

June 16, 2023

Ms. Tina Johnson
Regional Director – Muskogee Health Department
530 S 34th Street
Muskogee, OK 74401

Ms. Johnson,

We would like to first say thank you for considering our firm for your next project. We have enjoyed our current working relationship on County Health Department projects. We feel proud to be considered for your next project to serve the citizens of Muskogee.

At your request, I have determined a fee for complete architectural services for your new Muskogee County Wellness center. This fee include the services from consulting engineers for structural, mechanical, electrical design. We will also need a civil engineer as part of our team. We can only estimate the cost of these services since pricing would be impossible without a site survey. Our office, and this team, will be able to prepare the construction documents that will be required for permitting and construction of your project.

The document package will include the following: Civil drawings defining site layout, grade revisions, storm water controls and details for parking, paving and sidewalks incorporating accessible parking and site access complying with ADA. The architectural drawings defining all architectural design requirements and will include building code data sheet, floor plans, enlarged plans, schedule plan defining all doors, windows and finishes, building elevation and sections plans to indicate construction and exterior building finishes, reflected ceiling plan, building and wall sections and interior cabinetry details. Structural drawings will include foundation, basic building layout with structural designs loads and detailing for the mezzanine with stairs. Finally, there will be mechanical and electrical drawings defining all new plumbing, mechanical design and layout of HVAC systems, electrical lighting and power systems.

Our office purposes to provide architectural service with engineering for a total fee of \$47,350.00 plus the confirmed cost for Civil engineering once obtained. See below for cost breakdown of services.

Our cost breakdown is listed below:

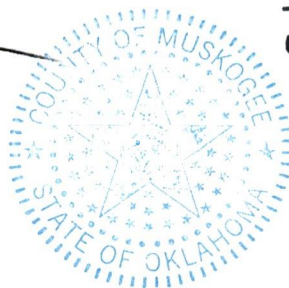
Civil	\$6,500.00 (estimate)
Architectural	\$16,350.00
MEP	\$26,500.00
Structural	\$4,500.00

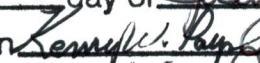



Our office architectural services will include construction administration of the construction and contracts for construction. Our office will be performing site review of construction and will be consulted throughout the construction process. A portion of our fee includes creation of permit plans to be submitted to the State Fire Marshal office for construction permitting.

If you have any questions related to this project or the costs I have proposed, please do not hesitate contacting our office at 1-888-724-1756. Again, I am pleased to be considered for this project and am looking forward to working with you.

Respectfully submitted,


Jeff Andrews, AIA
Principal



24 day of July 2023
Chairman 
Member 
Member 
Attest 
County Clerk