STATE OF OKLAHOMA
MUSKOGEE COUNTY
FILED OR RECORDED

2026 JUL -2 PM 2:14

POLLY IRVING
COUNTY CLERK

Denise Brown
Chief Deputy

ROBYN BOSWELL
Muskogee County Court Clerk

Kelli Todd
2nd Deputy

July 2, 2026

Board of County Commissioners
Muskogee County
400 West Broadway
Muskogee, OK 74401

RE: Preservation Fund Account
Annual Report

Dear Chairman of the Board:

Please find enclosed the FY '26 Annual Report for the Preservation Fund Account. Should you have any questions, please don't hesitate to contact me.

6th day of July 2026

Chairman

Member

Member

Attest Polly Irving
County Clerk

Sincerely,

Robyn Boswell

Robyn Boswell
Muskogee County Court Clerk

COUNTY OF MUSKOGEE STATE OF OKLAHOMA

E-MAILED
7/6/26 12:38
Robyn

Court Clerk Records Management and Preservation
Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

Finalized/Modified
Date: 06/11/2026

County: MUSKOGEE
Reporting Period: June 2026

Beginning Balance	$ 266,495.99
Fees Collected	$ 4,442.25
Interest	$ 0.00
Refunds	$ 0.00
Cancelled Vouchers	$ 0.00

Expenditures:

Archiving/digitizing services	$ 0.00
Equipment	$ 0.00
Equipment maintenance	$ 0.00
Salaries and benefits	$ 0.00
Supplies	$ 0.00
Training	$ 0.00
Travel	$ 0.00
Storage	$ 0.00
Miscellaneous (please itemize)	$ 0.00

Total Expenditures	$ 0.00
Ending Balance	$ 270,938.24

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials SH) $ 270,938.24

Reconciling Items:

Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00

Reconciled Balance $ 270,938.24

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Dunn, D — 6-11-26
Court Clerk or Authorized Deputy — Date

Keith Hyde — 7-6-26
Reviewed by — Date

Filed with Board of County Commissioners on: ____________

Signature of BOCC Chairperson: ____________

Filed with Administrative Director of the Courts on:

Court Clerk Records Management and Preservation
Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

County: MUSKOGEE
Reporting Period: May 2026

Finalized/Modified
Date: 05/08/2026

Beginning Balance	$ 264,857.38
Fees Collected	$ 5,236.50
Interest	$ 0.00
Refunds	$ 0.00
Cancelled Vouchers	$ 0.00

Expenditures:

Archiving/digitizing services	$ 0.00
Equipment	$ 0.00
Equipment maintenance	$ 0.00
Salaries and benefits	$ 3,597.89
Supplies	$ 0.00
Training	$ 0.00
Travel	$ 0.00
Storage	$ 0.00
Miscellaneous (please itemize)	$ 0.00

Total Expenditures	$ 3,597.89
Ending Balance	$ 266,495.99

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials JD) $ 266,495.99

Reconciling Items:

Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00

Reconciled Balance $ 266,495.99

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Dew D — 5-8-26
Court Clerk or Authorized Deputy — Date

Kitty Hyslop — 7-6-26
Reviewed by — Date

Filed with Board of County Commissioners on: ________

Signature of BOCC Chairperson: ________

Filed with Administrative Director of the Courts on:

Court Clerk Records Management and Preservation
Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

County: MUSKOGEE
Reporting Period: April 2026

Finalized/Modified
Date: 04/13/2026

Beginning Balance		$ 262,740.07
Fees Collected		$ 5,715.20
Interest		$ 0.00
Refunds		$ 0.00
Cancelled Vouchers		$ 0.00
Expenditures:		
Archiving/digitizing services	$ 0.00	
Equipment	$ 0.00	
Equipment maintenance	$ 0.00	
Salaries and benefits	$ 3,597.89	
Supplies	$ 0.00	
Training	$ 0.00	
Travel	$ 0.00	
Storage	$ 0.00	
Miscellaneous (please itemize)	$ 0.00	
Total Expenditures		$ 3,597.89
Ending Balance		$ 264,857.38

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials SH) $ 264,857.38

Reconciling Items:

Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00

Reconciled Balance $ 264,857.38

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Dewald — Court Clerk or Authorized Deputy — Date: 4-13-26

Kitty Haylop — Reviewed by — Date: 7-6-26

Filed with Board of County Commissioners on: ______________

Signature of BOCC Chairperson: ______________

Filed with Administrative Director of the Courts on:

Court Clerk Records Management and Preservation
Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

County: MUSKOGEE
Reporting Period: March 2026

Finalized/Modified
Date: 03/06/2026

Beginning Balance	$ 261,019.52
Fees Collected	$ 5,318.44
Interest	$ 0.00
Refunds	$ 0.00
Cancelled Vouchers	$ 0.00

Expenditures:

Archiving/digitizing services	$ 0.00
Equipment	$ 0.00
Equipment maintenance	$ 0.00
Salaries and benefits	$ 3,597.89
Supplies	$ 0.00
Training	$ 0.00
Travel	$ 0.00
Storage	$ 0.00
Miscellaneous (please itemize)	$ 0.00

Total Expenditures	$ 3,597.89
Ending Balance	$ 262,740.07

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials SN) $ 262,740.07

Reconciling Items:

Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00

Reconciled Balance $ 262,740.07

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Dennis — Court Clerk or Authorized Deputy — Date: 3-6-26

Kaitey Haynes — Reviewed by — Date: 7-6-26

Filed with Board of County Commissioners on: ______________________

Signature of BOCC Chairperson: ______________________

Filed with Administrative Director of the Courts on:

Court Clerk Records Management and Preservation
Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

County: MUSKOGEE
Reporting Period: February 2026

Finalized/Modified
Date: 02/10/2026

Beginning Balance		$ 260,229.89
Fees Collected		$ 4,387.52
Interest		$ 0.00
Refunds		$ 0.00
Cancelled Vouchers		$ 0.00
Expenditures:		
Archiving/digitizing services	$ 0.00	
Equipment	$ 0.00	
Equipment maintenance	$ 0.00	
Salaries and benefits	$ 3,597.89	
Supplies	$ 0.00	
Training	$ 0.00	
Travel	$ 0.00	
Storage	$ 0.00	
Miscellaneous (please itemize)	$ 0.00	
Total Expenditures		$ 3,597.89
Ending Balance		$ 261,019.52

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials ____) $ 261,019.52

Reconciling Items:	
Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00
Reconciled Balance	$ 261,019.52

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Dunn D ______ 2-10-26
Court Clerk or Authorized Deputy — Date

Kathy ______ 7-6-26
Reviewed by — Date

Filed with Board of County Commissioners on: ____________

Signature of BOCC Chairperson: ____________

Filed with Administrative Director of the Courts on:

Court Clerk Records Management and Preservation
Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

Finalized/Modified
Date: 01/07/2026

County: MUSKOGEE
Reporting Period: January 2026

Beginning Balance		$ 255,615.80
Fees Collected		$ 4,614.09
Interest		$ 0.00
Refunds		$ 0.00
Cancelled Vouchers		$ 0.00
Expenditures:		
Archiving/digitizing services	$ 0.00	
Equipment	$ 0.00	
Equipment maintenance	$ 0.00	
Salaries and benefits	$ 0.00	
Supplies	$ 0.00	
Training	$ 0.00	
Travel	$ 0.00	
Storage	$ 0.00	
Miscellaneous (please itemize)	$ 0.00	
Total Expenditures		$ 0.00
Ending Balance		$ 260,229.89

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials AH) $ 260,229.89

Reconciling Items:	
Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00
Reconciled Balance	$ 260,229.89

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Dennis — 1-7-26
Court Clerk or Authorized Deputy — Date

Keith Haggy — 1-6-26
Reviewed by — Date

Filed with Board of County Commissioners on: ______

Signature of BOCC Chairperson: ______
Filed with Administrative Director of the Courts on:

Court Clerk Records Management and Preservation
Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

County: MUSKOGEE
Reporting Period: December 2025

Finalized/Modified
Date: 12/04/2025

Beginning Balance		$ 255,452.11
Fees Collected		$ 3,716.97
Interest		$ 0.00
Refunds		$ 0.00
Cancelled Vouchers		$ 0.00
Expenditures:		
Archiving/digitizing services	$ 0.00	
Equipment	$ 0.00	
Equipment maintenance	$ 0.00	
Salaries and benefits	$ 3,553.28	
Supplies	$ 0.00	
Training	$ 0.00	
Travel	$ 0.00	
Storage	$ 0.00	
Miscellaneous (please itemize)	$ 0.00	
Total Expenditures		$ 3,553.28
Ending Balance		$ 255,615.80

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials JAH) $ 255,615.80

Reconciling Items:	
Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00
Reconciled Balance	$ 255,615.80

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Dewitt — 12-4-25
Court Clerk or Authorized Deputy — Date

Keith Hayes — 7-6-26
Reviewed by — Date

Filed with Board of County Commissioners on: ____________________

Signature of BOCC Chairperson: ____________________

Filed with Administrative Director of the Courts on:

Court Clerk Records Management and Preservation
Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

County: MUSKOGEE
Reporting Period: November 2025

Finalized/Modified
Date: 11/10/2025

Beginning Balance		$ 253,641.35
Fees Collected		$ 5,364.04
Interest		$ 0.00
Refunds		$ 0.00
Cancelled Vouchers		$ 0.00
Expenditures:		
Archiving/digitizing services	$ 0.00	
Equipment	$ 0.00	
Equipment maintenance	$ 0.00	
Salaries and benefits	$ 3,553.28	
Supplies	$ 0.00	
Training	$ 0.00	
Travel	$ 0.00	
Storage	$ 0.00	
Miscellaneous (please itemize)	$ 0.00	
Total Expenditures		$ 3,553.28
Ending Balance		$ 255,452.11

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials ____) $ 255,452.11

Reconciling Items:	
Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00
Reconciled Balance	$ 255,452.11

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Dennis
Court Clerk or Authorized Deputy

11-10-25
Date

Kitty Hyles
Reviewed by

7-6-26
Date

Filed with Board of County Commissioners on: ____________

Signature of BOCC Chairperson: ____________
Filed with Administrative Director of the Courts on:

Court Clerk Records Management and Preservation
Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

County: MUSKOGEE
Reporting Period: October 2025

Finalized/Modified
Date: 10/06/2025

Beginning Balance		$ 252,948.91
Fees Collected		$ 4,245.72
Interest		$ 0.00
Refunds		$ 0.00
Cancelled Vouchers		$ 0.00
Expenditures:		
Archiving/digitizing services	$ 0.00	
Equipment	$ 0.00	
Equipment maintenance	$ 0.00	
Salaries and benefits	$ 3,553.28	
Supplies	$ 0.00	
Training	$ 0.00	
Travel	$ 0.00	
Storage	$ 0.00	
Miscellaneous (please itemize)	$ 0.00	
Total Expenditures		$ 3,553.28
Ending Balance		$ 253,641.35

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials ____) $ 253,641.35

Reconciling Items:	
Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00
Reconciled Balance	$ 253,641.35

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Dunn ______ 10-6-25
Court Clerk or Authorized Deputy — Date

Kathy Haynes ______ 7-6-26
Reviewed by — Date

Filed with Board of County Commissioners on: ______

Signature of BOCC Chairperson: ______

Filed with Administrative Director of the Courts on:

Court Clerk Records Management and Preservation
Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

Finalized/Modified
Date: 09/08/2025

County: MUSKOGEE
Reporting Period: September 2025

Beginning Balance		$ 252,069.45
Fees Collected		$ 4,432.74
Interest		$ 0.00
Refunds		$ 0.00
Cancelled Vouchers		$ 0.00
Expenditures:		
Archiving/digitizing services	$ 0.00	
Equipment	$ 0.00	
Equipment maintenance	$ 0.00	
Salaries and benefits	$ 3,553.28	
Supplies	$ 0.00	
Training	$ 0.00	
Travel	$ 0.00	
Storage	$ 0.00	
Miscellaneous (please itemize)	$ 0.00	
Total Expenditures		$ 3,553.28
Ending Balance		$ 252,948.91

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials SH) $ 252,948.91

Reconciling Items:	
Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00
Reconciled Balance	$ 252,948.91

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Dewitt — 9-8-25
Court Clerk or Authorized Deputy — Date

Kitty Hayes — 7-6-26
Reviewed by — Date

Filed with Board of County Commissioners on: ______________________

Signature of BOCC Chairperson: ______________________

Filed with Administrative Director of the Courts on:

Court Clerk Records Management and Preservation Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

County: MUSKOGEE
Reporting Period: August 2025

Finalized/Modified
Date: 08/06/2025

Beginning Balance		$ 250,588.21
Fees Collected		$ 5,034.52
Interest		$ 0.00
Refunds		$ 0.00
Cancelled Vouchers		$ 0.00
Expenditures:		
Archiving/digitizing services	$ 0.00	
Equipment	$ 0.00	
Equipment maintenance	$ 0.00	
Salaries and benefits	$ 3,553.28	
Supplies	$ 0.00	
Training	$ 0.00	
Travel	$ 0.00	
Storage	$ 0.00	
Miscellaneous (please itemize)	$ 0.00	
Total Expenditures		$ 3,553.28
Ending Balance		$ 252,069.45

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials ________) $ 252,069.45

Reconciling Items:	
Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00
Reconciled Balance	$ 252,069.45

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Smith ________ 8-6-25
Court Clerk or Authorized Deputy — Date

________ 7-6-26
Reviewed by — Date

Filed with Board of County Commissioners on: ________

Signature of BOCC Chairperson: ________

Filed with Administrative Director of the Courts on:

Court Clerk Records Management and Preservation
Monthly Report

OSAI Form #1727 (2019)
28 O.S. §§ 31.3 & 152

County: MUSKOGEE

Finalized/Modified
Date: 07/02/2025

Reporting Period: July 2025

Beginning Balance	$ 249,869.85
Fees Collected	$ 4,271.64
Interest	$ 0.00
Refunds	$ 0.00
Cancelled Vouchers	$ 0.00

Expenditures:

Archiving/digitizing services	$ 0.00
Equipment	$ 0.00
Equipment maintenance	$ 0.00
Salaries and benefits	$ 3,553.28
Supplies	$ 0.00
Training	$ 0.00
Travel	$ 0.00
Storage	$ 0.00
Miscellaneous (please itemize)	$ 0.00

Total Expenditures	$ 3,553.28
Ending Balance	$ 250,588.21

Reconciled Balance on Treasurer's Ledger (Treasurer/Deputy Initials AN) $ 250,588.21

Reconciling Items:

Outstanding Vouchers	$ 0.00
Minus: Outstanding Deposits	$ 0.00

Reconciled Balance $ 250,588.21

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

Donna Denick ______ 7-2-25
Court Clerk or Authorized Deputy — Date

Keith Haylop ______ 7-6-26
Reviewed by — Date

Filed with Board of County Commissioners on: ______

Signature of BOCC Chairperson: ______

Filed with Administrative Director of the Courts on: