

MUSKOGEE County, Oklahoma
COUNTY PURCHASING OFFICE
 400 W BROADWAY, SUITE 110
 MUSKOGEE, OKLAHOMA 74401
 Phone Number (918) 682-2169

Invitation to Bid

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE
 RELATING TO SUBMISSION OF THIS BID.
 Notarized Affidavit completions and signature required on reverse side.

Date Issued Jan. 10, 2023
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BID NUMBER 54	BID CLOSING DATE AND HOUR 01/30/2023 9:30am	REQUIRED DELIVERY DATE (Days after award of Purchase Order)
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TERMS

	Date of Delivery
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ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
			Moving of all furnishings Remove subfloor and install new floor joist & new tongue and groove subflooring in bathroom, behind front desk and last office on right (machine room) Purchase price of flooring for Election Board including kitchen and bathroom - flooring is to be Smartcore Ultra Premium Waterproof Flooring. Color to be determined Installation of new flooring and any necessary replacement trim or baseboards Moving back of all office furnishings. Paint walls light gray with dark gray accent wall, floor trim and front counter base Arrangements can be made with Kelly Beach, Muskogee Election Board, for the viewing of the property and to obtain proper measurements. 918-687-8151.		

TERMS and CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, 400 W BROADWAY, SUITE 010
MUSKOGEE, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by MUSKOGEE County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 01/30/2023 (Date) 9:30am

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say the he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day
of _____, 20____ (SEAL)
Firm: _____
My commission expires _____ Signed by: _____
(Manual Signature of Undersigned)
Address: _____ Phone: _____
Zip: _____

NOTARY PUBLIC (CLERK OR JUDGE)

In accordance with 62 O.S. § 310.9

NOTE: Other terms and conditions can be added at the discretion of the county officers.