

[Empty box for Resolution Number]

Resolution Number

DECLARATION OF SURPLUS

WHEREAS, in compliance with 19 O.S. §§ 339, & 421 thru 421.2, the Board of County Commissioners of County, Oklahoma, are required and have power to make all orders respecting the property of the county, and to do and perform such other duties and acts as may be required by law, and

WHEREAS, the Board of County commissioners of County, Oklahoma, has under its management and control the following described assets of the office or department:

Description	Inventory ID # Original Cost	Serial number Date Acquired
Crosley Air conditioner 230V window unit	209-101	KK20270148

Signature of officer requesting declaration of surplus: Cyril Nick

AND, upon proper and careful consideration, find that the above equipment is obsolete and not economical to continue to use for county purposes.

The Board further directs that in accordance with 62 O.S. § 335, proceeds collected from the disposal of said property be deposited into the Fund, which is the fund from which said property was purchased.

Passed and approved in open meeting this 25 day of July, 2022
ATTEST: [Signature]
County Clerk County, Oklahoma

By: _____
Deputy



Chairman [Signature]
Member [Signature]
Member [Signature]

RECORD OF TOOLS, APPARATUS, MACHINERY AND EQUIPMENT

Code No. Office
209-181

OFFICE OR DEPT. OF District 1 : COUNTY OF Muskogee

Mid-West, Sapulpa

S.A.&L. No. 3511

RECORD OF ITEMS ACQUIRED

Name of Item Crosley Air Conditioner Trade Name _____

Description energy star remote control 25,000 BTU, 230V window unit

Item No. CAE25ESR Serial No. KK20270148 Motor No. _____ Model No. _____

If acquired by purchase and County actually has title thereto, give following information:

Date Acquired 8-13-2012 Cost \$ 554.99 Claim No. 1000 Warrant No. 216

If County does not have title but is holding under lease or rental contract, give following information:

Date of Contract _____ Purchase Price as Shown by Contract \$ _____ Monthly Rental \$ _____

Location on Date of Inventory _____

Name of Vendor or Lessor Keith Hardware Address _____

Remarks _____

Schedule "A"

RECORD OF ITEMS DISPOSED OF

Name of Item _____

Item No. _____ Serial No. _____ Motor No. _____

Indicate Whether Sold, Traded or Junked _____

Amount received by Sale or Trade \$ _____ Date of Disposition _____

To Whom Sold or Traded _____ Address _____

Remarks _____

Schedule "B"

INSTRUCTIONS

When an Item is acquired by purchase with no trade in, enter in Schedule "A". When an item is traded in on another item, enter the item so traded in Schedule "B" and the item acquired in Schedule "A". When an item is sold or junked, not traded in, enter in Schedule "B" and leave Schedule "A" blank. If the date of original acquisition is unknown, enter "on hand". If exact cost is unknown, enter estimated cost and indicate "Est."