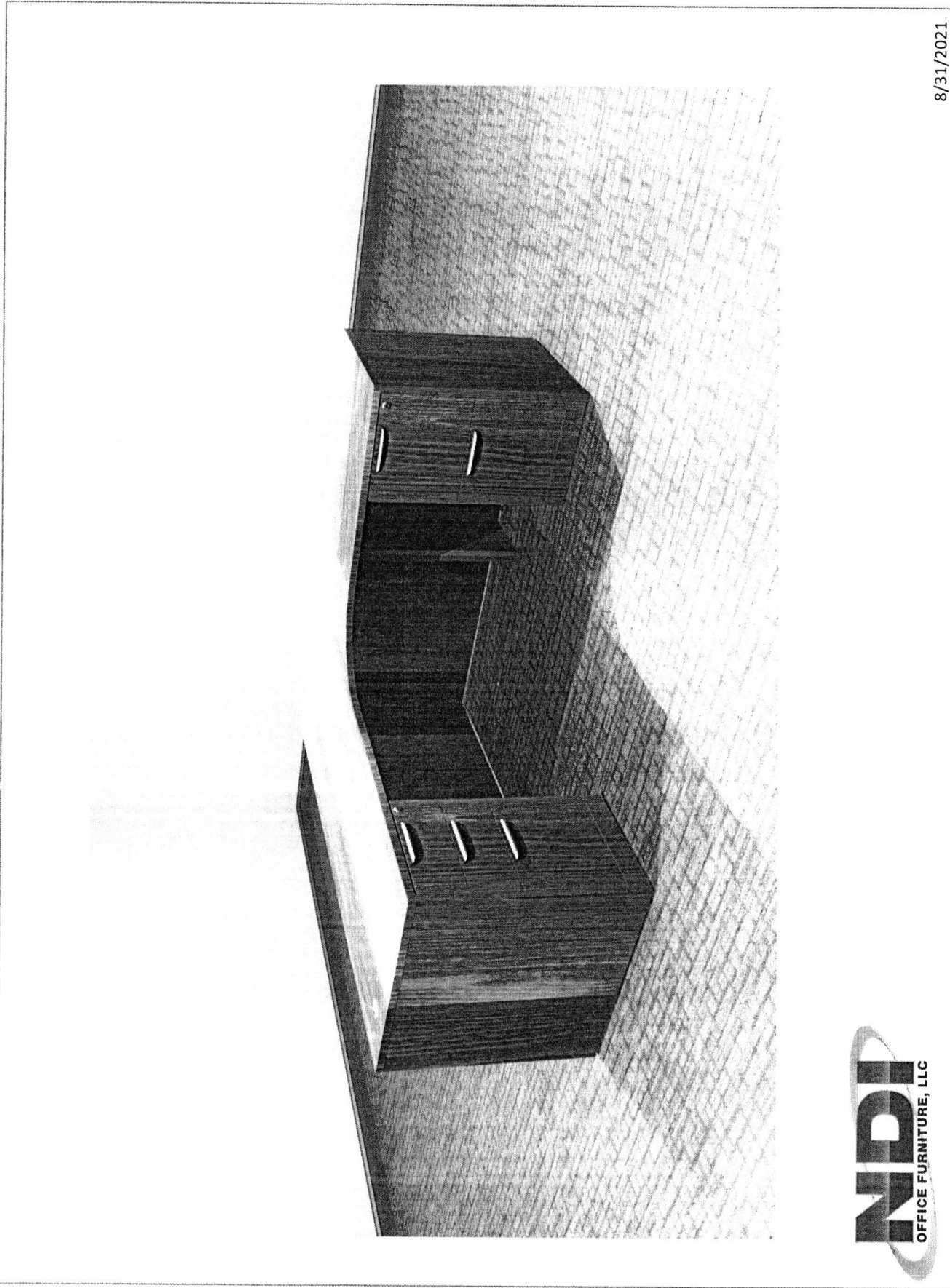
8/31/2021



8/31/2021

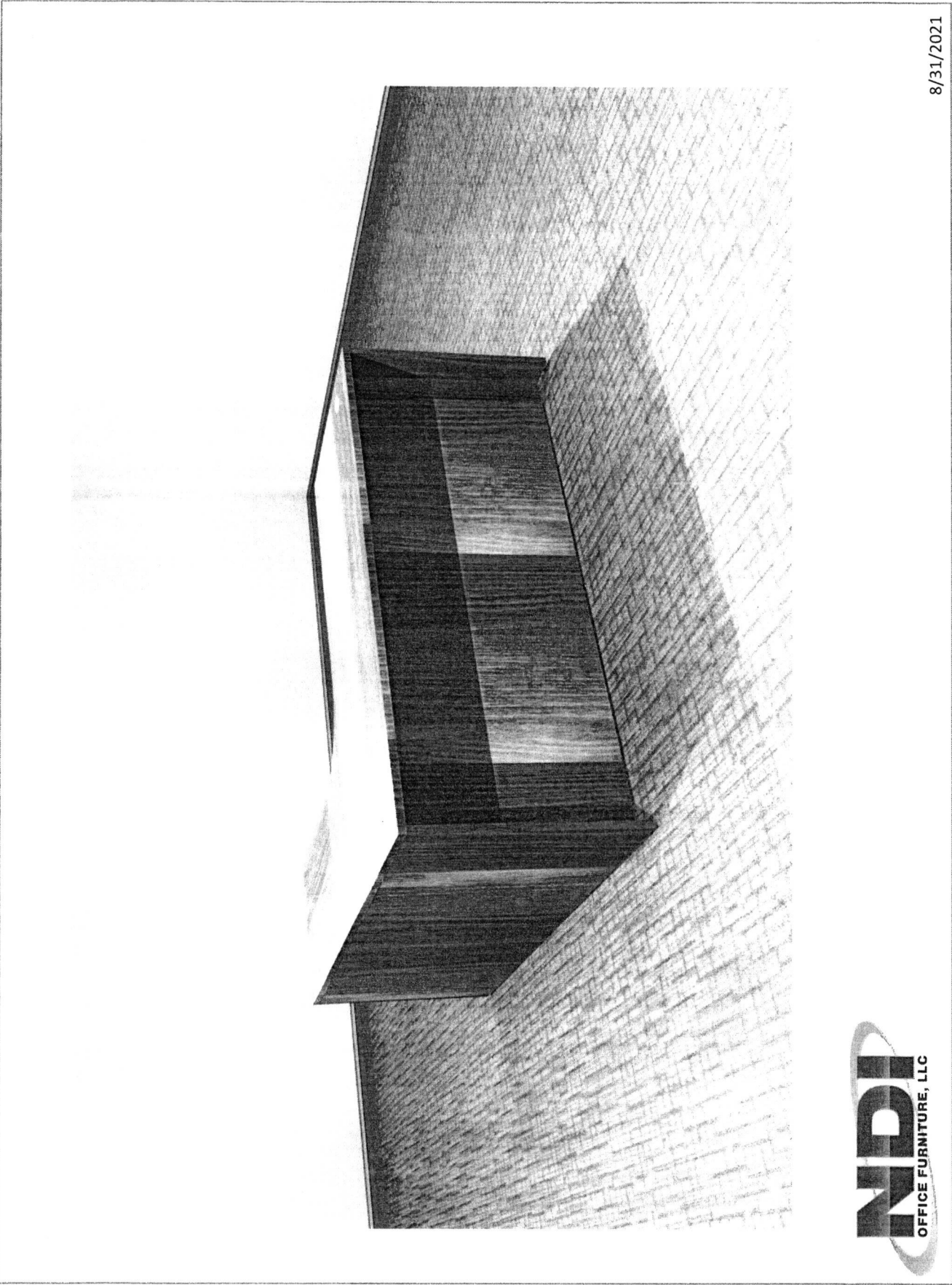


8/31/2021



8/31/2021





8/31/2021

Quote: Musk. Co. Court Clerk-09292021

Bill-To Address

Muskogee Co. Court Clerk

Robyn Boswell

Item #	Description	UOM	Qty	Customer Price	Line Total
ALEVA216630MY	Alera Valencia Series Straight Front Desk Shell, 65" x 29.5" x 29.63", Mahogany	EA	12	199.99	\$2,399.88
ALEVA354224MY	Alera Valencia Series Reversible Return/Bridge Shell, 42w x 23 5/8d x 29 1/2h. Mahogany	EA	12	139.79	\$1,677.48
ALEVA532822MY	Alera Valencia Series Full Pedestal File, Left or Right, 3-Drawers: Box/Box/File, Mahogany, 15.63" x 20.5" x 28.5"	EA	12	199.99	\$2,399.88
ALEVA542822MY	Alera Valencia Series Full Pedestal File, Left or Right, 2 File Drawers, Mahogany, 15.63" x 20.5" x 28.5"	EA	12	199.99	\$2,399.88
ALEVA312414MY	Alera Valencia Series Center Drawer, 24.5w x 15d x 2h, Mahogany	EA	12	41.99	\$503.88
				Subtotal:	\$9,381.00
				Tax	\$0.00
				Total	\$9,381.00



Web Code: EYXMP-11717

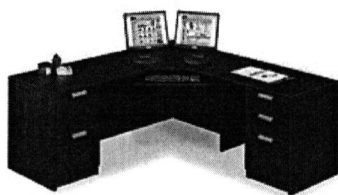
877-421-4136

**LIFETIME
GUARANTEE**

My Shopping Cart

2 Items

Shipment 1: Arrives February 09, 2022 - February 23, 2022



Contemporary Corner L-Desk

Item #:13336

American Mahogany



Price

\$959.00

Quantity

12

Total

\$11,508.00

We try to group items in the fewest shipments as possible. This can affect expected arrival dates for items previously added to your cart.

Secure Form

Order Summary

Subtotal:	\$11,508.00
Volume Discount:	-\$920.64
Shipping & Handling:	\$2,011.60
Tax:	TBD
Estimated Total:	\$12,598.96

Customers Also Purchased

800-933-0053


OfficeFurniture.com

Web code: 8999UP-415965

 Print

Shopping cart

Shipping today from our warehouse

PRODUCT	DETAILS	QTY	WEIGHT	SUBTOTAL
	Bowfront Reversible Executive L-Desk - 71"W Item Number: 8826974 Color/Finish Espresso Laminate	12	408	\$13,188.00
	\$1,099.00			
Merchandise Total				\$13,188.00
Shipping				Free shipping!
* Total tax				Calculated at Checkout
Order Total				\$13,188.00

Government and tax-exempt customers will not be charged sales tax.

Please call 800-933-0053 if you'd like to order using a Purchase Order. **Web code: 8999UP-415965**