

# Summary Report

Office of Muskogee County, OK District: J

I hereby certify that the following report, is a true and complete summary of all tools, apparatus, machinery and equipment, the original cost, or purchase price of which exceeds \$500, acquired by purchase or held for user under a lease or rental contract or disposed of during the account period beginning 07/01/2024 ending 06/30/2025 with balances on hand at the beginning and end of the accounting period.

Dated and signed this 30th day of June 2025

[Signature]  
Reporting Officer or Employee

Code No	Name or description of Tool Apparatus, Machinery and Equipment	Reported on hand last Report No of Items Original or Est. Cost	Acquired Account Period No of Items Original or Est. Cost	Disposed of During Accounting Period No of Items Original or Est. Cost	Balance on hand End of Accounting Period No of Items Original or Est. Cost
Unspecified	<b>Grand total for this accounting period</b>				
102	Chairs	15 3,765.00	0 0.00	15 3,765.00	0 0.00
104	Filing Cabinets	18 5,935.77	0 0.00	0 0.00	18 5,935.77
105	Desks	383 33,895.91	0 0.00	0 0.00	383 33,895.91
106	Bookcases	89 29,847.65	0 0.00	0 0.00	89 29,847.65
108	Visible Record Files	1 174.16	0 0.00	0 0.00	1 174.16
110	Tables	17 0.00	0 0.00	0 0.00	17 0.00
115	Flags & Flag Stands	4 0.00	0 0.00	0 0.00	4 0.00
116	Credenza	1 179.00	0 0.00	0 0.00	1 179.00
117	Pew	1 534.95	0 0.00	0 0.00	1 534.95
118	Podiums, easels, chalkboards	9 4,250.00	0 0.00	0 0.00	9 4,250.00
122	Flatbed Dollie	1 629.00	0 0.00	0 0.00	1 629.00
123	Glass Display Cabinet	2 898.00	0 0.00	0 0.00	2 898.00
204	Electric Fans	1 1,330.00	0 0.00	0 0.00	1 1,330.00
205	Photographic Recording Machines	1 998.00	0 0.00	0 0.00	1 998.00
212	Transcribing Machines	1 0.00	0 0.00	0 0.00	1 0.00
213	Duplicating Machines	8 4,200.00	0 0.00	0 0.00	8 4,200.00
214	Time Stamping Machines	6 26,968.27	0 0.00	0 0.00	6 26,968.27
216	Addressing and Mailing Machines	52 41,749.49	0 0.00	10 7,902.00	42 33,847.49
217	Microfilm Machines	3 31,740.00	0 0.00	0 0.00	3 31,740.00
218	Fax Machines & Shredders	3 40,524.81	0 0.00	0 0.00	3 40,524.81
220	Letter Opener & Bill Counter	5 1,384.00	0 0.00	0 0.00	5 1,384.00
600	Phones, Microwave & Refrigerator	2 4,497.75	0 0.00	0 0.00	2 4,497.75
602	Radio Receiving Equipment	38 6,790.00	0 0.00	0 0.00	38 6,790.00
608	Washing Machines (Clothes)	7 5,279.00	0 0.00	0 0.00	7 5,279.00
610	Office Appliances not otherwise specified.	1 1,410.00	0 0.00	0 0.00	1 1,410.00
611	Keypad Door Lock	182 85,821.25	27 114.00	34 2,800.36	175 83,134.89
		1 620.00	0 0.00	0 0.00	1 620.00

## Summary Report

**Office of Muskogee County, OK District: J**

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Dated and signed this 30th day of June 2025

Dana Durd  
Reporting Officer or Employee

Code No	Name or description of Tool Apparatus, Machinery and Equipment	Reported on hand last Report No of Items	Original or Est. Cost	Acquired Account Period No of Items	Original or Est. Cost	Disposed of During Accounting Period No of Items	Original or Est. Cost	Balance on hand End of Accounting Period No of Items	Original or Est. Cost
	<b>Grand total for this accounting period</b>								
	<b>Grand total for this accounting period for District J</b>	<b>852</b>	<b>\$ 333,422.01</b>	<b>27</b>	<b>\$ 114.00</b>	<b>59</b>	<b>\$ 14,467.36</b>	<b>820</b>	<b>\$ 319,068.65</b>

## Summary Report

**Office of Muskogee County, OK District: L**

I hereby certify that the following report, is a true and complete summary of all tools, apparatus, machinery and equipment, the original cost, or purchase price of which exceeds \$500, acquired by purchase or held for user under a lease or rental contract or disposed of during the account period beginning 07/01/2024 ending 06/30/2025 with balances on hand at the beginning and end of the accounting period.

Dated and signed this 30th day of June 2025

Dana Durd  
Reporting Officer or Employee

Code No	Name or description of Tool Apparatus, Machinery and Equipment	Reported on hand last Report No of Items	Original or Est. Cost	Acquired Account Period No of Items	Original or Est. Cost	Disposed of During Accounting Period No of Items	Original or Est. Cost	Balance on hand End of Accounting Period No of Items	Original or Est. Cost
	<b>Grand total for this accounting period</b>								
102	Chairs	192	40,319.20	0	0.00	0	0.00	192	40,319.20
104	Filing Cabinets	13	499.00	0	0.00	0	0.00	13	499.00
105	Desks	24	15,747.95	0	0.00	0	0.00	24	15,747.95
106	Bookcases	10	2,004.00	0	0.00	0	0.00	10	2,004.00
110	Tables	15	14,272.00	0	0.00	0	0.00	15	14,272.00
111		4	763.00	0	0.00	0	0.00	4	763.00
115	Flags & Flag Stands	10	1,690.00	0	0.00	0	0.00	10	1,690.00
116	Credenza	2	2,252.00	0	0.00	0	0.00	2	2,252.00
117	Pew	42	0.00	0	0.00	0	0.00	42	0.00



# Summary Report

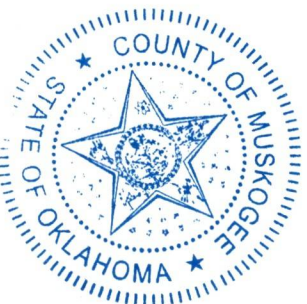
Office of Muskogee County, OK District: L

I hereby certify that the following report, is a true and complete summary of all tools, apparatus, machinery and equipment, the original cost, or purchase price of which exceeds \$500, acquired by purchase or held for user under a lease or rental contract or disposed of during the account period beginning 07/01/2024 ending 06/30/2025 with balances on hand at the beginning and end of the accounting period.

Dated and signed this 30th day of June 2025

Dave Ivins  
Reporting Officer or Employee

Code No	Name or description of Tool Apparatus, Machinery and Equipment	Reported on hand last Report No of Items	Original or Est. Cost	Acquired Account Period No of Items	Original or Est. Cost	Disposed of During Accounting Period No of Items	Original or Est. Cost	Balance on hand End of Accounting Period No of Items	Original or Est. Cost
<b>Grand total for this accounting period</b>									
118	Podiums, easels, chalkboards	7	1,842.00	0	0.00	0	0.00	7	1,842.00
212	Transcribing Machines	12	5,366.50	0	0.00	0	0.00	12	5,366.50
213	Duplicating Machines	4	5,201.00	0	0.00	0	0.00	4	5,201.00
218	Fax Machines & Shredders	5	278.89	0	0.00	0	0.00	5	278.89
600	Phones, Microwave & Refrigerator	27	0.00	0	0.00	0	0.00	27	0.00
601	Radio Broadcasting Equipment	6	10,260.00	0	0.00	0	0.00	6	10,260.00
602	Radio Receiving Equipment	10	8,617.95	0	0.00	0	0.00	10	8,617.95
608	Washing Machines (Clothes)	2	11,417.00	0	0.00	0	0.00	2	11,417.00
610	Office Appliances not otherwise specified.	79	11,006.90	6	0.00	15	850.00	70	10,156.90
<b>Grand total for this accounting period for District L</b>		<b>464</b>	<b>\$ 131,537.39</b>	<b>6</b>	<b>\$ 0.00</b>	<b>15</b>	<b>\$ 850.00</b>	<b>455</b>	<b>\$ 130,687.39</b>



Gen day of July 2025  
 Chairman [Signature]  
 Member [Signature]  
 Member [Signature]  
 Attest [Signature] County Clerk

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**

**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

Identification Number 610-253

Account

County Muskogee

Department Courthouse

Inventory Officer

## **Record of Acquisition**

Item Monitor

Trade Name

Estimated Useful Life  
Year 2025

Description

Serial Number CN450120WM

Model Number

Vendor (or donor)

Vendor Address

Date Acquired 06/12/2025

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset Judge Adair's Secretary

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Date of contract

Purchase Price

Date of Final Payment

Contract Number

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (for tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one)

☐ Sold

☐ Traded

☐ Junked

☐ Other:

Date Sold or Traded

Date of Disposition

Receipt Number

Sold or Traded to:

Vendor Address

Disposition Resolution Number  
Amount

Method of disposal

(if declared junk)

Bid Number



# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

Identification Number 610-254

Account

County Muskogee

Department Courthouse

Inventory Officer

## **Record of Acquisition**

Estimated Useful Life

Year 2025

Item Monitor  
 Trade Name  
 Description

Serial Number CNC3461KSR  
 Model Number

Vendor (or donor)

Vendor Address

Date Acquired 06/12/2025

Cost

Estimated Fair Market Value (if donated)

Remarks

Purchase Order Number

Warrant Number

JUDGE ADAIR'S COURTROOM

Location of Asset

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one)

☐ Sold

☐ Traded

☐ Junked

☐ Other:

Date Sold or Traded

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-252  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011Y92  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
JUDGE ADAIR'S OFFICE  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (for tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded  
Receipt Number  
Sold or Traded to:  
Surplus Resolution #  
Date of Disposition  
Disposition Resolution Number  
Amount  
Vendor Address

Method of disposal  
(if declared junk)  
Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-250  
Account

Item Monitor  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011QSX  
Model Number

Vendor (or donor) OCIS  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold  
Date Sold or Traded  
Receipt Number  
Sold or Traded to:  
Date of Disposition  
Surplus Resolution # ☐ Traded ☐ Junked ☐ Other:  
Disposition Resolution Number  
Amount  
Vendor Address

Method of disposal  
(if declared junk)  
Bid Number

## FIXED ASSET RECORD - PROPERTY AND EQUIPMENT (Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)

Identification Number      610-251

Account

County      Muskogee

Department      Courthouse

Inventory Officer

### Record of Acquisition

Estimated Useful Life

Year 2025

Item      MONITOR

Trade Name

Description

Serial Number      CN45011Y96

Model Number

Vendor (or donor)      OCIS

Date Acquired

Cost

Estimated Fair Market Value (if donated)  
Remarks

Purchase Order Number

Warrant Number

Location of Asset

Federal Grant Funds used

Federal Grant Number

### Lease-Purchase Assets or Leased (rented) Assets

Vendor

Payment Contract with

Date of contract

Purchase Price

Date of Final Payment

Contract Number

☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

### Asset Disposition

Surplus Resolution #

☐ Sold

☐ Traded

☐ Junked

☐ Other:

Date of Disposition

Disposition Resolution Number  
Amount

Receipt Number

Sold or Traded to:

Vendor Address

Method of disposal

(if declared junk)

Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-247  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN450120WN  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset KYMS OFFICE  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented *(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Method of disposal Bid Number  
(if declared junk)

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-248  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number 45011YF3  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset KING'S OFFICE  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

<b>Asset Disposition</b>	
Date Declared Surplus	Surplus Resolution #
Disposition (check one) <input type="checkbox"/> Sold	<input type="checkbox"/> Traded <input type="checkbox"/> Junked <input type="checkbox"/> Other:
Date Sold or Traded	Date of Disposition
Receipt Number	Disposition Resolution Number
Sold or Traded to:	Amount
Method of disposal (if declared junk)	Vendor Address
	Bid Number



# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee

Department Courthouse

Inventory Officer

Identification Number 610-249

Account

## **Record of Acquisition**

Item MONITOR

Trade Name

Estimated Useful Life

Description

Year 2025

Serial Number 45011Y8C

Model Number

Vendor (or donor)

Date Acquired

Cost

Purchase Order Number

Warrant Number

Location of Asset KING'S OFFICE

Federal Grant Funds used

Vendor Address

Estimated Fair Market Value (if donated)

Remarks

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Date of contract

Purchase Price

Date of Final Payment

Contract Number

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty, leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus

Disposition (check one) ☐ Sold

Surplus Resolution # ☐ Traded

☐ Junked ☐ Other:

Date Sold or Traded

Date of Disposition

Receipt Number

Sold or Traded to:

Vendor Address

Disposition Resolution Number  
Amount

Method of disposal

(if declared junk)

Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**

**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee

Department Courthouse

Inventory Officer

Identification Number 610-244

Account

**Record of Acquisition**

Item MONITOR

Trade Name

Estimated Useful Life

Description

Year 2025

Serial Number CN45011QJH

Model Number

Vendor (or donor)

Vendor Address

Date Acquired

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

☐ Lease- Purchase (title will transfer to the County upon final payment).

Date of Final Payment

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded ☐ Junked ☐ Other:

Date Sold or Traded

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-246  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011Y7P  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

<b>Asset Disposition</b>	
Date Declared Surplus	Surplus Resolution #
Disposition (check one) <input type="checkbox"/> Sold	<input type="checkbox"/> Traded <input type="checkbox"/> Junked <input type="checkbox"/> Other:
Date Sold or Traded	Date of Disposition
Receipt Number	Disposition Resolution Number
Sold or Traded to:	Amount
Method of disposal (if declared junk)	Vendor Address
	Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-245  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011YDV  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Disposition Resolution Number  
Amount  
Method of disposal Bid Number  
(if declared junk)



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-243  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CNK9330V68  
Model Number

Vendor (or donor)  
Date Acquired

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Remarks

Purchase Order Number

Warrant Number

COURTROOM#2

Location of Asset

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☐ Other:

Date Sold or Traded

Date of Disposition

Receipt Number

Sold or Traded to:

Vendor Address

Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)

Bid Number

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

Identification Number 610-241

Account

County Muskogee

Department Courthouse

Inventory Officer

## **Record of Acquisition**

Item MONITOR

Trade Name

Estimated Useful Life  
Year 2025

Description

Serial Number CN45011YF0

Model Number

Vendor (or donor)

Vendor Address

Date Acquired

Estimated Fair Market Value (if donated)

Cost

Remarks

Purchase Order Number

Warrant Number

JUDGE TUCKER'S OFFICE

Location of Asset

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be included in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☐ Other:

Date Sold or Traded

Date of Disposition

Receipt Number

Disposition Resolution Number  
Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-242  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011Y7  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

ANGIE'S OFFICE

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded  
Receipt Number  
Sold or Traded to:  
Date of Disposition  
Disposition Resolution Number  
Amount  
Method of disposal  
(if declared junk)  
Vendor Address  
Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1131  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011YDC  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

KYLIE-CASHIER

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded  
Receipt Number  
Sold or Traded to:  
Method of disposal  
(if declared junk)  
Surplus Resolution #  
Date of Disposition  
Disposition Resolution Number  
Amount  
Vendor Address  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1108A  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number 6CM1220KQB  
Model Number

Vendor (or donor)  
Date Acquired

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Remarks

Purchase Order Number

Warrant Number

Location of Asset 2ND CASHIER

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented *(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*

**Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded ☐ Junked ☐ Other:

Date Sold or Traded

Date of Disposition

Receipt Number

Sold or Traded to:

Vendor Address

Disposition Resolution Number  
Amount

Method of disposal

Bid Number

(if declared junk)

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1134  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011QJB  
Model Number

Vendor (or donor)  
Date Acquired

Vendor Address

Cost

Estimated Fair Market Value (if donated)  
Remarks

Purchase Order Number

Warrant Number

Location of Asset JASMINE'S DESK

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded Date of Disposition  
Receipt Number Disposition Resolution Number  
Sold or Traded to: Vendor Address Amount  
Method of disposal Bid Number  
(if declared junk)



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-426  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN450120TB  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset GRACIE'S DESK  
Federal Grant Funds used  
Federal Grant Number

Vendor Address

Estimated Fair Market Value (if donated)  
Remarks

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment  
Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

<b>Asset Disposition</b>	
Date Declared Surplus Disposition (check one)	<input type="checkbox"/> Sold
Date Sold or Traded	Surplus Resolution # <input type="checkbox"/> Traded <input type="checkbox"/> Junked <input type="checkbox"/> Other:
Receipt Number	Date of Disposition
Sold or Traded to:	Disposition Resolution Number Amount
Method of disposal (if declared junk)	Vendor Address
	Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1135  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011Y8G  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
ANALIAHS DESK  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty, leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded  
Receipt Number  
Sold or Traded to:  
Method of disposal  
(if declared junk)  
Surplus Resolution #  
Date of Disposition  
Disposition Resolution Number  
Amount  
Vendor Address  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1136  
Account

Item SCANNER  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number HG34735  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
ANALIAH'S DESK  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
*(For tracking purposes only - full warranty, leases and rented equipment are not to be include in total value of County owned fixed assets).*

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded  
Receipt Number  
Sold or Traded to:  
Method of disposal  
(if declared junk)  
Date of Disposition  
Disposition Resolution Number  
Amount  
Vendor Address  
Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1132  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011YDH  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

JEANETT'S DESK

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

<b>Asset Disposition</b>	
Date Declared Surplus Disposition (check one)	<input type="checkbox"/> Sold
Date Sold or Traded Receipt Number	Surplus Resolution # <input type="checkbox"/> Traded <input type="checkbox"/> Junked <input type="checkbox"/> Other:
Sold or Traded to:	Date of Disposition
Method of disposal (if declared junk)	Disposition Resolution Number Amount
	Vendor Address
	Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1128  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number VNG42600DD  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented *(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded  
Receipt Number  
Sold or Traded to:  
Date of Disposition  
Disposition Resolution Number  
Amount  
Vendor Address

Method of disposal  
(if declared junk)  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-255  
Account

Item SCANNER  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life 0.00  
Year

Serial Number DW320988  
Model Number

Vendor (or donor) OCIS  
Date Acquired 08/01/2012  
Cost 0.00  
Purchase Order Number  
Warrant Number  
Location of Asset Anaiah's Desk  
Federal Grant Funds used 0.00

Vendor Address

Estimated Fair Market Value (if donated)  
Remarks

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price 0.00  
Date of Final Payment

Contract Number

☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Disposition Resolution Number  
Amount 0.00

Method of disposal  
(if declared junk) Bid Number

Scanner



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskegee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1121  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011X7Y  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

DEE DEE'S DESK

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus Disposition (check one)	<input type="checkbox"/> Sold	Surplus Resolution #	<input type="checkbox"/> Traded	<input type="checkbox"/> Junked	<input type="checkbox"/> Other:
Date Sold or Traded		Date of Disposition			
Receipt Number					
Sold or Traded to:		Disposition Resolution Number			Amount
Method of disposal (if declared junk)		Vendor Address			
					Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1122  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011YF4  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
DEE DEE'S DESK  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
*(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded  
Receipt Number  
Sold or Traded to:  
Method of disposal  
(if declared junk)  
Surplus Resolution #  
Date of Disposition  
Disposition Resolution Number  
Amount  
Vendor Address  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1130  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011Y8M  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

MCKENZIE'S DESK

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
*(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded  
Receipt Number  
Sold or Traded to:  
Date of Disposition  
Disposition Resolution Number  
Amount  
Vendor Address

Method of disposal  
(if declared junk)  
Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1125  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011X9D  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded  
Receipt Number  
Sold or Traded to:  
Method of disposal  
(if declared junk)  
Surplus Resolution #  
Date of Disposition  
Disposition Resolution Number  
Amount  
Vendor Address  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1127  
Account

Item  
Trade Name  
Description  
Record of Acquisition  
Estimated Useful Life  
Year 2025

Serial Number CN4501186  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used  
Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment  
Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
*(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*

Date Declared Surplus		Surplus Resolution #	
Disposition (check one)	<input type="checkbox"/> Sold	<input type="checkbox"/> Traded	<input type="checkbox"/> Junked
Date Sold or Traded		Date of Disposition	
Receipt Number		Disposition Resolution Number	Amount
Sold or Traded to:		Vendor Address	
Method of disposal (if declared junk)		Bid Number	

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1129  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011Y0R  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
MADISON'S DESK  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
*(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded  
Receipt Number  
Date of Disposition  
Disposition Resolution Number  
Amount  
Sold or Traded to:  
Vendor Address

Method of disposal  
(if declared junk)  
Bid Number



# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**

**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee

Department Court Clerk

Inventory Officer

Identification Number 610-1133

Account

## **Record of Acquisition**

Item MONITOR

Trade Name

Description

Estimated Useful Life

Year 2025

Serial Number CN45011YDF

Model Number

Vendor (or donor)

Date Acquired

Cost

Purchase Order Number

Warrant Number

Location of Asset

Federal Grant Funds used

Vendor Address

Estimated Fair Market Value (if donated)

Remarks

JEREMY'S DESK

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Date of contract

Purchase Price

Date of Final Payment

Contract Number

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus

Disposition (check one) ☐ Sold

Date Sold or Traded

Receipt Number

Sold or Traded to:

Surplus Resolution #

☐ Traded ☐ Junked ☐ Other:

Date of Disposition

Disposition Resolution Number  
Amount

Vendor Address

Method of disposal

(if declared junk)

Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee

Department Court Clerk

Inventory Officer

Identification Number 610-1123

Account

**Record of Acquisition**

Item MONITOR

Trade Name

Description

Estimated Useful Life

Year 2025

Serial Number CN450120TF

Model Number

Vendor (or donor)

Date Acquired

Cost

Purchase Order Number

Warrant Number

Location of Asset FRANKLIN'S DESK

Federal Grant Funds used

Vendor Address

Estimated Fair Market Value (if donated)

Remarks

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Date of contract

Purchase Price

Date of Final Payment

Contract Number

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus

Disposition (check one)

☐ Sold

Surplus Resolution #

☐ Traded

☐ Junked

☐ Other:

Date Sold or Traded

Receipt Number

Sold or Traded to:

Date of Disposition

Disposition Resolution Number  
Amount

Vendor Address

Method of disposal

(if declared junk)

Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

Identification Number 610-1124

Account

County Muskogee

Department Court Clerk

Inventory Officer

**Record of Acquisition**

Estimated Useful Life

Year 2025

Item MONTOR

Trade Name

Description

Serial Number CN45011Y8Z

Model Number

Vendor (or donor)

Vendor Address

Date Acquired

Estimated Fair Market Value (if donated)

Cost

Remarks

Purchase Order Number

Warrant Number

FRANKLIN'S DESK

Location of Asset

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one)

☐ Sold

☐ Traded

☐ Junked

☐ Other:

Date Sold or Traded

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee

Department Court Clerk

Inventory Officer

Identification Number 610-1138

Account

**Record of Acquisition**

Item MONITOR

Trade Name

Estimated Useful Life  
Year 2025

Description

Serial Number CN45011YDD

Model Number

Vendor (or donor)

Vendor Address

Date Acquired

Cost

Estimated Fair Market Value (if donated)

Remarks

Purchase Order Number

Warrant Number

MELODY'S OFFICE

Location of Asset

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Date of contract

Purchase Price

Date of Final Payment

Contract Number

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☐ Other:

Date Sold or Traded

Date of Disposition

Receipt Number

Disposition Resolution Number  
Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee

Identification Number 610-1139

Department Court Clerk

Account

Inventory Officer

**Record of Acquisition**

Item MONITOR

Estimated Useful Life

Trade Name

Year 2025

Description

Serial Number CN45011Y03

Model Number

Vendor (or donor)

Vendor Address

Date Acquired

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset MELODY'S DESK

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be included in total value of County owned fixed assets).

Date of Final Payment

**Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☐ Other:

Date Sold or Traded

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee

Department Court Clerk

Inventory Officer

Identification Number 610-1120

Account

## **Record of Acquisition**

Item MONITOR

Trade Name

Estimated Useful Life  
Year 2025

Description

Serial Number CN45011YDB  
Model Number

Vendor (or donor)

Vendor Address

Date Acquired

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset DONNA'S DESK

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
*(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*

## **Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded ☐ Junked ☐ Other:

Date Sold or Traded

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal  
(if declared junk) Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee

Department Court Clerk

Inventory Officer

Identification Number 610-1124

Account

**Record of Acquisition**

Item MONTOR

Trade Name

Estimated Useful Life

Year 2025

Description

Serial Number CN45011Y8Z

Model Number

Vendor (or donor)

Vendor Address

Date Acquired

Estimated Fair Market Value (if donated)

Cost

Remarks

Purchase Order Number

Warrant Number

FRANKLIN'S DESK

Location of Asset

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded ☐ Junked ☐ Other:

Date Sold or Traded

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1137  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number CN45011YDP  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset ROBYN'S OFFICE  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☐ Other:  
Date Sold or Traded Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Disposition Resolution Number  
Amount  
Method of disposal Bid Number  
(if declared junk)

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee

Identification Number 610-204

Department Courthouse

Account

Inventory Officer

**Record of Acquisition**

Item Monitor

Estimated Useful Life

Trade Name SAMSUNG

Year 2023

Description

Serial Number 0BKNHCNT314528Y

Model Number F22T454FQN

Vendor (or donor)

Vendor Address

Date Acquired 07/11/2023

Cost 159.93

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset PUBLIC CCO

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Monthly Rental \$0.00

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☒ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☐ Other:

Date Sold or Traded

Date of Disposition

Receipt Number

Disposition Resolution Number  
Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1117  
Account

Item MONITOR  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2025

Serial Number VNG42600DD  
Model Number E24 G5 MONITOR

Vendor (or donor) OCIS  
Date Acquired 01/29/2025  
Cost 114.00

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks Was ?Franklins

Purchase Order Number  
Warrant Number  
Location of Asset Aspens Desk  
Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor OCIS  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Transferred  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to:  
Method of disposal  
(if declared junk)  
Disposition Resolution Number  
Amount  
Vendor Address  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-192  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2023

Serial Number  
Model Number E221

Vendor (or donor)  
Date Acquired 03/21/2023

Vendor Address

Cost  
Purchase Order Number  
Warrant Number  
Estimated Fair Market Value (if donated)  
Remarks

Location of Asset Courtroom #1 Chambers (Judge)  
Federal Grant Funds used Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with Monthly Rental \$0.00  
Date of contract Contract Number  
Purchase Price  
Date of Final Payment  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented *(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Disposition Resolution Number Amount

Method of disposal  
(if declared junk)  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-189  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2023

Serial Number CNK3270DBY  
Model Number E221

Vendor (or donor)  
Date Acquired 03/21/2023  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset Courtroom #1  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-213  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2024

Serial Number CNK32708D4  
Model Number E221

Vendor (or donor)  
Date Acquired 06/06/2024  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset Courtroom #5 (Judge Loge's Office)  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor Monthly Rental \$0.00  
Payment Contract with Contract Number  
Date of contract  
Purchase Price  
Date of Final Payment  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Disposition Resolution Number Amount

Method of disposal  
(if declared junk)  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskegee  
Department Courthouse  
Inventory Officer

Identification Number 610-211  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2024

Serial Number CNK32708DG  
Model Number E221

Vendor (or donor)  
Date Acquired 06/06/2024  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset Courtroom #5  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Method of disposal Bid Number  
(if declared junk)

19 O.S. §6 178.1 et seq., 421.1, 421.2 and 1502

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-218  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2024

Serial Number CNK3270GBB  
Model Number E221

Vendor (or donor)  
Date Acquired 06/10/2024  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset Courtroom #4 (Kym's Office)  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to:  
Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-222  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2024

Serial Number CNK3270G85  
Model Number E221

Vendor (or donor)  
Date Acquired 06/10/2024  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset Courtroom #4 (Judge King's Office)  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: RETURNED TO OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee

Identification Number 610-1053

Department Court Clerk

Account

Inventory Officer

## **Record of Acquisition**

Item Monitor

Estimated Useful Life

Trade Name HP

Year 2023

Description

Serial Number CNK327097W

Model Number E221

Vendor (or donor)

Vendor Address

Date Acquired 03/03/2023

Cost Estimated Fair Market Value (if donated)

Remarks

Purchase Order Number

Warrant Number Joe's Desk

Location of Asset

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Monthly Rental \$0.00

Payment Contract with

Contract Number

Date of contract

Purchase Price ☒ Lease- Purchase (title will transfer to the County upon final payment). (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

Date of Final Payment

☐ Leased/Rented

## **Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☒ Other: RETURNED TO OCIS

Date Sold or Traded 06/12/2025

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-229  
Account

Item Monitor  
Trade Name HP  
Description

Record of Acquisition  
Estimated Useful Life  
Year 2024

Serial Number CNK3270GBP  
Model Number E221

Vendor (or donor)  
Date Acquired 06/10/2024

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset Courtroom #6 (Mary's Desk)

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with Monthly Rental \$0.00  
Date of contract Contract Number

Purchase Price  
Date of Final Payment  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-232  
Account

Item Monitor  
Trade Name HP  
Description

Record of Acquisition  
Estimated Useful Life  
Year 2024

Serial Number CNK3270963  
Model Number E221

Vendor (or donor)  
Date Acquired 06/10/2024

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset Courtroom #6

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number

☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be included in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to:  
Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-234  
Account

Item Monitor  
Trade Name HP  
Description

Record of Acquisition  
Estimated Useful Life  
Year 2024

Serial Number CNK32501PD  
Model Number E221

Vendor (or donor)  
Date Acquired 06/10/2024

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Remarks

Purchase Order Number

Warrant Number

Location of Asset Courtroom #6 (Judge Smith's Office)

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with Monthly Rental \$0.00  
Date of contract Contract Number

Purchase Price  
Date of Final Payment  
☒ Lease-Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty/leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Disposition Resolution Number  
Amount  
Sold or Traded to: Vendor Address

Method of disposal  
(if declared junk)  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**

**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-223  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2024

Serial Number CNK32708Q1  
Model Number E221

Vendor (or donor)  
Date Acquired 06/10/2024

Vendor Address

Cost

Estimated Fair Market Value (if donated)  
Remarks

Purchase Order Number

Warrant Number

Location of Asset

Courtroom #2 (Angie's Office)

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number

☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to:  
Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-226  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2024

Serial Number MXL40110DL  
Model Number E221

Vendor (or donor)  
Date Acquired 06/10/2024  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset Courtroom #2  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to:  
Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number

19 O.S. §§ 178.1 et seq., 421.1, 421.2 and 1502

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Courthouse  
Inventory Officer

Identification Number 610-228  
Account

Item Monitor  
Trade Name HP  
Description

Estimated Useful Life  
Year 2024

Serial Number CNK3270F2G  
Model Number E221

Vendor (or donor)  
Date Acquired 06/10/2024

Vendor Address

Cost  
Purchase Order Number

Estimated Fair Market Value (if donated)  
Remarks

Warrant Number  
Location of Asset Courtroom #2 (Judge Tucker's Office)

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number

☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to:  
Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1062A  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year

Serial Number CNK3270G8X  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset ASPEN  
Federal Grant Funds used

Vendor Address

Estimated Fair Market Value (if donated)  
Remarks

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk) Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1054A  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year

Serial Number CNK.3040GB5  
Model Number

Vendor (or donor)

Vendor Address

Date Acquired

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset

JASMINE'S DESK

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☒ Other:

Returned to OCIS

Date Sold or Traded 06/12/2025

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1067A  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year

Serial Number CNK3270GBN  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset MADISON  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk) Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1060A  
Account

Item MONITOR  
Trade Name  
Description

Estimated Useful Life  
Year

Serial Number CNK3270F2K  
Model Number

Vendor (or donor)  
Date Acquired  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset MICHAELS  
Federal Grant Funds used

Vendor Address

Estimated Fair Market Value (if donated)  
Remarks

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to:  
Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number



# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
 Department Court Clerk  
 Inventory Officer

Identification Number 610-1068A  
 Account

Item MONITOR  
 Trade Name  
 Description

**Record of Acquisition**  
 Estimated Useful Life  
 Year

Serial Number 3CQ204BBVS  
 Model Number

Vendor (or donor)  
 Date Acquired  
 Cost  
 Purchase Order Number  
 Warrant Number  
 Location of Asset JEREMY  
 Federal Grant Funds used

Vendor Address  
 Estimated Fair Market Value (if donated)  
 Remarks

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
 Payment Contract with  
 Date of contract  
 Purchase Price  
 Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus  
 Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: RETURNED TO OCIS  
 Date Sold or Traded 06/12/2025 Date of Disposition  
 Receipt Number  
 Sold or Traded to:  
 Vendor Address  
 Disposition Resolution Number  
 Amount

Method of disposal  
 (if declared junk)  
 Bid Number

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
 Department Court Clerk  
 Inventory Officer

Identification Number 610-1050A  
 Account

Item MONITOR  
 Trade Name  
 Description

**Record of Acquisition**  
 Estimated Useful Life  
 Year

Serial Number CNK32708D5  
 Model Number

Vendor (or donor)

Vendor Address

Date Acquired

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset CASHIER 2

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

Date of Final Payment

## **Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☒ Other:

Returned to OCIS

Date Sold or Traded 06/12/2025

Date of Disposition

Receipt Number

Disposition Resolution Number  
 Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
 Department Court Clerk  
 Inventory Officer

Identification Number 610-1048A  
 Account

Item MONITOR  
 Trade Name  
 Description

Estimated Useful Life  
 Year

## **Record of Acquisition**

Serial Number CNK32708QK  
 Model Number

Vendor (or donor)

Vendor Address

Date Acquired

Estimated Fair Market Value (if donated)

Cost

Purchase Order Number

Remarks

Warrant Number

Location of Asset

KYLIE-CASHIER

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one)

☐ Sold

☐ Traded

☐ Junked

☒ Other:

Returned to OCIS

Date Sold or Traded 06/12/2025

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1081A  
Account

Item MONITOR  
Trade Name  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year

Serial Number CNK3270G9T  
Model Number

Vendor (or donor)

Vendor Address

Date Acquired

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset

JEANNETT'S DESK

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☒ Other: Returned to OCIS

Date Sold or Traded 06/12/2025

Date of Disposition

Receipt Number

Disposition Resolution Number  
Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**

**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
 Department Court Clerk  
 Inventory Officer

Identification Number 610-1051  
 Account

Item Monitor  
 Trade Name HP  
 Description

Estimated Useful Life  
 Year 2022

## **Record of Acquisition**

Serial Number CNK3270G91  
 Model Number E221

Vendor (or donor) OCIS  
 Date Acquired 12/21/2022

Vendor Address

Cost

Estimated Fair Market Value (if donated)  
 Remarks

Purchase Order Number

Warrant Number

Location of Asset Anaiah's Desk

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor OCIS  
 Payment Contract with Monthly Rental \$0.00  
 Date of contract Contract Number

Purchase Price  
 Date of Final Payment  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus  
 Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
 Date Sold or Traded 06/12/2025 Date of Disposition  
 Receipt Number  
 Sold or Traded to: Vendor Address  
 Disposition Resolution Number  
 Amount

Method of disposal  
 (if declared junk) Bid Number

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
 Department Court Clerk  
 Inventory Officer

Identification Number 610-1010  
 Account MIS

Item Monitor  
 Trade Name HP  
 Description

Record of Acquisition  
 Estimated Useful Life 0.00  
 Year 2018

Serial Number CNK3270G9R  
 Model Number ELITE DISPLAY E221

Vendor (or donor) OCIS  
 Date Acquired 03/26/2018  
 Cost 745.00  
 Purchase Order Number  
 Warrant Number  
 Location of Asset Empty Desk  
 Federal Grant Funds used 0.00

Vendor Address  
 Estimated Fair Market Value (if donated)  
 Remarks S. C. Carolyn 7/6/2020  
 Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
 Payment Contract with  
 Date of contract  
 Purchase Price 0.00  
 Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus  
 Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
 Date Sold or Traded 06/12/2025 Date of Disposition  
 Receipt Number  
 Sold or Traded to:  
 Vendor Address  
 Disposition Resolution Number  
 Amount 0.00

Method of disposal  
 (if declared junk)  
 Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**

**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1081  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2023

Serial Number CNK3270G9T  
Model Number E221

Vendor (or donor)  
Date Acquired 03/15/2023

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset Jeannett's Desk

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with Monthly Rental \$0.00  
Date of contract Contract Number  
Purchase Price  
Date of Final Payment

☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to: Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk) Bid Number

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**

**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
 Department Court Clerk  
 Inventory Officer

Identification Number 610-1071  
 Account

Item Monitor  
 Trade Name HP  
 Description

Estimated Useful Life  
 Year 2023

## **Record of Acquisition**

Serial Number CNK3270DQQ  
 Model Number E221

Vendor (or donor)

Vendor Address

Date Acquired 03/13/2023

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset Franklin's Desk

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Monthly Rental \$0.00

Payment Contract with

Contract Number

Date of contract

Purchase Price

☒ Lease- Purchase (title will transfer to the County upon final payment).

Date of Final Payment

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one)

☐ Sold

☐ Traded

☐ Junked

☒ Other:

RETURNED TO OCIS

Date Sold or Traded

Date of Disposition

Disposition Resolution Number

Receipt Number

6-12-25

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**

**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
 Department Court Clerk  
 Inventory Officer

Identification Number 610-1075  
 Account

Item MONITOR  
 Trade Name HP  
 Description

Record of Acquisition  
 Estimated Useful Life  
 Year 2023

Serial Number CNK3270G9W  
 Model Number ELITE DISPLAY E221

Vendor (or donor)  
 Date Acquired 03/14/2023

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset Donna's Desk

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
 Payment Contract with  
 Date of contract  
 Purchase Price  
 Date of Final Payment

Contract Number  
☐ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus  
 Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: RETURNED TO OCIS  
 Date Sold or Traded  
 Receipt Number  
 Sold or Traded to:  
 Date of Disposition  
 Disposition Resolution Number  
 Amount  
 Method of disposal  
 (if declared junk)  
 Vendor Address  
 Bid Number



# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**

**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
 Department Court Clerk  
 Inventory Officer

Identification Number 610-1078  
 Account

Item Monitor  
 Trade Name HP  
 Description

Record of Acquisition  
 Estimated Useful Life  
 Year 2023

Serial Number CNK9330V68  
 Model Number P224

Vendor (or donor)  
 Date Acquired 03/14/2023  
 Cost

Vendor Address  
 Estimated Fair Market Value (if donated)  
 Remarks

Purchase Order Number  
 Warrant Number  
 Location of Asset Melody's Desk  
 Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
 Payment Contract with  
 Date of contract  
 Purchase Price  
 Date of Final Payment

Monthly Rental \$0.00  
 Contract Number  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
*(For tracking purposes only - full warranty/leases and rented equipment are not to be include in total value of County owned fixed assets).*

## **Asset Disposition**

Date Declared Surplus  
 Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: RETURNED TO OCIS  
 Date Sold or Traded 06/12/2025 Date of Disposition  
 Receipt Number  
 Sold or Traded to:  
 Method of disposal (if declared junk)  
 Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1079  
Account

Item Monitor  
Trade Name HP  
Description

Record of Acquisition  
Estimated Useful Life  
Year 2023

Serial Number 3CQ217002R  
Model Number P224

Vendor (or donor)  
Date Acquired 03/15/2023  
Cost  
Purchase Order Number  
Warrant Number  
Location of Asset Melody's Desk  
Federal Grant Funds used

Vendor Address  
Estimated Fair Market Value (if donated)  
Remarks  
Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to:  
Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1076  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2023

Serial Number CNK3270G92  
Model Number E221

Vendor (or donor)  
Date Acquired 03/14/2023

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset Robyn's Desk

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number

☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold  
Date Sold or Traded 06/12/2025  
Receipt Number  
Sold or Traded to:

Surplus Resolution #  
☐ Traded ☐ Junked ☒ Other: Returned to OCIS

Vendor Address

Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)

Bid Number



# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**

**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

Identification Number

610-1072

Account

Muskogee

Court Clerk

County

Inventory Officer

## **Record of Acquisition**

Estimated Useful Life

Year 2023

Item Monitor

Trade Name HP

Description

Serial Number CNK32708Q8

Model Number E221

Vendor (or donor)

Vendor Address

Date Acquired

Estimated Fair Market Value (if donated)

Cost

Remarks

Purchase Order Number

Warrant Number

Denise's Desk

Location of Asset

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Contract Number

Payment Contract with

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Surplus Resolution #

Date Declared Surplus  
Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☒ Other:

Returned to OCIS

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal

Bid Number

(if declared junk)

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1108  
Account

Item MONITOR  
Trade Name HP  
Description

Record of Acquisition  
Estimated Useful Life  
Year 2024

Serial Number  
Model Number EYE EASE

Vendor (or donor)  
Date Acquired 07/01/2024

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset Mackenzie's Desk

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number

☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to kellypro  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to:  
Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
 Department Court Clerk  
 Inventory Officer

Identification Number 610-1057  
 Account

Item Monitor  
 Trade Name HP  
 Description

Record of Acquisition  
 Estimated Useful Life  
 Year 2023

Serial Number 3CQ3152G9M  
 Model Number E221

Vendor (or donor)  
 Date Acquired 03/03/2023

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset Kelli C. Desk

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Date of contract

Purchase Price

Date of Final Payment

Monthly Rental \$0.00  
 Contract Number

☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
*(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*

## **Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☒ Other: Returned to OCIS

Date Sold or Traded 06/12/2025

Date of Disposition

Receipt Number

Disposition Resolution Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal  
 (if declared junk)

Bid Number



**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1060  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2023

Serial Number CNK3270F2K  
Model Number

Vendor (or donor)  
Date Acquired 03/03/2023

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset AJ's Desk

Federal Grant Funds used

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment

Monthly Rental \$0.00  
Contract Number

☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to:  
Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

Identification Number 610-1067

Account

County Muskogee

Department Court Clerk

Inventory Officer

## **Record of Acquisition**

Estimated Useful Life

Year 2023

Item Monitor  
 Trade Name HP  
 Description

Serial Number CNK3270GBN  
 Model Number E221

Vendor (or donor)

Vendor Address

Date Acquired 03/03/2023

Cost

Estimated Fair Market Value (if donated)

Remarks

Purchase Order Number

Warrant Number

Location of Asset Madison's Desk

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Monthly Rental \$0.00

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Surplus Resolution #

Date Declared Surplus  
 Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☒ Other:

Returned to OCIS

Date Sold or Traded 06/12/2025

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal  
 (if declared junk)

Bid Number

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

Identification Number 610-1068

Account

County Muskogee

Department Court Clerk

Inventory Officer

## **Record of Acquisition**

Estimated Useful Life

Year 2023

Item Monitor  
 Trade Name HP  
 Description

Serial Number 3CQ204BBV5  
 Model Number compaq LA 2205wg

Vendor (or donor)

Vendor Address

Date Acquired 03/03/2023

Estimated Fair Market Value (if donated)

Cost

Remarks

Purchase Order Number

Warrant Number

Jeremy's Desk

Location of Asset

Federal Grant Funds used

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Vendor

Payment Contract with

Contract Number

Date of contract

Purchase Price

Date of Final Payment

☐ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☒ Other: Returned to OCIS

Date Sold or Traded 06/12/2025

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to:

Vendor Address

Method of disposal  
 (if declared junk)

Bid Number



## FIXED ASSET RECORD - PROPERTY AND EQUIPMENT (Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1050  
Account

Item Monitor  
Trade Name HP  
Description

Estimated Useful Life  
Year 2022

Serial Number CNK32708D5  
Model Number E221

Vendor (or donor) OCIS  
Date Acquired 12/21/2022

Vendor Address

Cost

Estimated Fair Market Value (if donated)

Purchase Order Number

Remarks

Warrant Number

Location of Asset Cashier #2

Federal Grant Funds used

Federal Grant Number

### Lease-Purchase Assets or Leased (rented) Assets

Vendor OCIS  
Payment Contract with

Monthly Rental \$0.00  
Contract Number

Date of contract

Purchase Price

Date of Final Payment

☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

### Asset Disposition

Date Declared Surplus

Surplus Resolution #

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☒ Other: Returned to OCIS

Date Sold or Traded 06/12/2025

Date of Disposition

Receipt Number

Disposition Resolution Number  
Amount

Sold or Traded to:

Vendor Address

Method of disposal  
(if declared junk)

Bid Number

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

Identification Number 610-1048

Account

County Muskogee

Department Court Clerk

Inventory Officer

## **Record of Acquisition**

Estimated Useful Life

Year 2022

Item Monitor

Trade Name HP

Description

Serial Number CNK32708QK

Model Number E221

Vendor (or donor)

Vendor Address

Date Acquired 12/19/2022

Cost Estimated Fair Market Value (if donated)

Remarks

Purchase Order Number

Warrant Number

Location of Asset Cashier Desk 1

Federal Grant Funds used Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Monthly Rental \$0.00

Contract Number

Date of contract

☒ Lease- Purchase (title will transfer to the County upon final payment).  
*(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*

☐ Leased/Rented

Purchase Price

Date of Final Payment

## **Asset Disposition**

Surplus Resolution #

Date Declared Surplus

Disposition (check one) ☐ Sold

☐ Traded

☐ Junked

☒ Other: Returned to OCIS

Date Sold or Traded 06/12/2025

Date of Disposition

Disposition Resolution Number

Receipt Number

Amount

Sold or Traded to: Vendor Address

Method of disposal

Bid Number

(if declared junk)

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Muskogee  
Department Court Clerk  
Inventory Officer

Identification Number 610-1062  
Account

Item Monitor  
Trade Name HP  
Description

**Record of Acquisition**  
Estimated Useful Life  
Year 2023

Serial Number CNK3270G8X  
Model Number

Vendor (or donor)  
Date Acquired 03/03/2023

Vendor Address

Cost  
Purchase Order Number  
Warrant Number  
Location of Asset Aspen's Desk  
Federal Grant Funds used

Estimated Fair Market Value (if donated)  
Remarks

Federal Grant Number

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor  
Payment Contract with  
Date of contract  
Purchase Price  
Date of Final Payment  
Monthly Rental \$0.00  
Contract Number  
☒ Lease- Purchase (title will transfer to the County upon final payment).  
☐ Leased/Rented  
(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

**Asset Disposition**

Date Declared Surplus  
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: Returned to OCIS  
Date Sold or Traded 06/12/2025 Date of Disposition  
Receipt Number  
Sold or Traded to:  
Vendor Address  
Disposition Resolution Number  
Amount

Method of disposal  
(if declared junk)  
Bid Number

# **FIXED ASSET RECORD - PROPERTY AND EQUIPMENT** (Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)

County Muskogee

Department Court Clerk

Inventory Officer

Identification Number 610-1054

Account

## **Record of Acquisition**

Item Monitor

Trade Name HP

Description

Estimated Useful Life

Year 2023

Serial Number CNK3270GB5

Model Number E221

Vendor (or donor)

Date Acquired 03/03/2023

Cost

Purchase Order Number

Warrant Number

Location of Asset Jasmine's Desk

Federal Grant Funds used

Vendor Address

Estimated Fair Market Value (if donated)

Remarks

Federal Grant Number

## **Lease-Purchase Assets or Leased (rented) Assets**

Monthly Rental \$0.00

Contract Number

☒ Lease- Purchase (title will transfer to the County upon final payment).

☐ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).

## **Asset Disposition**

Date Declared Surplus

Disposition (check one) ☐ Sold

Date Sold or Traded 06/12/2025

Receipt Number

Sold or Traded to:

Surplus Resolution #

☐ Traded

☐ Junked

☒ Other: Returned to OCIS

Disposition Resolution Number

Amount

Vendor Address

Method of disposal

(if declared junk)

Bid Number